

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes from April 19, 2006

Trustee Members Present: Sue Magee, Stephanie Squicciarini, Peter Kelderhouse, Lynanne Wehner, Karyl Mammano, David Heffer, and Wolodymyr Pylyshenko, Terry Buford (Director), Anne Boring (Recording Secretary)

Trustee members absent: None

Guests: Ms. Ruth Klingenberger

Meeting called to order by President Peter Kelderhouse at 7:15 p.m.

Approval of agenda: Motion to approve the agenda made by Mr. Kelderhouse and seconded by Dr. Heffer. Motion unanimously approved.

Public forum: No time requested.

Approval of Board Minutes and workshop minutes: Minutes from March 15, 2006 board meeting. Motion to accept the minutes after typo corrected made by Dr. Heffer and seconded by Ms. Squicciarini. Motion unanimously approved.
No workshop minutes. The Library Board toured the Greece Public Library on April 7th. They returned here for a brief session to talk about their reactions to the Greece Library.

Vouchers: Motion to approve April 2006 vouchers made by Dr. Heffer and seconded by Ms. Mammano. Motion passed unanimously.

Directors Report

1. Library system news

- Aid increases for public libraries and public library systems in New York that were a part of the proposed NY budget has survived Governor Pataki's line item vetoes. Aid will increase by 5% and formulas will be calculated based on the 2000 census for the first time which will result in approximately a 6% net increase in aid.
- It won't be publicized but the limit on the number of holds a patron can have at any one time has increased from 10 to 25.
- Mary Gleason, Evans J Librarian and Jennifer Barth, Evans YA Librarian have completed the 2006 Supervisory Training Series at RPL. They were both so impressed with the content that they are

meeting with Mr. Buford to discuss integrating some of the topics covered into the staff meeting at Evans.

- Mr. Buford will be making a presentation at a Writers and Books conference on May 13. The topic is “The Future of the Book in the Future Marketplace. He will be giving the public library perspective in his talk and participating in a panel discussion with people from bookstores and a university library.

2. Town News

- Mr. Buford will meet with Mitch Rowe on Friday April 21. Mr. Rowe has a couple leads on roofing consultants to review the McGraw roof situation. Mr. Buford will also talk with him about how to proceed when the library board wants information about specific properties or buildings.
- Negotiations with the town’s blue collar union are moving slowly. Changes in the town HR operations as well as a backlog of unresolved grievances have contributed to the lack of progress.

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3. IPL News/Facilities report

- The severe patron behavior problems at McGraw are now under control. Thanks to the intervention of the Irondequoit Police Department the rowdy behavior has been stopped. At the town staff meeting, Mr. Buford personally thanked Chief Boyan for giving the library the extra attention needed to quell the disturbances. Mr. Buford personally thanked the McGraw staff members who had to deal with the threats and attempted intimidation by unruly patrons.
- Karen Hultz has been handling the staff shirt project. There has been a slight delay because the long sleeve shirt was discontinued and a substitute had to be chosen. Estimated final cost \$900 to \$1,000 for approximately 50 embroidered shirts, one for each employee. Mr. Buford needs Library Board approval to go ahead. Mr. Buford received Library Board approval.
- Door malfunctions and wind damage have hit us hard at McGraw. Expect a large repair bill for the McGraw front door and closer.
- We now have suggestion/survey boxes in both libraries. K. Hultz, C. Robbins, and C. Trout worked with Mr. Buford to create general “How are we doing?” customer service survey patterned on the town’s customer survey cards and adapted for library use.
- We are planning changes to the IPL web site. In addition to making customer surveys available online we want a cleaner, more streamlined interface.

4. Financial/Statistical Report Highlights

- In addition to the problems reported last month with McGraw HVAC repair costs, we are also way ahead of projected spending in general

building maintenance costs as a result of numerous roofing and door repair costs at both branches.

- All other expenditures and revenues normal.
- In January 2006 Pittsford library circulation increased 57% over January 2005. Improving the library has had an obvious influence. However, this huge increase brings them up to what Evans branch alone did in the same month.

The board accepted all financial reports.

Friends Report: Bonnie Arnold joined the Friends Board as secretary. The Friends will have a table at the Farmer's Market on opening day and the first Thursday of each month. They will sell tote bags and have literature available. They may attend and have a table at the Eastridge High School alumni garage sale which is a fund raiser. The Friends are looking into additional items to sell and there is talk of the possibility of a silent auction.

Old Business – Review updated board bylaws – Mr. Buford pulled together the Library Board bylaws and the last time they were approved. The Library Board discussed the bylaws. They also discussed the town liaison to the board and the exact duties of this person. The board thinks the liaison is an ex-officio and non-voting member. Mr. Buford will look into this for the next meeting. The duties need to be made more explicit. This discussion should be included in the agenda for the next library board meeting.

NYSALB Conference - Three board members plan to attend the conference this year. The money to pay for their expenses will come out of the library budget line for conference/training this year. It was suggested that a new line be set up for Library Board members training in the 2007 Library budget.

New Business –Irondequoit Community Summit – Supervisor Heyman is planning a Community Summit on May 11th to discuss a Community Center in Irondequoit. None of the Library Board members have received an invitation to attend as of this board meeting. The Library Board discussed the implications of this situation. A drawing of the proposed Community Center enclosed in the invitation did not include a library.

Mr. Kelderhouse noticed scooters and skateboards in the library's lobby this evening and wondered why they were there and not outside.

Board President's Remarks – Mr. Kelderhouse wants the Library Board to get their plans for the library together to be able to make a formal presentation to the Town Board in the early fall. He wants the Town Board to know what we are doing and to ask of them what the Library Board's next step is.

Mr. Kelderhouse requested a motion to adjourn at 8:24pm. Dr. Heffer made the motion and Mr. Pylyshenko seconded. The board then went into executive session.

The Library Board reconvened at 9:05pm to discuss board controlled accounts at Chase Bank.

Motion: Transfer \$20,000 from the Trustees Chase Capital Account to the Irondequoit Public Library Foundation account at the Ukrainian Federal Credit Union with a check made Payable to the Irondequoit Public Library Foundation IF it can be done without fee or penalty. The motion was made by Mr. Pylyshenko and seconded by Dr. Heffer. The motion was unanimously approved.

A motion was made to adjourn the 2nd regular session at 9:10pm by Ms. Squicciarini and seconded by Ms. Mammano. The motion was unanimously approved.

A motion for the board to return to executive session was made by Dr. Heffer and seconded by Mr. Pylyshenko and was unanimously approved. The Library Board returned to executive session at 9:11pm.

Respectfully submitted,

Anne Boring
Recording secretary