

Irondequoit Library Board of Trustees  
Monthly Meeting  
Pauline Evans Branch  
Minutes from March 15, 2006

**Trustee Members Present:** Sue Magee, Stephanie Squicciarini, Peter Kelderhouse, Lynanne Wehner, Karyl Mammano, David Heffer, and Wolodymyr Pylyshenko, Terry Buford (Director), Anne Boring (Recording Secretary)

**Trustee members absent:** None

**Guests:** Mr. Todd Storm, Mr. Tim Golan, Ms. Ruth Klingenberger

Meeting called to order by President Peter Kelderhouse at 7:22 p.m.

**Approval of agenda:** Motion to approve the agenda made by Ms. Magee and seconded by Ms. Wehner. Motion unanimously approved.

**Public forum:** Mr. Tim Golan spoke regarding a presentation he made in 2004 for a Community Center. His plan included grants so that there would be no tax increase to the town. He also suggested the owner of the strip mall at Titus and Hudson would be willing to sell that land if the community center was built there, incorporating the library into the Center. This would keep a branch on the west side and serve as an anchor to the Center. He brought this up to the Library Board as another option for the library.

**Approval of Board Minutes and workshop minutes:** Minutes from February 15, 2006 board meeting. Motion to accept the minutes made by Ms. Squicciarini and seconded by Ms. Wehner. Motion unanimously approved.  
Workshop minutes from March 8, 2006. Motion to accept the minutes with two changes made by Ms. Wehner and seconded by Dr. Heffer. Motion unanimously approved.

**Vouchers:** Motion to approve March 2006 vouchers made by Ms. Squicciarini and seconded by Ms. Wehner. Motion passed unanimously.

### **Directors Report**

#### 1. Library system news

- Our upgraded patron log-in and printing software continues to perform well and we have better control over both of these operations.
- Mr. Buford is part of a Library Technology Leadership institute. It consists of three well known library technology experts making a presentation to key library staff in October. The experts will then

participate in a panel discussion with questions from attendees. The next day there will be a trustee workshop for all city, county, and town library trustees. Mr. Buford urges the trustees to attend.

- It appears almost certain that the RPL will close Highland Library in a cost cutting move at the end of the fiscal year, June 30.
- Mary Gleason J Librarian and Jennifer Barth, YA Librarian will attend the 2006 Supervisory Training Series at RPL.

## 2. Town News

- Many of our employees will be joining town hall employees in attending IT classes at Knowledge Fundamentals in Brighton.
- There is a major restructuring of town government administration in the works. Departments are being combined and operations streamlined. This will result in fewer department heads and savings in salary. The same tasks will be done but not at the department head level. While this doesn't affect the library directly, it will affect the way we cooperate with the other departments and the services that are provided by them. One former department head, Ken Koppenhaver, IT director, has already submitted his resignation effective April 3.

## 3. IPL News/Facilities report

- We are having severe patron behavior problems at McGraw. Groups of youth visit the library, get rowdy, refuse to follow the librarian's directives and eventually get asked to leave. Other patrons have become involved and the police called several times. The situation does seem to be improving and Mr. Buford thanked Chief Richard Boyan for his cooperation and support. The Chief has been very supportive and insistent that the problem not be allowed to continue.
- Karen Hultz has been handling the staff shirt project and the library staff is now signing up for either a polo or oxford style shirt with embroidered logo.
- We have been experiencing roof leaks and door malfunctions too numerous to list. We are trying to find a "roofing consultant" to give us some advice and recommendations on what to do with the McGraw situation. Mr. Buford plans on talking to Mitch Rowe, head of the Development Services Department, for advice and will also talk with the new head of the Department of Public Works.

## 4. Financial/Statistical Report Highlights

- On the Budget Report: please note on the line for Maintenance-heating/air encumbering for the cost of the McGraw Branch repairs from the blackout and power surge caused an \$8,500 overrun. This

includes the cost to reconnect the sensors and bringing heat to the McGraw meeting room.

- The voucher list contains an MCLS invoice which is the quarterly bill for phone calls and mailers for patron notification. This is the payment we hoped to reduce by implementing email notification but so far we are not getting that many patrons to embrace the concept. Most who refuse, express deep suspicion of giving their email address to anyone.
- All other expenditures and revenues normal.
- Trustee Accounts Quarterly Statement October-December 2005 included withdrawals for 501c3 legal work and fees.

The board accepted all financial reports.

**Friends Report:** There was no report from Ms. Squicciarini this month. However, she wanted to take the time to comment that she thinks Jen Barth is a great hire and that she has already been a great asset to the discussions during the MCLS YA Librarians Meetings. Also, Ms Squicciarini complimented Karen Hultz on her work as part of the Greater Rochester Teen Book Festival Committee.

**Old Business** – There was no old business to discuss.

**New Business –Town Board presentation - reactions** – Ms. Magee thought the presentation went well. However, she was disappointed that she feels the library board is still alone in this venture. She did not feel the support of the town board partially because 3 of the 4 board members present at the meeting were new.

Mr. Pylyshenko agreed but was convinced of the town board's goodwill. He thinks they were extremely impressed by the library board's good work. He said to give them a little time.

Dr. Heffer thought Mr. Buford did a great job on the presentation. However, his expectations regarding the town board are lower than Ms. Magee's. He felt it was a good step the board took to give this presentation to the current town board.

Ms. Mammano liked the fact that no one stopped them during the presentation. She said to push forward and go back to them with more information.

Ms. Squicciarini said that Mr. Buford made the presentation look good. She was surprised that the information in their presentation appeared new to town board since the library was part of their campaign.

Ms. Wehner said to keep the pace we are at and keep going. She was impressed by Mr. Buford.

Mr. Kelderhouse talked with Debbie Evans and she would like to be the liaison to the library board. He also talked with Supervisor Heyman who wants to partner with us. She has a two year window of opportunity. He wants to put together another presentation and go before the town board again in the fall. He was also impressed by Mr. Buford's presentation. Hopefully, with a liaison it will give us better communication with the town board.

Ms Magee expressed some concerns over the options presented. In the first option, if we move the West branch and renovate the East branch, this might be misconstrued with patrons saying the West branch is now too close. Also, if we want give equal services to both branches, we can't do that if we expand the East branch and keep West as it is.

**Tuition reimbursement** - John Scalzo, who is a clerk at the East branch, recently received his bachelor's degree from RIT. He is now going for his MLS. The board thinks they should add or change the language in the current policy. Mr. Buford will check with the town to see what their policy is.

**Agenda for next workshop meeting** - The next step will be to tour the new Greece Public Library. The board will tour on Friday, April 7<sup>th</sup> at 1pm. At 3pm they will meet for an hour or so. Mr. Kelderhouse will work on the agenda and email it to everyone.

**Board President's Remarks'** –Mr. Kelderhouse talked with Comptroller Bovenzi who is concerned that we have people coming into our library from other library districts and that we are funding other libraries. Mr. Buford said that we are bringing in as many people as we are losing. Some people come because other libraries close at 7pm. We have a library system that believes in sharing. Plus, the use number shows how many we are bringing in. It is not a huge number. There is concern that our materials budget may be affected. Mr. Kelderhouse loves our library board and appreciates everything they do. He said it makes his job easier.

Mr. Kelderhouse requested a motion to adjourn at 8:36pm. Ms. Magee made the motion and Ms. Mammano seconded. The board then went into executive session to discuss director's goals for 2006.

Respectfully submitted,

Anne Boring  
Recording secretary