

Irondequoit Library Board of Trustees
Monthly Meeting
Minutes of June 17, 2009

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, David Heffer, Mary Ellen Jones, Elaine Cole

Excused: Miriam Ganze

Others Present: Terry Buford, Director

Meeting Called to order at 7:05.

Agenda approval: Motion to add hours and staffing under New Business. Moved, seconded, approved.

Public Input: Tim Golan presented a previous campus center plan for a community center and library.

Minutes of meeting: May 20, 2009. Under President's Remarks: Pres. K. Mammano thanked both Stephanie Aldersley and Debbie Evans for attending. As corrected, moved, seconded, approved with one abstention.

Board Correspondence: No communication. Letter being prepared for RFP responders.

Vouchers: #190 MCLS postage and mailing charge is down due to use of e-mail notification. 191 and 194 are different vendors; both involved fire equipment. Moved, seconded, approved.

Director's Report:

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, June 17, 2009

1. Library System News

- Rochester Regional Library Council has negotiated a new contract with ProQuest for the Democrat and Chronicle database so it will not have to be eliminated. NewsBank, the old vendor raised the price out of sight but RRLC located anew deal and negotiated a consortia price for all area libraries.

2. Town News

- I have been in almost daily phone and email contact with Robert and Denise LaRossa in regards to their community center initiative. I have helped with statistics, information about past concepts and an essay for the Irondequoit Post.

3. IPL News / Facilities report

- We are still waiting for the right stretch of dry weather to begin the McGraw roofing project.
- We are dealing with a recent surge in the usual minor plumbing and electrical problems that have resulted in occasional times of unavailability of restrooms, lighting and electrical outlets.

4. Financial/Statistical Report Highlights

- Vouchers of note are: #190, Monroe County Library System, Quarterly postage and phoning costs for patron notification; #191, Monroe Extinguisher, for McGraw Branch fire extinguisher recharge; #194, Simplex Grinnel, recharge and replacement of extinguishers at Evans Branch.
- Included in your packet are the usual financial and statistical information. My top priority remains holding down spending to match the anticipated drop in revenue due to reduced hours of operation.
- As we discussed I queried the Comptroller for his latest number for the Library fund balance. He gave me the following: \$81,585 which does not include the \$10,000 designated for the 2009 budget. This comes out to 4.8% of the yearly budget or slightly under what is recommended.
- As we discussed last month, the expected corresponding increase in circulation by Irondequoit residents at other MCLS libraries has not materialized. Although borrowing at Greece and Webster has increased in 2009, overall borrowing by Irondequoit residents at all MCLS libraries has increased only slightly, 5%. Greece and Webster remain the 2 libraries seeing the bulk of our customers who are visiting other libraries.

Terry Buford

President's Report: Thanks to our bd. members who were at the Town Board meeting last night.

Friends liaison report: D. Heffer. David and Terry attended the last meeting. Friends are at the town public market. Are pursuing Cam's Pizza staff tip jar donation. They are also checking into SeaBreeze coupons. They asked David about the status of consolidation and our relation with the Town Board. They are also checking into on-line cash donation programs such as PayPal.

Town Board Liaison Report: None

Old business:

Bulletin board and handout policy: Moved, seconded and approved.

Handed out conflicts policy disclosure forms to be returned by next meeting.

New business:

Bookmarks being taken off the shelves.

Honorary trustee letter, tabled until next month.

Town comment cards being taken down. Our own comment cards will have hours added to the back. We will add information about how to help the library and our contact information. Also adding information about joining the Friends.

Additions to the website: Discussed ways to convey information in response to false information being circulated. Stephanie to draft a letter to the Community Center group thanking them for their presentation to the Town Board.

Update on hours and staffing. Director reports that cut in hours is not saving money but we are staying within our budget. Two part time clerks are resigning.

President's Remarks: No date for budget presentation yet. Budget workshop on July 7th at 7:00.

Motion to close meeting and go into executive session. Moved, seconded, approved.

Executive session opened at 9:05.

Employees who have asked to be named specifically as entitled to enhanced health insurance benefits: Town does not have information to establish their eligibility.

Motion to adjourn, moved, seconded, approved at 9:10.

Respectfully submitted,

Elaine Cole, Secretary