

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes from December 20, 2006

Trustee Members Present: Peter Kelderhouse, David Heffer, Karyl Mammano, Wolodoymyr Pylyshenko, Stephanie Squicciarini, Terry Buford (Director)

Trustee Members Absent: Lynanne Wehner (excused), Susanne Magee (excused)

Guests: None

Meeting called to order: President Kelderhouse at 7:05pm.

Approval of Agenda: Mr. Kelderhouse requested changing the order of the agenda to move President's remarks up to just after the public forum. Motion to approve the agenda with this change was made by Ms. Mammano and seconded by Dr. Heffer. Motion unanimously approved.

Public Forum: No time requested.

Board President's Remarks: President Kelderhouse recapped the Town Board Meeting from December 19th.

Approval of Board Minutes: Motion was made to approve the Board Minutes by Mr. Kelderhouse and seconded by Dr. Heffer. Motion approved by three members present that were also present at the November 15th meeting. Ms. Mammano and Mr. Pylyshenko abstained.

Vouchers: After discussion motion to approve both the Interim Vouchers dated December 1st as well as the regular Vouchers dated December 15th was made by Dr. Heffer and seconded by Ms. Mammano. Motion unanimously approved.

Director's Report:

DIRECTOR'S REPORT
Wednesday, December 20, 2006

1. Library System News

- MCLS is scheduling lobbying meetings with local legislators. MCLS director Paula Smith and 3Rs director Kathy Miller will attend each meeting along with the public library directors from the legislator's service area. Trustees are also invited. The meeting with Joe Morelle is scheduled for Thursday, January 25th at 11:30 AM. Any of you want to go with me?

2. Town News

- I met with Supervisor Heyman on Tuesday December 12. She is proposing that the town move the Pinegrove Center and the two library branches to the King's Park complex temporarily while the community center is built. I toured the King's park

building. There is a 25,000 square foot section that could be used for a temporary Pinegrove replacement and a 33,000 square foot section that could be used for a temporary library site although the issues surrounding such a move are many and complex. I explained my caution about this option and she agreed that the proposal needed more work.

- At the request of Supervisor Heyman via Mike Spang, I met with Bob Barkstrom and 2 other representatives of Barkstrom and LaCroix, an architectural and design firm. They have been asked to present a proposal for the previously mentioned move to King's Park. They wanted my basic ideas about how the space there could be converted for library use and what the library's key issues and requirements are for any new space.

3. IPL News / Facilities report

- The McGraw roof work is finished. The company ended up having to cut out and replace many of the pipes due to the high amount of tar clogging them. This was done at no additional cost above the original estimate.

4. Financial/Statistical Report Highlights

- Financial Summary: The overall 2006 budget year is closing out OK. Due to some belt tightening this year we will make it in under budget despite our revenue shortfalls and unexpected repair and maintenance costs. This was mostly done by reducing spending on library materials and contracted services. This is good practice for next year where those budget lines are greatly reduced or reduced to zero.
- Items of special interest which are bolded on the December 1st Voucher List are: #531 Anthony Electric, repairs to Evans outside lights and timer which were malfunctioning and causing patron complaints; #542 Dr. Disc, a CD and DVD cleaning and repair service; #544 Edgar Turner Plumbing, repairs to Evans staff room sink; #550 MCLS, quarterly billing for postage and automated phoning for patron notification.
- One special interest item from the December 20 voucher list is: #597 Titan Computers, repair and recovery for disc drive problems on Evans network server.

Friends Liaison Report: Ms. Squicciarini reported that Friends Board Treasurer, Sonya Murphy, resigned due to personal reasons. The Friends Board is still actively seeking members. The planned Friends cookbook is moving along very slowly with only a few recipes returned with membership renewals. The Friends will still promote the cookbook to see what further response they get. Renewals and memberships are steadily arriving. The Friends new fundraiser is a local history book on Irondequoit. They are available at each Branch for \$19.95. The Friends are also trying to arrange for a book-signing by the Town Historian who worked on the book.

Old Business:

Review of Long Range Plan: Reviewed and discussed the November 2006 updates to progress made. It was suggested to put the LRP document onto the IPL website along with the Board

minutes. It was also suggested to add the presentation at the November Town Board Meeting to the LRP progress.

New Business:

Foundation by-law review: Discussed the by-laws initially created during the formation of the Foundation. Additional discussion will be held during Foundation meetings.

December 19 Town Board Meeting: Discussed during Board President's remarks.

Additional New Business (added as discussions warranted):

Honorary Town Board Members:

Motion to invited Ms. Magee and Ms. Squicciarini to serve as Honorary Board Members was made by Mr. Kelderhouse and seconded by Dr. Heffer. Motion unanimously approved.

Additional New Business (added as discussions warranted):

Size of the Board of Trustees: Board discussed the possibility of making a change in the Board By-Laws to increase the size of the Board from 7 to 9. Continuation of this discussion will be added to the Agenda for the January Board Meeting under Old Business.

Additional Board President Remarks: Mr. Kelderhouse thanked Ms. Magee and Ms. Squicciarini for their remarkable service, passion, and dedication to the Library and the Board. It is Mr. Kelderhouse's hope that they select to accept the position of Honorary Board Members.

Adjournment:

Motion to adjourn was made at 8:51 by Mr. Kelderhouse and seconded by Mr. Pylyshenko. Motion unanimously approved.

Respectfully submitted,

Stephanie A. Squicciarini
Board Secretary