

Irondequoit Library Board of Trustees
Monthly Meeting
45 Cooper Road
Minutes of April 18, 2012

Trustee Members present: Stephanie Squicciarini, Miriam Ganze, Jack Herrema, David Heffer, Mary Ellen Jones

Excused: Karyl Mammano, Elaine Cole

Others Present: Terry Buford, Director; Ann Ryan, Friends Liaison; John Perticone, Town Board Liaison

Meeting Called to order: 7:00 pm

Agenda: no executive session, Moved, seconded, approved

Public Input: none

Approval of March Board Minutes: approved, by a majority of those present in March

Vouchers: moved, seconded, approved

Board Correspondence: none

Director's Report:

**Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, April 18, 2012**

1. Library System News

- The VIP museum pass program has expanded. For 2012 MCLS has added Corn Hill Navigation, Artisanworks, Susan B. Anthony House and Landmark Society (excluding tours). We still can't get the Seneca Park Zoo or the Strong Museum to participate but they do work with us on other joint projects.
- The larger libraries in MCLS including IPL will receive bandwidth increases in July. The libraries will be added to frontier's Metro-E system and should result in faster telecommunications for all services we provide through the MCLS WAN.

2. Town News

- Court date for the man arrested at McGraw Branch is April 18, 9 AM. I was unable to make it to the appearance. Irene Szmigel our Chief Court Clerk is keeping me informed of the progress of the case. I mailed out the letter informing the man of his banning from the IPL on March 22nd.

3. IPL News / Facilities report

- Neighbor behind McGraw is complaining about the broken fence. Before paying for repairs I am looking for some help from DPW. They have helped us with fence repairs in the past.
- Summit Federal Credit Union is giving us \$1,000. \$500 to sponsor the summer reading kickoff and \$500 for the branches.
- As part of our partnership with the Girl Scouts we will help them with their silent auction fundraiser by assisting with publicity, serving as a place where people can see a list of the items available, meet some of the Scouts and place bids.

4. IPL Personnel Report

- The promotion of Virginia Payne from librarian I to Librarian II is completed. She is doing an excellent job as acquisitions librarian and adult services librarian.

5. Financial/Statistical Report Highlights

- Vouchers of interest: #124, Passero Associates, for updating the library construction numbers and building conditions survey from the Thomas Group report; #126, Hement C. Sashittal, Ph.D., for advice on library public relations.
- Now that we know we were able to generate a surplus from 2011 it is time to work on doing the same in 2012. Please take note of the Expense Control Report. With approximately 25% of the year behind us we are on target for salaries and doing quite well with most other expenditure categories. 21% of the library fund of 2012 has been expended.

6. Press Releases Sent

- Board meeting announcement
- Buy a book program announcement

7. Meetings and Events

- March 23 - Interviewed on budget and library finances by Irondequoit High School student reporter.
- March 26 - Met with Alessandra Sunderlin, branch manager of the Summit Federal Credit Union and our Children's Librarians to go over details of our partnership agreement.
- March 28 - Met with Peter Wehner of Passero Associates to discuss our needs in the Thomas Group update project.
- March 29 - Met with IPL branch managers, acquisitions librarian and ebook librarian to discuss ebook ordering and other issues.
- April 4 - Director's council meeting and tour of new Mendon Library
- April 5 - Met with IPL branch managers and acquisitions librarians to discuss technical problems with online ordering systems.
- April 9 - Met with Jeff Goldblatt of HIPP to discuss his ideas for Evans Branch remodeling and to review a branch expansion project done in Rochester at the Lyell Avenue branch
- April 10 - Conducted tours of the Evans and McGraw branches with J. Perticone and K. Mammano.
- April 12 - Met with representatives of Bibliotheca Corporation to discuss library's future needs for automation technology especially as it relates to security systems, RFID and other automated materials handling capabilities.
- April 13 - Extended phone discussion with resident T. Golan to answer inquiries about the library's work with Passero Associates and how they fit into plans for expansion.

Terry Buford

President's Report: From the president's report to the town board on Tuesday, April 17.

Stephanie Squicciarini, 3360 Culver Road, President Irondequoit Public Library Board of Trustees

As President of the Irondequoit Public Library Board of Trustees, I wanted to give another update about some of the happenings with and at our library. Thank you for allowing me this time.

I want to thank the Friends of the Library for a really wonderful event on Saturday. The historic bus tour of our beautiful town, led by Town Historian, Pat Wayne, was a great way to showcase some really fascinating history and gems that our town holds. It not only helped raise fund for the Friends and the Library, it was an example of how two organizations can

work together to provide opportunities to our residents. The Historical Society and the Library are a natural fit and I hope that the two organizations can continue to work together. For those of you who missed the bus tour, I encourage you to seek out the book that was created along with the self-guided tour with it. They are, I believe, for sale at each branch...with the proceeds going to benefit the Friends who then fund our programming. We are so fortunate to have such a tireless group of Friends working on the Library's behalf.

The Board continues to work with Passero Associates to bring the financial impact studied in the 2005 Thomas Group Report on the different options we considered then and continue to consider for a path forward for our Town and Library. We hope to have a full report later this week and will be then working on a full report to the Town Board and residents. We as a Board are committed to moving forward and are being careful and diligent as we study not only the financial impact, but also the community and service impacts each of these options have. We continue to hear patron concerns and we are working to be able to address them. We have blocked off meeting room space in each branch over the next several months so that we are prepared for public sharing of information and ideas as the process continues.

As part of the information sharing process, the Board in cooperation with the staff is working on a Frequently Asked Questions resource. These FAQ will serve to answer past and ongoing questions related to all things Library. They will also serve to correct any misinformation that can tend to perpetuate itself. We are striving to make sure that residents have all the correct and current information as it becomes available. Should anyone have any questions about information they have heard or about the process we are undertaking, we encourage them to contact Director Terry Buford at the Evans Branch or email the Board at iplboard@yahoo.com. These FAQ will be a work in progress and will be added to regularly as questions are asked or information is in need of clarification and/or correction. They will be available on the Library website and in each Branch shortly.

The Library staff has begun two collaborations with local organizations. One is with the Girl Scouts. Part of this collaboration is a silent auction to raise money for Irondequoit Girl Scouts activities. Monday, April 23 through Saturday May 5, residents can visit either library branch to bid on silent auction items. This auction supports over 340 girl scouts and over 80 adult volunteers from all over the town. The Girl Scouts in turn will donate funds to support library programming. Another collaboration is with the local Summit Federal Credit Union who will sponsor summer reading kickoff events at each branch this June. The Library staff continues to reach out to community partners in order to better serve our residents and the Board is grateful for these organizations willingness to work together.

We recently settled our union negotiations for the new contract. I have submitted the Memorandum of Agreement of the new terms to our Town HR Department and to the Supervisor today. The agreement runs for four years, which will help us contain lawyer costs for the negotiation process. Our staff worked hard to reach this new agreement and is,

in my opinion, an example of their understanding of the financial challenges our town faces and their strong dedication to serving the residents of our town. Our staff continues to work under difficult conditions and they do their best to try to meet the needs of our users.

The Board will continue to present updates as we have news to report. I want to thank you again for the time you give us to do so. I also want to thank Councilman Perticone for being our Town Board Liaison and for all the information sharing that is a most beneficial result.

Committee Reports:

COMMITTEE REPORTS April 18, 2012

Board Vacancy - KM, DH

Nothing to report

Budget - KM, TB

Nothing to report.

By-Laws - KM, EC

Nothing to report

Facilities - KM, JP, TB

Terry conducted a tour of the facilities on Tuesday 4/10. Karyl and John participated. The tour provided a greater view of constraints of the current library space, cracks in the exterior walls of McGraw, “settling” of McGraw where the support columns needed repair, and constraints of the staff work space, and meeting ADA standards at the minimum. One of the highlights was seeing the children’s reading hour – housed in the lower level of both branches and the number of children coming in with parents or grandparents.

Market Research - KM, MEJ, MG, TB

Nothing to report

Vision - KM, MEJ, SS, TB

Meeting prior to the board meeting on 4/18.

Friends Report: Ann Ryan reported the Walk to Connect is coming June 2. She is happy with how bus tour went. Anticipating walk will be twice as big as last year. It is possible the bus tour will be repeated in the fall, with a new bus tour next spring.

Foundation Report: no report

MCLS Liaison: no report

Town Board Liaison: Boating law public hearing was extensive. Supervisor trying for compromise between the 2 sides, will try to bring reps of both sides together. Ex IPD officer now Brockport police chief suing town over retirement health care.

Old Business: Trustee Handbook – tabled. Planning – Passero report submitted. They updated the Thomas Group report on conditions of existing buildings and costs to repair and renovate. They also updated the 5 costs of all five of the options from the Thomas Group report. Day of caring – tabled. Need to hear from Karyl about what project we might be doing.

New Business: Library use statistics from before and after the restoration of hours show library use is increasing very slowly as people adjust their library visit routines.

Board President's Remarks: Thank you everyone.

Respectfully submitted,

Terry Buford for
Elaine Cole, Library Board Secretary