

Irondequoit Library Board of Trustees
Monthly Meeting
Minutes of February 10, 2010

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, David Heffer, Mary Ellen Jones, Elaine Cole, Miriam Ganze,
Others Present: Deborah Essley-Town Board Liaison, Terry Buford, Director

Meeting Called to order at 7:03

Introduction of Town Board liaison, Deborah Essley.

Agenda approval: Motion to approve agenda, approved.

Public Input: None

Board Correspondence: None.

Minutes of meeting, January 20, 2010, moved, seconded and approved

Vouchers; #40, 45 discussed

Director's Report:

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, February 10, 2010

1. Library System News

- The Overdrive service available to all MCLS users will include e-books compatible with all readers except the Amazon Kindle. Negotiations to rectify this situation are underway.

2. Town News

- I have met with Mike Spang, Director of Parks and Recreation and spoken to town Clerk Barbara Genier to educate myself on the bid solicitation process. I'll be talking to Ann Doeller of DPW next. They are all highly experienced and have been very willing to help.
- I have been attending the department head meetings at town hall again it is very helpful to be back in the loop in terms of what is happening in town government and what role the library can take in supporting the goals of the town.

3. IPL News / Facilities report

- We held our second Open House program at the Evans Branch on January 25th. Supervisor D’Aurizio, Councilwoman Essley, County Legislator Ted O’Brien and West Irondequoit School Superintendent Jeff Crane were among the attendees.
- A large sink hole opened up next to the catch basin in the Evans Branch parking lot. It was at approximately a foot wide and two feet deep. DPW had a crew filling and patching it in less than a half hour after we called. The catch basin wall is collapsing but cannot be permanently repaired until spring.
- I am getting an estimate on repairing the ground level caulking around the outside of the Evans branch. Standing water seeps into the basement in a few places when there is heavy rain or snow melt.
- We have made a series of small repairs to doors, locks, HVAC and electrical systems at both branches in the last month.

4. Financial/Statistical Report Highlights

- Vouchers of note are: #40, Harris Beach PLLC, for work on union memorandum of understanding and #45, Monroe Piping for recent “no heat” calls at McGraw and Evans.

Terry Buford

President’s Report:

Thank you for patience w/meeting date switch this month. Spoke with Libby Post, Communication Services. Her workshop tentatively scheduled for Wed. March 31, 2010 at 7pm. Small ad hoc meeting first in the afternoon, then workshop in the evening. Irondequoit Library Community Center (ILCC) group will also meet with her. Discuss idea of survey.

Friends Liaison Report:

D. Heffer. New president: Marilyn Sargent, will revisit fundraising efforts. On line donation service can still be explored as an on line store, sell cookbooks, calendars etc.

Foundation Report:

David Heffer reports that mission and vision statement is in progress. Foundation is looking for big ticket fundraising and endowment options. Terry provided a wish list for library building improvements to the foundation. Elaine and Karyl asked to attend a foundation meeting for their input because of their past experience with foundations.

Town Board Liaison report: Appreciate the information exchange.

Old business:

Director's evaluation needs to be distributed to board members.

New business:

Motion to table the 2009 budget closeout to old business next month, motion carried.

Library using hardware device for blocking internet sites etc. and individual libraries decide what gets filtered. Blocking: electronic chat services, discuss if library board could consider removing that block because of time limitations we impose. Many companies use chat for discussions and that is popular. Other libraries have unblocked chat. Terry Buford will check the N-CIPA Act and report. We will continue the discussion under old business next month.

Bidding process: for carpet; need information regarding prevailing wage for carpet installation. Information will be collected and then approaches to this renovation project will be discussed.

President's Remarks:

Thank you cards sent to library staff for the wonderful Open House.

The funding situation for our towns thus libraries are in a difficult situation.

Move to close meeting and move to executive session to discuss personnel issues.

Motion, moved, seconded and approved. Library meeting closed at 8:39.

Executive Session opened at 8:40.

Executive Session:

Motion to adjust the 3 librarian II's wages to their step 1 of their job title. Motion passed unanimously.

Motion to adjourn executive session, moved, seconded, approved. Session closed at 8:50.

Respectfully submitted,

Irena Skrobach, Secretary