

Irondequoit Library Board of Trustees
Monthly Meeting
45 Cooper Road
Minutes of May 16, 2012

Trustee Members Present: David Heffer, Karyl Mammano, Jack Herrema, Mary Ellen Jones, Miriam Ganze, Stephanie Squicciarini, Elaine Cole

Excused: None

Others Present: Terry Buford, Library Director; John Perticone, Town Board Liaison; Ann Ryan, Friends Board President

Meeting Called to order: 7:04 pm

Agenda: Motion to approve agenda; moved, seconded, approved.

Public Input: None

Approval of April Board Minutes: Suggestion to edit the Board's email address; taken care of. Motion to approve; moved, seconded, approved with one abstention.

Vouchers: moved, seconded, approved.

Board Correspondence: An email from Mr. Tim Golan was discussed.

Director's Report:

Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, May 16, 2012

1. Library System News

- The MCLS bandwidth increase project is moving ahead smoothly. Our sites have been visited and our equipment inspected. We still expect this work to be completed sometime in July. The upgrade should improve performance for all services that use the MCLS WAN such as internet, email, library circulation and online catalog.
- Rochester Public Library is working on a reorganization of the departments of the Central Library downtown.

2. Town News

- Town hall parking lot will be sealed on Saturday, May 19 and re-stripped on and Monday, May 21.

3. IPL News / Facilities report

- DPW has repaired the broken fence behind the McGraw Branch. Kudos to DPW Commissioner Patrick Meredith and his crews who have helped us with building maintenance issues many times!
- We are experiencing some after school rowdiness problems at the McGraw Branch. On good weather days groups of students, we assume from Eastridge High School, are congregating in the McGraw Branch parking lot. They have verbally harassed staff, library patrons and nearby residents. Police have been called and IPD has promised increased patrols at school dismissal time.
- With the warmer weather we are also starting to get folks dumping their trash in our dumpster at McGraw. This is why there is no longer a trash can by the entrance at this location. Although it was not designed for it we are experimenting with ways to lock the dumpster lid.
- The Irondequoit Girl Scout's silent auction was very popular. We don't have final numbers yet but the largest single bid by far was \$1,000 for lunch with Supervisor D'Aurizio.

4. IPL Personnel Report

- We are seeking teen volunteers to run the summer reading program as we do every year. This is a great opportunity for teens to give back and get some volunteering and work experience for their resumes. Training provided.

5. Financial/Statistical Report Highlights

- Vouchers of interest: #145 Dell Computer, Antivirus software license for one year for all library PCs; #157 MCLS, for our share of the UMS collection agency fees for six months of service. Billed \$1,953 for 140 accounts at \$13.95 per account. Recovered \$6,434.45 in returned materials and cash. Cash recovered was \$2,669.55.
- We have reached the 1/3 point in the fiscal year and our financial information is mostly good. In revenue we are at 44% of our miscellaneous income goals, 35% of our fine and fee goals and 34% of our copier revenue goals. In expenses we have expended or encumbered 28% of our overall budget. Salaries are at 33%, operating expenses 12.5% and benefits 31%.

6. Press Releases Sent

- Board meeting announcement
- Day of Caring announcement

7. Meetings and Events

April 27 - Interviewed by D & C for a story on the costs to government for the health care of former employees.

April 30 - Followup questions from D&C on interview from previous day.

May 1 – MCLS Director’s Council meeting at Brighton Public Library

May 3 - Met with Supervisor D’Aurizio and Library Board Vision Subcommittee at town hall.

May 7 - Met with Kent Gardner and Erika Rosenberg of Center for Governmental Research

May 8 - Met with Cassie Guthrie director of the Pioneer Library System.

May 10 - Participated with Library Board in United Way’s Day of Caring by performing landscaping work for Heritage Christian Services group home in Irondequoit on Portland Ave.

May 15 - Town Department Head meeting at town hall

May 15 - Privately meeting with Supervisor D’Aurizio

Terry Buford

President’s Report: None

Committee Reports:

Board Vacancy - KM, DH

Nothing to report

Budget - KM, TB

Nothing to report.

By-Laws - KM, EC

Nothing to report

Facilities - KM, JP, TB

Nothing to report

Market Research - KM, MEJ, MG, TB

Nothing to report

Vision - KM, MEJ, SS, TB

The vision committee met with Supervisor D'Aurizio regarding the updated numbers related to renovation/replacement for the two branches. More review of the information needs to take place and questions answered.

Planning: The McGraw parking lot needs to be repaired. It will be patched for another year after DPW surveys the sewer connections beneath the pavement looking for leaks or other problems.

Friends Report: The Friends will walk in the 4th of July parade.

Finance: The mini book sale held at the East Irondequoit Schools Garage Sale netted only \$150 Discussion was held on whether or not this was worth the Friends' time. The summer outdoor book sale was much more profitable. It may be repeated this year.

Old Business: Jeanne Connor is working on a Coffee Crawl---sort of a Taste of Irondequoit's coffee, to be scheduled for the fall. Patrons would buy a punch card good for coffee at various locations during a specific time frame. Good for the businesses and good fund raiser.

The 40th anniversary will be celebrated along with the annual meeting in the fall. The bus tour was tremendously popular and a second tour is being considered. Estimated profit is 3-4 hundred dollars. The tour book tickets are being sold in the branches for those who missed the trip. The second annual walk is scheduled for June 2nd and plans are being finalized. Friends heartily endorsed the FAQ's on the library website as a great education/communication tool

New Business: Plans to walk in the town 4th of July parade.

Exec. Session: to discuss email services

Update: We were sorry to learn that Diane Stark a very energetic and long time member of the Friends and the Friends Board lost her husband this week after years of struggle with illness. The Friends Board will decide on a suitable memorial.

Miriam Ganze

Foundation Report: The Foundation and The Friends are studying the idea of merging. Foundation funds would be donated to The Friends.

MCLS Liaison Report: None

Town Board Liaison Report: The Walk for the Library was approved at the last town board meeting. The main issues at the Town Board Meeting were the verbal abuse of a dog by a police officer and the boating law changes issue. The boating issue will be voted on Monday, May 21st.

Old Business: The Trustee Handbook has been tabled. It should be done by August.

New Business: The MCLS signed contracts for the libraries have been misplaced. A new copy will have to be signed. At the Director's Council Meeting, Patty Uttaro circulated the 2012 contract and asked if anybody had changes to it they wanted for 2013. A paragraph protecting member libraries from arbitrary and unilateral decisions made by the MCLS Board was suggested.

Library Director met with Kent Gardner and Erika Rosenberg of the Center for Government Research. They are both Irondequoit residents and library users. They are interested in a new library and offered advice if needed. An email was sent with a cost estimate of sending out a mail survey to town residents. They also offered to help with a presentation.

Board President's Remarks: No remarks.

Adjourned: Motion to adjourn; moved, seconded, approved at 8:27 pm.

Respectfully submitted,

Eileen Hayes-Power for

Elaine Cole, Secretary