

Irondequoit Library Board of Trustees  
Monthly Meeting  
Minutes of March 18, 2009  
Pauline Evans Branch

**Trustee Members Present:** Elaine Cole, Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, Miriam Ganze, David Heffer, Mary Ellen Jones

**Staff present:** Terry Buford, Director

**Town Board Liaison:** Representative Michelle Simmons

**Honorary Trustees:** W. Pylyshenko

**Meeting** called to order at 7:00 p.m.

**Agenda approval:** Motion to amend to add Bulletin Board Policy to new business. Moved, seconded, approved.

**Public input:** Denise LaRossa presented letter signed by interested citizens supporting combined community center/senior center/library. Closed 7:20 p.m.

**Board correspondence:** 3 post cards given to M. Ganze. No e-mails as of Monday

**Minutes** of February 25, 2008 meeting. Director's report to be attached. Moved, seconded, approved.

**Vouchers:** bolded: # 81 new back-up server. #82 last bill for legal services for union. #87 Trustee membership in NYSALB. Moved, seconded, approved.

**Director's report:**

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, March 18, 2009

**1. Library System News**

- Patty Uttaro, the new MCLS/RPL director has a blog called Mouth2Ear she wants to use to keep everyone up to date about happenings throughout the library system. View it at [mouth2ear.wordpress.com](http://mouth2ear.wordpress.com)
- With the upcoming cut in state aid to library systems, our county library system is seeking ways to economize. The following online databases will be dropped; Dear Reader (online book club), Novelist, WebFeat (the federated searching service), Opposing Viewpoints, Biography Resource Center and the popular genealogy database, HeritageQuest. The process for discontinuing

these databases has begun and should be complete by the end of March. The library discontinued access to the InfoTrac OneFile, General Reference Center, Learning Express, AP Images and Business Reference databases earlier this year. The NOVELNY databases will still be available from the NY State Library but the content and quality there are reduced as well to save costs.

## **2. Town News**

- Supervisor Heyman has contacted Jeff Hands and he is working on a laptop for the library board. It should be ready soon.

## **3. IPL News / Facilities report**

- On Saturday March 7<sup>th</sup>, volunteers from Sherman Furniture Rentals repaired the water damaged walls in the Evans Branch Children's Room and washed and repainted the walls in the area. This effort was set up by IPL Foundation President Peter Kelderhouse Sr. I've posted pictures on my blog.
- Attendance at our Rochester Works job seeking workshops has been excellent, averaging about 40 people for the first 2 sessions.
- The New York State Library Construction Grant has been awarded for the repair of the McGraw Branch roof. We were awarded \$9,450 which is 50% of the estimate for the repairs needed.

## **4. Financial/Statistical Report Highlights**

- Vouchers of note are: #81, GovConnection, for replacement of the tape backup drive and backup software for the Evans branch network server. This tape backup saves us from data loss in the event that the server hard drives fail. The contents of these hard drives are critical because they contain the software that operates all aspects of the library's network. They also contain data from all employees who backup their work to the servers to protect against hard drive failure on their desk top PCs. #82, Harris Beach, for Scott Piper's services during the union negotiations. #87, for renewal of the IPL's New York State Association of Library Boards membership.
- Attached are the usual financial reports for fiscal year 2009. We are keeping spending to a minimum and this early in the fiscal year there isn't much to note on the expense side of the budget. However, with reduced hours in place we must be vigilant about revenue. We can expect a drop in patron generated revenue and must work hard to offset it. Fines are down about 20% and miscellaneous income such as book sale receipts and room rental fees are down about 15%. Copier receipts are unchanged. We are already about \$3,000 behind in revenue from where we were at this point last year.

- The numbers from the public service report reflect a drop in business of about 19% over last year.

Terry Buford

**President's report:** K. Mammano and D. Heffer attended union contract signing. Board to make donation to Humane Society in honor of Anne Boring's son.

**Friends liaison report:** No meeting since last time.

**Town Board Liaison report:** No report.

**Old Business:** Tabled bylaws and honorary trustee review until next time. Moved, seconded, approved.

**New Business:** conflict of interest policy. E. Cole will draft. Foundation should have one also. Staff proposal re: hours. Evans staff field complaints from patrons about Evans being closed on Saturday. Resolved to have staff hand out a generic response w/ the Director's business card attached. Comment cards should go to our Board with a periodic report to the Supervisor. Bulletin Board policy: E. Cole to work on.

Motion to go into executive session and close public meeting: Moved seconded approved. Adjourned, 8:30 p.m.

Executive session: Discussed health benefits for retirees in union contract. Executive director COLA to be paid retroactively. Moved, seconded, approved.

Executive session adjourned 9:10 p.m.

Respectfully submitted,

Elaine Cole, Secretary