

Irondequoit Library Board of Trustees
Monthly Meeting
Minutes for March 17 2010

Trustee Members present: Karyl Mammano, Stephanie Squicciarini, Irena Skrobach, David Heffer, , Elaine Cole, Deborah Essley-Town Board Liaison
Absent. Mary Ellen Jones(excused)
Others Present: Terry Buford, Director, Stephanie Aldersley, Ray McDonald, Debbie Evans

Meeting Called to order at 7:05

Agenda approval: Motion to approve agenda, approved.

Public Input: none

Board Correspondence: letter for marketing consultant Libby Post from Library Foundation, secretary; correspondence with indiv. Via Yahoo account, emailed supervisor for update on correspondences; letter from staff of Iron. Public Library-read aloud

Minutes of meeting, Feb 10, 2010, moved, seconded and approved

Vouchers; #78, piping, quarterly agreement; replaced control and adjusted reset manager and upgraded dampers.

Director's Report:

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, March 17, 2010

1. Library System News

- There are 2 upcoming Trustee Workshops at the main library downtown: New Trustee Orientation, Saturday, March 20, 9-12 and MCLS Finances Overview, Saturday, April 24, 9-12.

2. Town News

- I have met the new Comptroller Annie Seeley and the new leader in Community Development, Larry Heininger. Both are outgoing, friendly and I look forward to working with them.

3. IPL News / Facilities report

- The first estimate on the ground level caulking around the outside of the Evans branch is for about \$2800. That is for removal of deteriorated caulk, cleaning and priming of the joints and recaulking with backer rod and a polyurethane sealant. This is well within our building maintenance budget and I hope to have the work done in the spring.
- We received a \$1,000 donation from the Wolodymyr and Irma Pylyshenko Foundation and it has been deposited in the trustee account.
- Floor covering bids are due by tomorrow at 4 PM.

4. Financial/Statistical Report Highlights

- Vouchers of note are: #76, MCLS, for patron notifications costs (phoning and postage); #78, Monroe Piping for repairs to correct recent “no heat” calls at McGraw.

Terry Buford

Director's Report: Trustee workshops, NYSLA Library annual meeting April 30 and May 1, 2010. Estimates for replacement and repair for foundation caulking; bids for carpeting will be done Thursday March 18, 2010. Trustee Wolodymyr Pylyshenko donated \$1,000 to Library Foundation.

President's Report: Will contact Libby Post to further discuss hiring her as a contractor. Discussed having interview meeting under executive session on March 31 at 6pm at Evans Library.

Friends liaison report: new ideas exchanged. Outreach campaign for new Irondequoit residents moving in to Iron. New bookmarks and other merchandise ideas: cookbook and tote bags.

Foundation Report:

Brockport fundraising idea: After hours library 2 -3 hour fundraiser idea; perhaps joint venture with Friends and Foundation. Raise money for furniture etc. Also, Wishing Line idea, choose a ticket item to purchase.

Town Board Liaison report: Appreciate the information exchange and look forward to progress of library.

Old business:

Withdraw request to change internet policy. Found another way to fix the messaging problem and we are now on the right path.

Director Evaluation-revamped old evaluation with feedback from other trustees. Created Staff Evaluation.

Appoint a Chair for the Director Evaluation Committee-President Stephanie S appointed David Heffer.

Long Range Plan review: put on agenda to review every quarter, look at major goals to review; perhaps have a workshop to discuss these goals. Perhaps wait until after Libby Post presentation Goal: review Long Range Planning by June.

New business:

Purchase 10-12 new Trustee Handbooks.

2009 Budge close out-evaluation by NY state auditors in progress now, thus close out is pending. Auditors looking at processes and procedures.

Building remodeling update: 1. do nothing 2. do with present ideas 3. do a different way

President's Remarks:

Motion to move into executive session, moved, unanimous. Motion to close session and move into executive session; moved, unanimous.

Lib Board meeting closed at 8:40.

Executive Session opened at 8:48.

April 15 for possible executive session with Town Board to discuss property.

Raises for Lib. 2 will be in next paycheck.

Suggestion to appoint sub-committee for new labor contract and negotiations.

Discuss labor contract 'points to consider' in the upcoming Lib Board meetings for consideration during Executive Session.

Motion to adjourn Executive session, moved, unanimous. Ex Session closed at 9:20.

Respectfully submitted,

Irena Skrobach, Secretary