

Irondequoit Library Board of Trustees  
Monthly Meeting  
Minutes of December 17, 2008  
Pauline Evans Branch

**Trustee Members Present:** Elaine Cole, Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, Miriam Ganze, David Heffer, Mary Ellen Jones

**Staff present:** Terry Buford, Director

**Others:** Town Board Liaison Gail Bello

**Meeting** called to order at 7:05 p.m.

**Agenda approval:** Moved, seconded, approved.

**Public input:** None

**Minutes** of meeting of November 19, 2008 moved, seconded, approved. Minutes of executive session on December 8, 2008 moved, seconded, approved.

**Vouchers:** Interim vouchers: #452 final repairs to McGraw door; 461 communications: postage and telephone—costs are lower due to e-mail. Vouchers for December 17: #480 possible leak of water meter at McGraw. Plumbing inspector did not find a leak. Water district will re-inspect.

**Director's report:**

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, December 17, 2008

**1. Library System News**

- Although Paula Smith has retired it has been announced that she will stay on as a part-time interim MCLS/RPL director until her replacement is named.
- The latest news on changes to the state budget is a proposal by Gov. Patterson to cut library aid 18% which would cost us about \$3,000 in 2009 revenue. His proposal also includes leaving 2009 library construction aid untouched. This might still allow us to repair the McGraw roof for half of the actual cost.
- MCLS is scheduled to go live with Apple compatible content on our Overdrive site on Monday January 12. As of today, we have 103 Apple compatible titles in the database that will be available for download. The list of compatible devices has grown quite a bit and now includes Apple iPods,

iPhones and Macs, as well as the Microsoft Zune, and many other MP3 players. The new Media Console software for end users is compatible with Macs.

## **2. Town News**

- Mike Spang of the Parks and Recreation Department has chosen a new vendor for trash and recycling, Waste Management. It is reported to be a less expensive contract than our current vendor.

## **3. IPL News / Facilities report**

- We are still trying to figure out if the Sea Breeze water district is correct in saying the McGraw Branch has a large water leak somewhere.

## **4. Financial/Statistical Report Highlights**

- Vouchers of particular interest on the 2 voucher lists this month are, from the December 2 list: #452, All Doors and Glass, for the final repairs to the McGraw front door and closer; #461, MCLS for our quarterly phoning and mail notification costs. Of interest from the December 17 list are: #480 Edgar Turner Plumbing, for investigating possible leaks at McGraw instigated by a report from the Sea Breeze Water District.
- Attached are the usual financial and statistical reports. There are no big surprises in any of them. As we close out the 2008 fiscal year I have frozen all spending from the 2008 budget without prior approval from me. If we can return some funds to our fund balance at the end of the year we may have some cushion for the severe financial landscape that lies ahead.

Terry Buford

**President's report:** Union update: final contract will be presented to staff on December 30. No vote scheduled yet. Staff said thanks to the Board for the holiday gifts of food. Money in '08 budget for retroactive pay increases will be encumbered. No word on President's reappointment.

**Town Board Liaison report:** Gail Bello's term is up.

**Friends report:** Annual renewal has gone out. Working on an essay to the Post on what the Friends do, and talking about budget cuts to the Library. Calendars and tote bags are selling well. Cookbook is a candidate for a possible monetary award.

**Old Business:** Emergency closing policy is tabled until determination is made re: use of compensatory time. MCLS contract between county and member libraries: moved, seconded, approved.

**New Business:** 2009 Board meeting dates: 3<sup>rd</sup> Wednesday of the month except February 25<sup>th</sup>. Moved, seconded, approved. Library hour changes to be released to the media. Discussed Foundation web site link to make tax deductible contributions.

Motion to go into executive session and close public meeting, moved, seconded, and approved 8:55 p.m.

Executive session to discuss Request For Proposal, adjourned 9:15 p.m.

Respectfully submitted,

Elaine Cole, Secretary