

Irondequoit Library Board of Trustees  
Monthly Meeting  
Minutes of October 15, 2008  
Pauline Evans Branch

**Trustee Members Present:** Elaine Cole, Stephanie Squicciarini, Irena Skrobach, Miriam Ganze, David Heffer, Mary Ellen Jones

**Excused:** Karyl Mammano

**Staff present:** Terry Buford, Director

**Others:** Town Board Liaison Gail Bello

**Meeting** called to order at 7:03 p.m.

**Agenda approval:** Moved, seconded, approved.

**Public input:** None

**Minutes** of meeting of August 20, 2008, moved, seconded, approved. Minutes of meeting of September 17, 2008, moved, seconded, approved.

**Vouchers:** Bolded: #359, long-time vendor of labels and other supplies for circulation materials, recently changed its name. #360, McGraw automatic door repair, frequent problem. #373 is a plumbing expense. #382, registration for 2 librarians for annual conference and management institute. All vouchers: moved, seconded, approved.

**Director's report:**

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, October 15, 2008

**1. Library System News**

- MCLS members are currently working on a proposed new contract for system services to member libraries. I am handing out a draft for you all to review so we can begin discussing it at the November meeting. Contact me anytime before the November meeting with any questions you have about the proposal or how MCLS operates. We'll probably be asked to approve it by January 2009.
- On Tuesday October 14, 2008, voters approved a change in how the Palmyra Kings Daughters Free Library is funded. By a 188-185 vote, approval was given to create a new public library district for the Town of Palmyra (excluding the portion in the Newark School District) and to elect 7 trustees to the library governing board. Residents agreed to tax themselves to support the new Palmyra Community Library

district. The library will now have a predictable, stable, primary source of funding which will allow for increased spending on public services, books, technology, staff salaries and benefits. The library will no longer receive funds from local town and village governments. This brings to 12 the number of voter-approved library districts in Pioneer Library System.

- There has been a change in the plan for the state library consultant who was coming here to talk about public library funding districts and options. Due to high demand and to maximize the value of the consultancy, they can't do a presentation just for us. They have scheduled a presentation for Saturday morning, December 6 at a place to be announced.
- On September 30<sup>th</sup> Mendon voters approved a \$1.35 million bond for construction of a new library. The bond passed 1,191 to 420. The town has already purchased property for the new building adjacent to the current library. In August 2005, residents voted 1,020 to 777 against the town purchasing a 1.8-acre parcel in Village Square, a retail complex near the southwestern edge of Honeoye Falls to use for a new library. The \$1.35 million is expected to cover the new construction and demolishing an old barn at the site.

## **2. Town News**

- On Wednesday, October 8 I presented the proposed 2009 budget to the town board along with most of the library board. The board asked some good questions about library operations which allowed me to emphasize the difficulties in choosing between library services and infrastructure when money is tight.
- IMPORTANT DATE: The Public Hearing on the 2009 budget is scheduled for Thursday, October 23 at 7 PM.
- The Irondequoit Lion's Club raises money each year to purchase library materials that help people with vision problems enjoy library services. I'll attend the October club meeting to receive a check for \$150 and speak to the members briefly about recent enhancements to library services for the visually impaired and about Irondequoit's current library situation.

## **3. IPL News / Facilities report**

- We recently had inquiries asking if the library recycles, and follows other environmentally sound practices like using intelligent HVAC controls. We do!
- We are sending 2 employees, J. Barth and M. Gleason to the NYLA conference and management institute at Saratoga Springs next month.
- We had to replace the gas valve on the boiler at Evans as well as repair some corroded conduits in the boiler room this month.

## **4. Financial/Statistical Report Highlights**

- Vouchers of particular interest on the list this month are: #359, Affordable AlternativesInc.com, for processing supplies; #360, All Doors and Glass, Inc., for more repairs we discussed last month to the McGraw front door and automatic closer; #373 Edgar Turner plumbing, for plumbing repairs at McGraw; #382 New York Library Association for 2 employees to attend the annual conference and management institute in Saratoga Springs next month.
- Attached are the usual financial and statistical reports. There are no big surprises in the financials but I would like to draw your attention to the following:
  1. 2008 Budget – Revenue control report - With the final quarter of the year to go we are managing to meet or come close to meeting our revenue goals for the year. We are at the end of the 3<sup>rd</sup> quarter with our slowest quarter to come so worst case is we should have 75% of our anticipated revenue already collected.
  2. As usual, unanticipated maintenance and repair costs continue to be the chief concern in bringing the library in under budget this year.

Terry Buford

**President's report:** None

**Friends liaison report:** Working on annual drive. Looking at new tote bag designs.

**Town Board Liaison report:** Board is reviewing all budgets.

**Old Business:** Union update. Meeting with union was postponed. Karyl and Dave to meet with library board labor counsel.

**New Business:** There will be 10 holidays for 2009. July 4<sup>th</sup> is a weekend; will close on the 3<sup>rd</sup> as well. We will be closed 4 days in a row around the Christmas holiday. Moved, seconded, approved.

Emergency closings: Terry will combine Board policy and employee handbook pages and update them to be consistent.

**Motion to go into executive session:** moved, seconded, approved. Motion to adjourn open meeting: moved, seconded, approved.

Discussed vision subcommittee meetings with the Supervisor. Motion to support the Vision Committee's proposal to the Supervisor: moved, seconded, approved. Motion to implement Vision Committee proposal for contract for professional services, not to exceed \$50,000: moved, seconded, approved.

Session adjourned 8:50 p.m.

Respectfully submitted,  
Elaine Cole, Secretary