

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes from January 17, 2007

Trustee Members Present: David Heffer, Wolodymyr Pylyshenko, Lynanne Wehner, Mary Ellen Jones, Elaine Cole, Peter Kelderhouse, Stephanie Squicciarini (honorary member), Susanne Magee (honorary member) Terry Buford (Director), Anne Boring (Recording Secretary)

Trustee members absent: Karyl Mammano (excused)

Guests: None

Meeting called to order by President Kelderhouse at 7:00 p.m.

Approval of agenda: Dr. Heffer requested adding the Director's annual review to New Business. Motion to approve this addition was made by Dr. Heffer and seconded by Ms. Wehner. Motion to approve the revised agenda was made by Dr. Heffer and seconded by Ms. Wehner. Motion unanimously approved.

Public forum: No time requested.

Board President's Remarks: (Given by President Kelderhouse-quoting from Mr. Kelderhouse notes)

"Good Evening. It is my hope that this new year is not a new beginning, but rather a continuance of what this board has accomplished over the past few years.

We need to take some bold steps to see that the progress that was made over these years are not overshadowed by a 'wait and let's see' mentality.

This board has always placed its efforts on what is best for all Irondequoit residents and the staff of the library. We have never been told or directed by a supervisor or town board member on how we perform our trustee duties and obligations.

We are an independent board and it is my hope that as we go forward that we remain just that.

However, having said that, it is so important that we have open lines of communication between our two boards. We should, as one voice, share our thoughts and work on our strengths while strengthening our weaknesses.

To do this, our communication must be open and honest. We need to have a liaison from the town board and not necessarily a town board member. We, as a board, need to work with the town board to see if they will join us in asking for a volunteer to be that liaison.

Our executive director, Terry Buford, in his almost three years with our library, has guided us through the processes that resulted in our formal presentation to the town board for consolidation of our branches.

Bold steps need to be made as we enter into the 2007 year. Today is a good example of why. We need to go forward and not wait. While bold steps are needed – we still need to explore all the avenues available to obtain funding. Our Foundation is ready to seek those funds – their board needs the green light from our town board.”

Welcome New Trustees - On behalf of the Library Board, Mr. Kelderhouse welcomed the new board members, Elaine Cole and Mary Ellen Jones. They were each given a trustee packet put together by Mr. Buford.

Election of Officers - As vice president, Ms. Wehner was nominated to be president. Ms. Wehner declined the nomination.

The following nominations for library board officers were made:

President – Mr. Kelderhouse nominated Dr. Heffer. Mr. Pylyshenko seconded the nomination.

Vice President – Dr. Heffer nominated Ms. Mammano. Mr. Pylyshenko seconded the nomination.

Secretary - Mr. Kelderhouse nominated Ms. Wehner. Dr. Heffer seconded the nomination.

Treasurer – Mr. Kelderhouse nominated Mr. Pylyshenko. Dr. Heffer seconded the nomination.

Dr. Heffer made a motion that the vice-president cast 1 vote for the selection of officers. Mr. Pylyshenko seconded the motion. Ms Wehner voted yes to the selection of officers that were nominated.

New Library Board Officers:

President – Dr. Heffer

Vice President – Ms. Mammano

Secretary – Ms. Wehner

Treasure – Mr. Pylyshenko

Approval of Board Minutes – Dr. Heffer, as newly elected board president, welcomed the new board members. He also thanked Ms. Squicciarini and Ms. Magee for all their past work on the board and was glad to see them back as honorary board members. He explained to the new board members that the library board by-laws had recently been reviewed and updated. One of the updates included the addition of honorary board members as the library board wanted to retain the talent they already had.

As no quorum was present from the last board meeting, as president, Dr. Heffer accepted the amended (typing error) minutes from the last board meeting of December 20, 2006.

Vouchers: Dr. Heffer asked for a motion to approve the final vouchers from 2006. Mr. Kelderhouse made the motion and Ms. Wehner seconded. Motion passed unanimously.

Dr. Heffer asked for a motion to approve the vouchers from 2007. Ms. Cole made the motion and Ms. Wehner seconded. Motion passed unanimously.

Director's Report:

1. Library System News

- MCLS is scheduling lobbying meetings with local legislators. MCLS director Paula Smith and 3Rs director Kathy Miller will attend each meeting along with the public library directors from the legislator's service area. Trustees are also invited. The meeting with Joe Morelle is scheduled for Thursday, January 25th at 11:30 am. Any of you want to go with me?

2. Town News

- Mr. Buford met with Councilman Evans, Comptroller Bovenzi and Beth Watro of Human Resources to discuss the COLA controversy and how we could avoid miscommunication situations in the future. One new method of communication will be emailing the trustee minutes to the Supervisor, town board, Bovenzi, and Watro.
- Trustees Heffer and Kelderhouse and Mr. Buford attended the Supervisor's State of the Town speech to the Chamber of Commerce on Tuesday, Jan 16th. The Supervisor took note of their presence and mentioned the library and community center as top priorities.

3. IPL News/Facilities report

- The Evans roof had serious leaks on Monday the 15th that caused falling ceiling tiles and minor flooding. The J and YA areas have had to be roped off from the public due to the falling ceiling pieces. Hope to have everything back in good order by Friday the 19th. Expect invoices from roofers and electricians from this incident. We did get media coverage. Because we had a reduction in service in the J and YA sections and collections were unavailable, we highlighted the news on our blog and this generated interviews from D&C, Post and Channel 10 News.

4. Financial/Statistical Report Highlights

- Financial Summary: The overall 2006 budget year is closing out OK. It is too soon to tell how much money we will return to the fund balance.
- The 2006 public service report final numbers are in. Borrowing increased at both libraries as did door count. Internet use is huge and growing at Evans while holding steady at McGraw.
- Items of special interest on the December 2006 voucher list are: LiquidPlastics Inc. which is the bill for cleaning the tar off the McGraw roof and improving the roof drains; Stanley Access is another McGraw Branch automatic door repair. On the January 2007 voucher list take note of Edgar Turner Plumbing, another repair to Evans branch plumbing in the restrooms.

The board accepted all financial reports.

Friends Report – Ms. Squicciarini will continue to be our liaison to the Friends. The Friends did not have a December meeting. The Irondequoit History book sale has been doing well. They expect to have a book signing session with the town historian. The Friends agreed to sponsor the Teen Book Festival in March by making a small donation. Ms. Squicciarini wanted to thank the staff at both branches for their donation to the Teen Book Festival by having a dog tag day where for a \$5 donation the staff member could wear denim to work that day and get a dog tag.

Mr. Buford explained to the new board members that the Friends pay for our programs (Adult, YA, and Children's). Last year the budget set up was for \$10,000.

Old Business - Trustee By-Laws/Expanding to 9 Trustees

Five years ago the Library Board expanded from 5 to 7 members (this gave them a wider range of skills). It was recently suggested to expand the board to 9 members. In this and past meetings, after much discussion, most board members feel that 7 is an adequate number. The discussion was tabled for this meeting but will be discussed again.

Mr. Kelderhouse pointed out that he had not heard from the Town Board yet as to whether his term had been renewed. It was mentioned that no formal announcement was ever sent to outgoing board members Ms. Squicciarini and Ms. Magee by the town board. It was decided that Dr. Heffer, as new board president, and new board member Mary Ellen Jones would seek an appointment with the Town Supervisor to discuss improving avenues of communication.

Review of long range plan - This review was given primarily to inform the new members. The library board tries to update quarterly. There is a board page on our library website. This needs to be updated with short bios from our new board members and a picture of each.

New Business - ML King Jr. Holiday

Supervisor Heyman asked Mr. Buford to ask the Library Board to add a 10th paid holiday to the library's holiday schedule. This would be Martin Luther King Jr. Holiday in January. Mr. Kelderhouse made the motion to add this as a 10th paid library holiday and Ms. Jones seconded. Motion passed unanimously.

Director's Annual Review – Dr. Heffer wants the review to start now with a 2 member committee. Mr. Kelderhouse and Ms. Cole volunteered to be the Director's Review Committee. Dr. Heffer would like a survey sent out to be reviewed by the committee. Once all this is completed, Dr. Heffer and the committee will schedule a meeting with the Town Supervisor.

Board President's Remarks Dr. Heffer thanked everyone for being here. He is looking forward to a busy and productive year. A new facility is paramount to continue to provide outstanding library services to our patrons and to ensure the health and safety of our staff and patrons.

Dr. Heffer requested a motion to adjourn. A motion to adjourn at 9:25pm was made by Mr. Kelderhouse and seconded by Mr. Pylyshenko.

Respectfully submitted,

Anne Boring
Recording secretary