

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes from October 18, 2006

Trustee Members Present: Stephanie Squicciarini, Karyl Mammano, Wolodymyr Pylyshenko, Lynanne Wehner, Susanne Magee, David Heffer, Terry Buford (Director), Anne Boring (Recording Secretary)

Trustee members absent: Peter Kelderhouse (excused)

Guests: Ms. Ruth Klingenberger

Meeting called to order by Vice President Wehner at 7:05 p.m.

Approval of agenda: Motion to approve the agenda made by Ms. Mammano and seconded by Dr. Heffer. Motion unanimously approved.

Public forum: No time requested.

Approval of Board Minutes and workshop minutes Minutes from September 20, 2006 board meeting. Motion to accept the minutes made by Ms. Squicciarini and seconded by Dr. Heffer. Motion approved unanimously.

Vouchers: After discussion, a motion to approve October 2006 vouchers made by Ms. Squicciarini and seconded by Dr. Heffer. Motion passed unanimously.

Directors Report

1. Library system news
 - Ms. Mammano, Dr. Heffer, and Mr. Buford will attend the Trustee Institute at the Rochester Public Library on Saturday, October 21st.
2. Town News
 - As previously reported to you, in our 2007 budget proposal the Supervisor cut an additional \$35,000 from our materials budget and also added \$20,000 from our fund balance to our revenue lines. Later this evening we will be discussing what this board's approach will be to these actions. Mr. Buford prepared visual aids for that discussion that make it easier to understand where the library stands in comparison to the other departments both for 2007 and for the last 8 years. Mr. Buford also has data on the last 27 years of library materials budgets on both raw dollars and inflation adjusted dollars.
 - There will be budget hearings this year. The IPL budget hearing is scheduled for 7pm on October 24th. Mr. Buford is also scheduled for a one on one meeting with the supervisor at 10:30 the same day.

- Mr. Buford has scheduled Supervisor Heyman as our main speaker at the staff meeting on November 13th.
3. IPL News/Facilities report
- The new IPL web site is up and running. We have taken a totally new approach to dissemination of information about the library. We have taken the library news updates, program information and new materials announcements and put them into a weblog or blog. We call it YourSpace. We will also use YourSpace to regularly post information about what is happening at the library. It gives the reader the option of adding comments that other readers can see. Both the comments and the postings themselves will be archived and all are searchable by key word.
 - The Board of Trustees should have some sort of presence on our web site as well. We could do a group or individual photos, biographies, etc. Do you want the library board minutes on that page as well? (Answer by library board was yes).
 - Liquid Plastics Inc. should start working on the McGraw roof as soon as we get dried out from the last rainy stretch.
 - The youth advisory board has met and submitted a list of recommendations for improvements to the library from the youth prospective by answering the question: If you could change anything about the Irondequoit Public Library, what would you change?

4. Financial/Statistical Report Highlights

- Financial Summary: Continuing from last month, Mr. Buford is monitoring spending in the last third of the year closely. The library will definitely fall short of revenue projections for 2006 which means spending will have to be reduced accordingly. With the roofing costs and the HVAC disasters earlier in the year, we are probably not going to return much money to the fund balance.
- Voucher listings of interest are: Castersupply.com LLC., a local firm that specializes in caster wheels. This allows us to repair broken book trucks instead of replacing them. Faronics Technologies, a supplier of computer security software. We are buying an upgrade of the software that prevents library customers from vandalizing or inadvertently wrecking the PCs. Goodman Janitorial Supply, we are now doing our own floor maintenance instead of hiring it out saving a few thousand dollars a year.

The board accepted all financial reports.

Friends Report - The Friends did not have a quorum at their last meeting and therefore could not conduct a meeting. They are still discussing fund raising problems. They are very concerned. The Friends would like to start selling flash drives to make money. Their next meeting is October 24th.

Old Business – Proposed By-Law revision review – Ms. Mammano and Dr. Heffer submitted a new revised edition of the proposed by-laws. More discussion followed by the library board. One of the concerns is the number of members between the Foundation and Library Board and how much time a member would have to give efficiently to both groups. A revision will be presented at the next Library Board meeting with the hope that this revision will be voted on at that time.

Trustee terms – Three library board terms expire at the end of this year (2006). There was concern that the Town Board would not allow the term for all three members to be extended for an additional term. After discussion, it was determined that the three names should be submitted to the Town Board by the library president in the form of a resolution. This resolution should include a short bio of all three candidates. Presumably the Town Board will vote on this at the December 19th Town Board meeting. It was decided that all Library Board members should be at the Town Board meeting to show support for the renewing members.

New Business –2007 Budget and hearings – After discussion, the Library Board decided to give a short presentation at the budget hearing to be held at the Town Hall on October 24th. The Library Board is concerned over the drastic cut to our materials budget and how this will impact the library in the future.

Building project announcement – A revised press release regarding the library's request for expansion was submitted to the Library Board for review. A motion to approve this revision for presentation was made by Dr. Heffer and seconded by Ms. Mammano. The motion was unanimously approved.

Board President's Remarks No remarks made.

A motion to adjourn at 9:29pm was made by Mr. Pylyshenko and seconded by Ms. Wehner.

Respectfully submitted,

Anne Boring
Recording secretary