

Irondequoit Library Board of Trustees
Monthly Meeting
Minutes of April 15, 2009

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, Miriam Ganze, David Heffer, Mary Ellen Jones
Trustee Elaine Cole excused.

Others Present: Terry Buford, Director: Town Board Liaison Supervisor Mary Ellen Heyman

Meeting Called to order at 7:05.

Agenda approval: motion to approve, moved, seconded, approved.

Public Input: None

Minutes of meeting March 18, 2009 moved, seconded, approved.

Board Correspondence-material to be sent to Town Board reference to library salaries, w/degree/start date.

Vouchers: # 99 repair to door. Will stay with Toshiba for copiers because of a better deal. Vouchers unanimously approved.

Director's Report: attached. Highlights: There will be an anticipated 8% cut, will lose about 1,400 for aid with \$14 million in.

Panels and pillars starting to crack, will keep an eye on their status.

Need more outlets for laptops etc. in the libraries.

Suggest a temporary breakwall for the entrance to McGraw to stop wind without creating a wind tunnel.

Suggest to have electronic paper for financial statement to read before meeting.

Monday, auditor/internal control visited the library.

Circulation and door count is decreasing each month.

Library activity only went up 3%: borrowing of Irondequoit residents at other towns has decreased but not dramatically.

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, April 15, 2009

1. Library System News

- The State budget has been released. The news was better than we expected, but still not 100% positive. State Funding for libraries and library systems was

reduced by 8% which is not as bad as the Governor's proposed budget. This will result in a loss of approximately \$1400 in anticipated revenue for the IPL in 2009.

- There were no cuts to the Public Library Construction Grants program for 2009-2010. The \$14 million in Capital Funds will be awarded.
- Because the cuts were not quite as bad as expected MCLS will be looking at what items that were originally on the chopping block might be restored. Various scenarios being examined include restoring some of the databases that were eliminated and reducing the amount of the MCLS fund balance being used to balance the budget.

2. Town News

- The library board laptop has been delivered. Thank you Supervisor Heyman and Jeff Hands of the town's IT department.

3. IPL News / Facilities report

- I met with Karen Hultz, IPL Assistant Director and McGraw Branch manager to review the many building and system problems plaguing the branch. The automatic front door breaks constantly in high winds due to the placement of the front entrance and door in the building. The only solution appears to be a total redesign of the front entrance area. There appears to be a general settling of the ground outside the building resulting in small sink holes in the parking lot that DPW must patch every year. Inside the building there is a large crack forming in the floor that seems to correspond to a sagging beam in the basement. It may all be related to some ground settling effect. There are large panels on the building exterior that appear to be precast concrete and there are all cracking, some severely. There is a shortage of easily accessed electrical outlets in the public areas of the building.
- The New York State Library Construction Grant has been awarded for the repair of the McGraw Branch roof. We were awarded \$9,450 which is 50% of the estimate for the repairs needed.

4. Financial/Statistical Report Highlights

- Vouchers of note are: #99, All doors and glass, Inc, for repairs to the automatic door at McGraw Branch. #117, Monroe Piping, for repairs to the boiler and hot water valves at Evans Branch.
- Attached are the usual financial reports for fiscal year 2009. We must continue to be vigilant about expenditures because of anticipated revenue shortfalls. As we discussed last month a drop off in circulation equates to less

revenue. Also, as I mentioned earlier in this report we are losing a portion of our State aid to Libraries revenue.

- I was asked by Library Board President Mammano to prepare a report documenting the changes in door count and circulation over last year and a report documenting any changes to the amount of borrowing done at other libraries by Irondequoit residents. Those reports are attached behind the usual reports.
- Although we began the year with a 19% drop in circulation and a 14% drop in door count for January, the drop off has slowed and is currently at 11% drop in circ and 9% drop in door count for March.
- An expected corresponding increase in circulation by Irondequoit residents at other MCLS libraries has not materialized. Although borrowing at Greece and Webster has increased in 2009, overall borrowing by Irondequoit residents at all MCLS libraries has slightly declined, -3%.

Terry Buford

President's Report: President will shadow at library to become familiar with the daily routine

Friend's Liaison-meeting on March 26. Friends are presently updating their website. Membership is down, 174 renewed. Now working on a separate newsletter to remind people of what Friends do. Will do more awareness, i.e Post article, perhaps brochure at Town of Irondequoit Town Hall. Next meeting will be on Thurs 4/30, looking for hosting a Friends all town meeting.

Town Board Liaison Report: The town website has a complete engineer report for critical need, life safety issues and repair report for Pinegrove. Boiler has been red-tagged. Costly to bring it up to functional use. Doesn't include American Disability Law requirement that requires more funds to bring to code. Issues of air quality and mold exist.

Old Business: letter to Honorary Trustees, draft to review and bring to next meeting.
Bylaws: review and adopt(review with Education Law) motion to approve with addition of section, moved and all approved.
Conflict of interest policy: review draft and approve in May.
Ethics statements to be filled out by trustees and sent to the town hall.
Public posting policy. Elaine will review with civil liberties law and discuss in May.

New Business: review dates for upcoming library board meetings.

Book challenge: Brokeback Mountain, short story, resident wants it removed from the library. Very few reviews exist on the story itself. Only two times has the library been

challenged before. Vote to draft a letter that will be sent with the collection policy and library bill of rights to the individual that challenged. Board voted unanimously to keep the book on the shelf.

Motion to adjourn, moved, seconded, approved at 8:45.

Respectfully submitted,

Irena Skrobach