

Irondequoit Library Board of Trustees
Monthly Meeting
Pauline Evans Branch
Minutes of Meeting November 14, 2007

Trustee Members Present: David Heffer, Elaine Cole, Mary Ellen Jones, Karyl Mammano Woldomyr Pylyshenko, Irena Skrobach, Stephanie Squicciarini (honorary Board Member), Lynanne Wehner Gail Bello (Town Board Liason), Terry Buford (Library Director).

Trustee Members Absent: Susanne Magee (honorary Board Member),

Guests: None

Meeting called to order at 7:10pm.

Approval of the Agenda: Motion to approve agenda was made by Mary Ellen Jones seconded by Karyl Mammano. Motion was unanimously approved.

Public Forum: No time was requested.

Approval of the Meeting Minutes:

1. A motion to approve April minutes with corrections was made by Elaine Cole, seconded by Karyl Mammano. Motion was unanimously approved.

Vouchers:

1. After some discussion Dave Heffer requested a motion to approve the current vouchers. Motion made by Mary Ellen Jones seconded by Elaine Cole. Motion was unanimously approved.

Director's Report:

1. Library System News

- Elaine Cole, Gail Bello, Mary Ellen Jones and Irena Skrobach and Karyl Mammano have all signed up for the new trustee orientations at the Rundel Library. Topics to be covered include: Library structure in Monroe County; Finance and governance of MCLS and RPL; Public Library, School, and RRLR systems in New York, MCLS and Central library budget summary; MCLS Technology Plan and Plan of Service; Public Library law in NYS; tour of the Central Library. Elaine will attend Friday, November 30, 12-2 PM and the others will attend Saturday, December 1, 10-12 AM.
- MCLS will add 3 new database products to our growing lineup of online resources. They are AP Images, the Associated Press photo archive; Learning Express, a source for preparation materials for many standardized tests such as

SAT, GRE, ASVAB and TOEFL; and WebFeat a federated search engine for our all MCLS databases. All include remote access.

2. Town News

- We had our first union negotiation session on Tuesday, November 13th. Ground rules we set and more sessions were scheduled. The union will present a proposed contract and then the town will respond.
- On Friday, November 16, I will attend a meeting of the Community Center team to discuss next steps in the project and a timeline for moving ahead.

3. IPL News / Facilities report

- Roofing work at the Evans branch is 99% complete. The roof was inspected on Friday, November 9th and the sales rep found a couple things he thought could be better so the roofers will return to complete the job weather permitting. We are not leaking and will repaint the wall and replace the ceiling tiles in the children's room.

4. Financial/Statistical Report Highlights

- Bolded vendors this month are: **#391 and #392 MCLS**. 391 is our semi-annual MCLS cost share payment and 392 is our semi-annual invoice for collection agency costs. We now pay over \$50,000 per year to MCLS for system services. These costs are now based on the population of our service area (Town of Irondequoit). UMS our collection agency billed us \$3347 this year for service on 374 accounts. We have received about \$9,400 in returned materials, fines and fees. UMS guarantees that the library system as a whole will always do no worse than break even on their services. So far county-wide as of September 30, 2007, 26,815 accounts have been submitted to UMS at a cost of \$239,994. In that same period \$453,712 has been collected and \$795,926 in materials has been recovered.

Terry Buford

President's Report:

1. Since the re-election of the Town Board is over Mr. Heffer is hoping that the Library/Community Center proposal will be re-visited by the Town Board.

Friend's Liaison Report

1. The Friends of Irondequoit Library are still moving ahead with the publishing of their cookbook. They will still be taking in recipes for the cookbook.
2. The Friends have been very successful with the Irondequoit History Book and have also found that the bookmarks are also a great fund raiser for them.
3. Their Annual Report and renewal notice will be coming out soon.
4. November 28, 2007 is the next Friends of Irondequoit Library meeting date.

Town Board Liaison Report:

1. The lease agreement for the Community/Library Center must go before the people for a referendum vote.
2. The union negotiations for the library personnel have begun. An appointed member of the Library Board can attend the meetings but needs to be available for meetings during the day.

Old Business:

1. **Irondequoit Public Library Foundation** met and voted to fill two vacant seats.
The new slate is:

President:	Peter Kelderhouse
Vice President	Lynanne Wehner
Treasurer	Woldomyr Pylyshenko
Secretary	Stephanie Squicciarini

 - a. The Foundation needs a statement from the Library Board as to what plan the Foundation Board should be raising funding for.
 - b. A question was brought up as to whether the Foundation will be having a web site?
2. **Union Negotiations:**

The union negotiations should have a Library Board representative. Other Library Boards have appointed Library representatives and Terry has offered to be Irondequoit's. The representative needs to be well versed in the nuisances of the negotiations. There are three morning sessions coming up. The next one is January 7, 2008 at 10:00am. Woldomyr Pylyshenko has offered to be the Board representative, but needs to check with family first before he makes a commitment. Dave Heffer and Karyl Mammano will meet with the Supervisor to discuss this position.

Expiring Trustee Terms:

1. Previously when a Library Board position was available the Library Board would advertise, then interview candidates and then make recommendations to the Town Board for appointment. D. Heffer will discuss with the Supervisor this process and ask for impute and recommendations.
Stephanie Squicciarini would like to be reappointed to the Library Board as a full member.

Library Expansion Fact Sheet:

1. A possible informational flier could be a bookmark with all the fact sheet information listed.
2. Another thought is to write the fact sheet with categories about: “the Library Now” and “the Library to Be”
3. Send to Karyl Mammano all comments and thought about the fact sheet.

New Business:

1. A motion was made by D. Heffer is to “add July 5, 2008 to the unpaid closed day list at the Irondequoit Libraries”. Elaine Cole seconded the motion. It was unanimously approved.
2. On January 15, 2008 Terry will be a speaker for the Irondequoit Chamber of Commerce meeting. He would like to discuss with the Chamber the possibility of a library sponsorship. The sponsors would be offered a spot on the web site and/or literature with their company name and logo. The Library Board will need to develop a “Sponsorship Policy” that the Library Board needs to incorporate into the libraries policies. The Library Board will need to discuss this with the Foundation Board before enacting any sponsorship.

Board President Remarks:

1. Dave Heffer commented that he is optimistic with the opportunities that are presented to the Board at this time.

A motion was made by Woldomyr Pylyshenko to adjourn the meeting. Karyl Mammano seconded and the motion was unanimously approved.

Respectfully submitted,
Lynanne Wehner