

Irondequoit Library Board of Trustees  
Monthly Meeting  
Pauline Evans Branch  
Minutes of Meeting December 12, 2007

**Trustee Members Present:** Elaine Cole, Mary Ellen Jones, Karyl Mammano, Irena Skrobach, Wolodymyr Pylyshenko, Stephanie Squicciarini (Honorary member), David Heffer, Gail Bello (Town Board Liaison), Terry Buford (Director)

**Trustee Members excused:** Lynanne Wehner

**Guests:** None

Meeting called to order by Karyl Mammano at 7:07pm

**Approval of Agenda:** Motion to approve agenda was made by Mary Ellen Jones and seconded by Wolodymyr Pylyshenko. Motion unanimously approved.

**Public Forum:** No time was requested.

**Approval of Board Minutes:** Motion to approve the November 2007 meeting minutes was made by Mary Ellen Jones and seconded by Karyl Mammano. Motion unanimously approved.

**Vouchers:** Two separate vouchers: Nov. and Dec. that Mirko signed. This requires two separate motions to approve the vouchers. After a period of discussion, Karyl Mammano moved to approve the November vouchers, seconded by Mary Ellen Jones. Motion was unanimously approved. In a separate motion to approve the December vouchers, Mirko made the motion, seconded by Elaine Cole. Motion was unanimously approved.

## **DIRECTOR'S REPORT**

### **Library System News:**

- Trustee orientation went well with much positive feedback. Suggestion was to have more time for trustees to network with other area trustees.
- Update NYSLA list to receive magazines from the New York organization.

### **Town News:**

- Terry attended a meeting with the Community Center Committee and new elected Town Board Members. The status of the Kings Park project discussed. Due to legal complications, the new Town Board will vote for the lease option at the Jan. '08 Town Board meeting. Referendum will then be in March. Mary Ellen Jones, a member of the Community Center Committee, remarked that information and material for the Kings project with comparisons will be made available. It is possible that a Public Relations person will also be involved.

- Elected Town Board members Stephanie Aldersley and John Perticone were impressed with all the work done so far. Suggestions included to put all Power Point presentations on the website to improve the website itself.
- Union negotiations continue and three meetings are scheduled in January. The exchange of information will occur during the first January meeting. Bernie Winterman will act as the town representative in all employee negotiations.
- Roof will soon be completed. The roof is not leaking. Ceiling tiles were replaced and the walls will soon be repaired and painted.
- This is a slow time for the library. Focus is on moving furniture and doing inventory.
- There is a shortfall in copier revenue. We have savings expenditures to correct that. Costs will be more predictable.
- Public service report shows that there is an increase in teen attendance for library programs. These programs have been successful and teen programs will continue to increase with the move to the new building. Almost 1,000 teens have attended programs, twice as many as last year. The difference in teen attendance is due to the recruitment of new people (employees) to attract new clients to the library. Teen service is run by a qualified person whose expertise and desire was to work with developing programs for teens. Relationship building with teens is good and there is a great level of enthusiasm. Other services have increased about 20%.

#### **FRIENDS LIAISON REPORT:**

- Friends now have enough recipes for the cookbook. The book will be dedicated to Sonya Murphy. New tote bags with more features will be ready in the spring for National Library Week.
- The Irondequoit History books are also doing well.
- Calendars are available at McGraw Library for \$10.
- Membership renewal notices were sent.
- No Friends of the Library meeting in December. The next meeting will be on January 22, 2008.

#### **TOWN BOARD LIAISON REPORT:**

- Library Board positions were advertised.
- Work continues on the Library and Community Center project.

#### **OLD BUSINESS:**

- Policy information distributed (as references): **Gift and Donation Policy (Fairport, Penn Yan) and Materials Selection Policy (Irondequoit)**. Terry will combine gift/fundraising policy for our review. This is solely for the library and does not include the Library Foundation's fundraising endeavors, which are separate. Develop fundraising, gift and donation policy to clarify. Discussion centered on issues of library and foundation fundraising logistics.
- Continue developing library expansion fact sheet (information).
- Materials Selection Policy, Terry will review and update.

**PRESIDENT'S REPORT:**

- Terry and David and Karyl met with Supervisor Heyman. Issues discussed were open board positions and the union.
- Advocacy and fact sheet for upcoming referendum discussed.
- Lynanne will not continue on the board. Mirko's board seat is up this year. During the October meeting, the David, Karyl and Terry asked the supervisor to re-appoint Stephanie Squicciarini to the board. The board discussed future library board appointments with the understanding that the Town Board makes the final decision.
- Discussion on fact sheet distribution and Library Foundation support.
- Discussion on union negotiations. Gates, Greece, Rochester and Irondequoit have unions in Monroe County. Perhaps Library Board representatives can attend the negotiations as observers. Supervisor Heyman was willing and open to that suggestion. Future issue of board vacancies and new appointments will be addressed when a draft of a new mechanism for the next cycle is crafted.
- Dr. Heffer thanked Lynanne and Mirko for their service on the Library Board and their contributions for the past five years.
- Library expansion, Karyl will email the changes.

**NEW BUSINESS:**

- Library Board meetings to be the third Wednesday of every month. Motion to accept the dates made by David Heffer and seconded by Karyl Mammano. Motion was unanimously approved.
- Election of Library Board Officers for 2008 will be on January 16, 2008.

**BOARD PRESIDENT'S REMARKS:**

- Closing remarks by Dr. Heffer thanking all for a good 2007 year.
- Request for a motion to adjourn by Dr. Heffer. A motion to adjourn at 8:57 made by Mirko Pylyshenko and seconded by Karyl Mammano.

Respectfully submitted,  
Irena Skrobach Scoglio