

Irondequoit Public Library Board of Trustees  
Monthly Meeting  
Pauline Evans Branch  
Minutes of July 15, 2009

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, David Heffer, Mary Ellen Jones, Elaine Cole

Excused: Miriam Ganze

Others Present: Terry Buford, Director; Supervisor Mary Ellen Heyman

Meeting Called to order at 7:03 pm.

Agenda approval: Moved, seconded, approved.

Public Input: Robert Ament spoke in favor of people buying good used books and donating them to the library. Spoke in favor of fully funding the library.

Minutes of June 17 meeting: Motion to approve, seconded, approved.

Board Correspondence: None to report.

Vouchers: #214 Edgar Turner Plumbing for plumbing emergencies at Evans. Motion to approve vouchers, seconded and approved.

Director's Report: Attached. Reduction in hours causes drop in revenue from hold charges, overdue books. Summer reading programs boost attendance. Unable to reconcile fund balance yet.

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, July 15, 2009

**1. Library System News**

- Rochester Historical Society has moved out of their previous building, the Woodside mansion on East Avenue, and has completed moving into their new headquarters in the Rundel Building downtown. They are in the process of unpacking and setting up their new offices and displays.

## **2. Town News**

- The DPW has patched the potholes, sinkholes and other hazards in both of our parking lots.

## **3. IPL News / Facilities report**

- We are still waiting for the right stretch of dry weather to begin the McGraw roofing project.
- I have had various companies looking at the exterior concrete panel problem at McGraw and am preparing a NYS Library Construction Grant proposal for 2010.

## **4. Financial/Statistical Report Highlights**

- Vouchers of note are: #214, Edgar Turner Plumbing, for repairs to the Evans Branch restrooms.
- Included in your packet are the usual financial and statistical information. Until we can figure out why the fund balance numbers are so far off I have had our bookkeeper delete those lines from the financial report as you requested. My top priority remains holding down spending to match the anticipated drop in revenue due to reduced hours of operation.
- As we discussed last month, the expected corresponding increase in circulation by Irondequoit residents at other MCLS libraries has not materialized. Take the month of May as an example. May 2008 borrowing at IPL branches was 67,062. May 2009 was 55,202 a drop of 11,860. In May 2008 borrowing by Irondequoit residents at all other MCLS libraries was 8,502. In May 2009 it was 9,594, an increase of a rather paltry 1,092. Libraries all over are reporting increases in use due to the economic recession. So, we can conclude that at a minimum an estimated 10,000 of borrowing in May 2009 by Irondequoit residents somewhere in Monroe County didn't happen anywhere.

Terry Buford

President's Report: President Mammano will meet with Supervisor Heyman Friday

Friends liaison report: D. Heffer reported that Friends meeting last month was cancelled.

Foundation report: D. Heffer reported on meeting. Held elections; revised bylaws.

Town Board Liaison Report: Town is working with Master Plan engineers to contemplate moving DPW to state site, and put library on Town Hall campus. Budget process starting early. Supervisor recommended putting money into carpeting and furnishings.

Old business: Honorary trustee letter. To be sent to our 2 honorary trustees to see if they want to continue. President Mammano will sign and send. Moved, seconded and approved.

New business: Temporary staffing: There are 2 part time people who resigned about a month ago. If we brought 2 part timers in, it would be subject to funding. Would be below 28 hours per week; no civil service list requirement. We have 7 pages in each branch; 2 of those are adults. Board determined to maximize page hours on the circulation desk and not hire anyone new right now.

Budget 2010: Pres. spoke to branch managers about what would be cut if our budget is less. She will meet with Terry and branch managers again.

President's Remarks: Nothing to add.

Motion to adjourn, moved, seconded, approved at 8:30 pm

Respectfully submitted,

Elaine Cole, Secretary