

Irondequoit Library Board of Trustees  
Monthly Meeting  
Minutes of January 20, 2010

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, Mary Ellen Jones, Elaine Cole, Miriam Ganze

Excused: David Heffer

Others Present: Terry Buford, Director; Honorary Trustee W. Pylyshenko

Meeting Called to order at 7:05.

Agenda approval: Addition of executive session for personnel issues. As amended, moved, seconded, approved.

Election of officers: Outgoing Pres. Mammano thanked the Board. Nomination of S. Squicciarini for President—elected. Nomination of M.E. Jones as Vice President—elected. Nomination of I. Skrobach for Secretary—elected. Nomination of M. Ganze for Treasurer—elected.

Public Input: None.

Minutes of meeting: December 16, 2009. Correction, Karyl Mammano was excused. As corrected, moved, seconded, approved .

Board Correspondence: No communication.

Vouchers: 2009 list should be the final bills for 2009. 2010 list: includes NYSALB dues and movie performance licensing. 2009, moved, seconded, approved. 2010 vouchers, moved, seconded, approved.

Director's Report: attached.

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, January 20, 2010

**1. Library System News**

- The current cut to individual library aid being discussed is the governor's proposed budget which includes a 4% cut. If approved it would cost the IPL approximately \$640 in 2010.

## **2. Town News**

- The town will be looking for a new comptroller. Long time town comptroller John Bovenzi is retiring at end of March.
- The computer equipment from the federal stimulus/energy saving grant is arriving. We have already received new network switches, printers and laptops.
- I attended the town department head meeting on Tuesday, January 19.

## **3. IPL News / Facilities report**

- We held our McGraw Branch Open House program on a very cold night on Tuesday, January 12. Attendance was modest but we did get all 3 new town board members for the entire two hours. All 3 expressed support for the library and mingled with the folks present.
- I met with ICAT employees to discuss how we can work more closely together to publicize the library's activities; broadcast video of library programs as well as library generated video content.
- Karyl Mammano and I met with Comptroller Bovenzi to review the rules regarding purchasing, the bidding process and other issues relating to major projects.

## **4. Financial/Statistical Report Highlights**

- Vouchers of note from the 2009 budget are: #430, Acme Safe & Lock, for repair of Evans front door; #432, for repairs at McGraw; #444, for boiler set point adjustments at Evans.
- Vouchers of note from the 2010 budget are: #17, for movie licensing fees for public performances; #18, for the annual NYSALB membership.
- As we close out fiscal year 2009 we can see how our revenues were affected by our reduction in hours. Fine revenue was off about \$19,000 but that is offset by an increase in our miscellaneous revenue of about \$7,500 and an increase in our Federal E-rate money of about \$2,000 making a total revenue shortfall of about \$11,000. It is too soon to tell how we'll do with the expense side. Next month we should have a better idea of how we fared with 2009 expenses.

Terry Buford

President's Report: S. Squicciarini may have to come off Foundation board.

Friends liaison report: Renewals went out.

Foundation report: S. Squicciarini reported that Foundation approved \$5000 for consultant. Letter to follow. We will ask for her availability for a meeting in early March.

Town Board Liaison Report: None. S. Squicciarini will contact Supervisor about naming a liaison.

Old business:

Director evaluation update: S. Squicciarini will contact D. Heffer for his thoughts on revised evaluation form.

New business:

2010 budget review: Includes enough funds for 3% increase for all employees; promotion for library trainee; increase librarian IIs to librarians II salary level.

Building improvements: R.C. Shaheen has put forward a proposal for carpet and paint for both branches. Carpet cost will have to be put out for bid. Labor may involve prevailing wage issues.

Motion to close meeting at 9:05. Moved, seconded, approved.

Respectfully submitted,

Irena Skrobach, Secretary