

Irondequoit Library Board of Trustees  
Monthly Meeting  
Pauline Evans Branch  
Minutes from September 20, 2006

**Trustee Members Present:** Stephanie Squicciarini, Peter Kelderhouse, Karyl Mammano, Wolodymyr Pylyshenko, Lynanne Wehner, Susanne Magee, David Heffer, Terry Buford (Director), Anne Boring (Recording Secretary)

**Trustee members absent:** No one

**Guests:** None

Meeting called to order by President Peter Kelderhouse at 7:08 p.m.

**Approval of agenda:** Mr. Kelderhouse asked to change the agenda by adding Meeting with Town Supervisor to be inserted after the Director's Report. Motion to approve the agenda with the change made by Dr. Heffer and seconded by Ms. Squicciarini. Motion unanimously approved.

**Public forum:** No time requested.

**Approval of Board Minutes and workshop minutes** Minutes from August 16, 2006 board meeting. Motion to accept the minutes made by Ms. Squicciarini and seconded by Ms. Wehner. Motion approved with Ms. Magee and Dr. Heffer abstaining.

**Vouchers:** After discussion, a motion to approve September 2006 vouchers made by Ms. Squicciarini and seconded by Ms. Wehner. Motion passed unanimously.

**Directors Report**

1. Library system news
  - Save the date: Saturday October 21, 2006, 9am to noon. Trustee Institute at the Rochester Public Library's Kate Gleason Auditorium with Stephen Abram, Vice-President for Innovation with Sirsi/Dynix Corporation.
2. Town News
  - As of this date, Mr. Buford has received no indication that the library will be asked to make any changes in the budget as approved by the library board. As discussed, there is a large budget gap the town is trying to close between the revenue and budgets submitted. Because some of the town's other large departments submitted budget proposals without the cuts requested by the supervisor and we did, the library may fly under the radar and escape without additional cuts.

- There will be budget hearings this year in October. Time and date to be announced.
3. IPL News/Facilities report
- The new IPL web site is almost ready to go. Our new site will include a web log or blog where staff can write messages for the public to read and comment upon. We hope this will offer a new way for the public to establish dialogue with our users by letting them comment on our postings without having to use email. As we build up an archive of posts to the blog, users will be able to search it for information about how and why the library operates. This could come in handy when trying to jumpstart a community dialogue about library expansion.
  - The Board of Trustees should have some sort of presence on our web site as well.
4. Financial/Statistical Report Highlights
- First 2 quarters of the Trustee accounts: Includes transfer of funds to IPL Foundation accounts at Ukrainian Federal Credit Union.
  - Financial Summary: Mr. Buford is monitoring spending in the last third of the year closely. The library will definitely fall short of revenue projections for 2006 which means spending will have to be reduced accordingly. With the roofing costs and the HVAC disasters earlier in the year, we are probably not going to return much money to the fund balance.
  - Public Service Report: Due to the hiring of an enthusiastic YA Librarian at Evans, Jen Barth, we have restored and increased programming for YAs at Evans. Targeting YAs to bring them to the library was a major goal for this year at Evans. Ms. Barth is establishing a Youth Board at Evans to advise her about what services and collections are of interest to this group and has already had 11 or 12 teens sign up to participate.

The board accepted all financial reports.

**Meeting with Supervisor Heyman, President Kelderhouse, and Director Buford** – Mr. Kelderhouse wanted to address the library board regarding a recent meeting with Supervisor Heyman held on September 17<sup>th</sup>. Mr. Kelderhouse was under the impression that he and Mr. Buford were to have a luncheon meeting with the Supervisor to discuss the press release the board was about to send out. A copy of the release had been sent to the town for review and the Supervisor's office was concerned about some of the wording. The meeting did not go well and the supervisor refused to let the press release go out at this time. The library board vigorously discussed the outcome of this meeting and how it would affect the plans of the library board.

**Friends Report** - The Friends have their own e-mail address and have started collecting e-mail addresses. The Evans branch was pleased to announce that they sold out of the totes supplied by the Friends. The Friends are still in financial difficulty and will have to cut program funding from \$10,000 to \$8,000. They are considering other fund raisers and still plan to go ahead with the cookbook. Renewal letters will be going out at the end of October.

**Old Business – Proposed By-Law revisions** – Ms. Mammano and Dr. Heffer submitted a revised edition of the proposed by-laws. The changes are in bold. A change that was suggested during discussion was to include the addition of honorary members who can still be part of the library board. The library board will review this edition and discuss at the October meeting and then vote on it at the November meeting. It was also suggested that one of the teens from the Youth Board at Evans act as a liaison with the Library Board.

**New Business –2007 Budget and hearings** – Mr. Buford suggested that as many board members as possible should be at the budget meetings. The library has done their share to reduce the gap. Our budget has been compromised because of the cuts. The town has stated they want to keep the tax increase at 3% or under.

**Building project announcement** – The 2007 budget has to be on file by September 29<sup>th</sup> and has to be in the town clerk's office by October 30<sup>th</sup>. The library board realizes this budget is a high priority for the Supervisor at this time. The library's press release will therefore be in November when the Town board meets which is apparently November 21<sup>st</sup>.

**Board President's Remarks** No further remarks made by the president other than to announce that all library board meetings will now start at 7pm.

Mr. Kelderhouse requested a motion to adjourn at 8:40pm. Mr. Pylyshenko made the motion and Ms. Wehner seconded.

Respectfully submitted,

Anne Boring  
Recording secretary