

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes of Meeting October 17, 2007

Trustee Members Present: Karyl Mammano, Lynanne Wehner, Mary Ellen Jones, Elaine Cole, Irena Skrobach, Gail Bello (Town Board Liason), Terry Buford (Library Director).

Trustee Members Absent: David Heffer, Woldomyr Pylyshenko, Stephanie Squicciarini (honorary Board Member), Susanne Magee (honorary Board Member),

Guests: None

Meeting called to order at 7:05.

Approval of the Agenda: Motion to approve agenda was by Elaine Cole, seconded by Irena Skrobach. Motion unanimously approved.

Public Forum: No time was requested.

Approval of the Meeting Minutes: Motion to approve September minutes made by Lynanne Wehner, seconded by Irena Skrobach. Motion unanimously approved.

Vouchers: After some discussion Ms Mammano requested a motion to approve the current vouchers. Motion made by Irena Skrobach and Mary Ellen Jones seconded. Motion unanimously approved.

Director's Report:

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, October 17, 2007

1. Library System News

- MCLS will begin holding new trustee orientations at the main library soon. Topics to be covered include: Library structure in Monroe County; Finance and governance of MCLS and RPL; Public Library, School, and RRLR systems in New York, MCLS and Central library budget summary; MCLS Technology Plan and Plan of Service; Public Library law in NYS; tour of the Central Library. Tentative dates are Friday, November 30, 12-2 PM and Saturday, December 1, 9-11 AM.

2. Town News

- The first union negotiation session is set for Tuesday, November 13th at 10 AM. I will attend.
- I have already informed Supervisor Heyman that we are in danger of losing the library construction grant for which we were approved. The approval process is now at the point where the state library construction people are reviewing applications. They are threatening to pull the grant money because we have not held a referendum or made any progress toward actually signing the lease as described in our application. I've been lobbying the state library to give us more time to work out the plan but we probably won't have beyond the end of the month to show progress

3. IPL News / Facilities report

- The "Let's Get Ready To Read" program that earned the New York State Library family literacy grant has begun. The first public training session was Monday night. We had a full house of 50 men and women interested in learning what the latest research tells us about how young children begin learning and how parents and caregivers can best promote and enhance the basic skills needed for children to become the best possible readers and learners. There will be more information to follow as the program progresses.
- Roofing work at the Evans branch maybe completed as early as Sunday. We are doing what we can to control the odors that caused us to close last week. By working on Sunday when the branch is closed, workers hope to avoid causing the library to close again.
- The McGraw branch HVAC system needed an emergency repair last week when the heat went out of control and overheated the entire building. A faulty valve stuck in the open position had to be replaced.
- Peter Kostyj, the patron banned from library property last month for one year returned to Evans Branch last week and when informed of his new status was abusive to the staff. Police were immediately summoned and he was removed.
- I will be on jury duty next week, October 22 through 26.
- Evans Branch staff brought in junk and house plants from home for a staff garage sale which netted \$255.00 which was used to purchase children's and young adult books. The library staff is full of ideas for raising money and we will continue to try them out as budgets shrink.

4. Financial/Statistical Report Highlights

- I just want to remind everybody that although we continue to hold the line on spending and maximize revenue we may have a budget overrun at the end of the year. This is to be expected because of the unbudgeted for roof repairs at the Evans Branch that were approved by the town board. Although the financial summary shows we are in good shape on services and supplies expenses the roof repair will put a serious dent in the cushion we have build up during the year.
- Bolded vendors this month are: **#342 Elmer W. Davis**, Roof repairs at Evans Branch. If all goes according to plan this should be the last Elmer Davis roof repair at that location for a long time; **#345 Goodman Janitorial Supply**, If the carpets look extra good at Evans Branch this week it is because our maintenance crew rented a new kind of rug cleaning machine and we are very pleased with the results. Costs for having this done commercially run in the \$1,500 per branch range.

Terry Buford

President's Report:

1. Mr. Heffer was absent tonight so no report was made.

Town Board Liaison Report:

1. The Town Board is looking into the MCLS funding. The Town Board does not want to loss the funding if a referendum date is not made until after elections on November 6, 2007.

Friend's Liaison Report: none

New Business:

- As of the end of December 2007 the Library Board will have two library terms expiring. Lynanne Wehner will not be returning but Woldomyr Pylyshenko still needs to be asked if he is interested in returning for a second term. A letter telling the Town Supervisor of these openings will be sent once Mr. Pylyshenko gives his response. We as a Library Board would like to offer Stephanie Squicciarini as a replacement for one of the positions if she would like to return as a full board member.
- The IPL Foundation Board met on October 22, 2007. Peter Kelderhouse will be the new President of the Foundation Board.

- Union Negotiations with the Town, for library personnel will be on November 13, 2007.
- A motion was made for an Interim Voucher list to be presented to the Library Board for approval between the November and December Library Board monthly meeting. The Library Board will be asked to approve the Interim Voucher list to help the library continue to make voucher payments through the end of this year. A Motion was made by Lynanne Wehner and Mary Ellen Jones seconded. Motion unanimously approved.

Old Business:

- The Adhoc Committee Meeting: Will be on October 25, 2007, 5:30 pm. The meeting will center on formulating the Library Expansion Sheet.

Ms. Mammano requested a motion to adjourn the meeting. A motion was made by Elaine Cole and seconded by Irena Skrobach.

Respectfully submitted,
Lynanne Wehner