

Irondequoit Library Board of Trustees
Monthly Meeting
45 Cooper Road
Minutes of June 20, 2012

Trustee Members Present: Karyl Mammano, Elaine Cole, Mary Ellen Jones, Miriam Ganze, Stephanie Squicciarini

Excused: Jack Herrema, David Heffer

Others Present: Terry Buford, Library Director; John Perticone, Town Board Liaison; Ann Ryan, Friends Board President

Meeting Called to order: 7:01 pm

Agenda: approved

Public Input: None

Approval of May Board Minutes: approved

Vouchers: Approved

Board Correspondence: The board discussed Mr. Ament's comment on the library's web site in regard to the library building FAQs. The board's response is that we refer everyone to the FAQs document. We stand by our statements about the buildings that are in the FAQs. No other emails since last meeting

Director's Report:

**Irondequoit Public Library
DIRECTOR'S REPORT
Wednesday, June 20, 2012**

1. Library System News

- The MCLS bandwidth increase project is still moving ahead smoothly. Our outside cabling has been upgraded and we'll be getting some new equipment in our telecommunications area soon. We expect this work to be completed sometime in July. The upgrade should improve performance for all services that use the MCLS WAN such as internet, email, library circulation and online catalog.
- There will be 5 Rochester International Jazz Festival concerts at the main library this year.

2. Town News

- The 2011 Town Audit results and financial conditions report will be presented at the town board meeting June 19.

3. IPL News / Facilities report

- DPW has inspected the sewers under the McGraw parking lot with their fiber optic camera system. They could find no problems with the sewers that would cause the building settling and cracking we continue to experience there. There are some minor issues with the sewer lines in the far parking lot well away from the building which would not be causing any building issues. DPW has also patched potholes in the Evans Branch parking lot. Continuing kudos to DPW Commissioner Patrick Meredith and his crews who have helped us with so many issues.
- The brickwork and mortar along the top of the large brick planter and the top of the wall at the back door of the Evans Branch is deteriorating and needs repair. We have already lost some bricks from the top edge of the planter and others in both locations are close to coming loose as the mortar fails. We are consulting with local masons for advice and estimates.
- The roof leak at McGraw has been fixed. It was caused by the ongoing problem with excess roof tar migrating into and plugging up the roof drains. There was heavy flooding in the Large Print section of the building and that portion of the collection had to be moved and it took a few days for the moisture to be dried after the repairs.
- The Irondequoit Girl Scout silent auction was very popular. I received a check from Julie Brubaker of the Girl Scouts for \$350 for helping them with the publicity and the display of the auction items at the branches.
- We have started a news service for readers called "Rapid Reserves". We have a list of the most popular and prolific authors. Choose any ten from that list and we'll automatically put you on the hold list when they have a new release coming out. There is no charge for this service but regular hold fees apply.

4. IPL Personnel Report

- We are seeking teen volunteers to run the summer reading program as we do every year. This is a great opportunity for teens to give back and get some volunteering and work experience for their resumes. Training provided.

5. Financial/Statistical Report Highlights

- Vouchers of interest: #167, All Doors & Glass, Inc., for repairs to the Evans Branch automatic door opener; #179, Freedom Carpet Cleaning, for carpet cleaning of both branches; #187, MCLS, for postage and mailing of system notices; #188, MCLS, for the semi-annual member library cost share.
- 41.5% into the fiscal year (end of May) we are doing well in all aspects of expenditures and most aspects of revenue.
- Along with the public service statistics for this month is the MCLS circulation report for the system. May is the first month since the restoration of library hours where we can really see a big jump in use over the same month from last year.

6. Press Releases Sent

- Board meeting announcement
- New Service, Rapid Reserves announcement

7. Meetings and Events

May 21 – Met with management team at McGraw Branch
May 23 – Library board workshop meeting
May 29 – Met with patron unhappy about internet time limits
June 2 – Worked Evans Branch to help with friends Walk
June 5 - Proctored an exam for area college student
June 6 - MCLS Director's Council in Ogden
June 8 - Met with Democrat and Chronicle reporter about coverage of library
June 11 - Vision Committee with Supervisor D'Aurizio
June 13 - Met with management team at Evans Branch

Terry Buford

President's Report: I enjoyed helping work on the Friends walk. Thank you to the Friends. The Board's vision subcommittee met with Supervisor D'Aurizio to discuss our efforts to document the building situation.

Committee Reports:

Board Vacancy - KM, DH

Nothing to report

Budget - KM, TB

Nothing to report.

By-Laws - KM, EC

Nothing to report

Facilities - KM, JP, TB

Nothing to report

Market Research - KM, MEJ, MG, TB

Nothing to report

Vision - KM, MEJ, SS, TB

The vision committee met with Supervisor D'Aurizio on 6/11 regarding how we are proceeding with providing documentation on the library web site. For example, besides having frequently asked questions Terry has also added documentation of all of the maintenance expenses from the past few years.

Planning: Terry is working with a videographer. He is improving the yearly building repair and maintenance roster to include what repair and maintenance budget was each year. He is also working on map showing the two branches and their relationship to the rest of the town population.

Friends Report: The walk wonderful success but we need even more walkers. They are looking at changing the date to get more walkers. Raffle went very well, and made 1000 dollars. The friends provided breakfast at the June 14 staff meeting to thank them. They gave their community presentation at the staff meeting as well so staff could see what the Friends were saying. Friends are scheduling a parking lot book sale at McGraw on August 6th if the Wegmans parking lot work is completed.

Foundation Report: No report but a discussion of the foundation being dissolved and finances transferring to the friends is ongoing.

MCLS Liaison Report: no report

Town Board Liaison Report: The salt barn fire was a total lost plus loss of equipment. It was an electrical fire. Approval passed to build a new one. Salt is total loss. Audit for 2011 was a good result for the town and efforts to control costs. Reserves are getting built up which is important to the town's healthy financial picture.

Old Business: Trustee handbook tabled until September. Board is mulling over requesting changes to the 2013 MCLS contract that include protecting the rights of member libraries.

New Business: Retention and recruitment of employees. Disparity of pay between what IPL pays and what other large MCLS librarians pay is large and growing. A recent job posting showed Webster pays \$9,000 per year more to entry level librarians than we do. Other libraries may start hiring our best employees away from us. We may no longer be able to attract the best people to work here. Director is worried we may be that place people work when they can't find a job anywhere else and will want to leave as soon as possible to go where the pay is so much higher. Promoting new people when they are eligible, as many other libraries do, may help us retain people longer.

Board President's Remarks: No remarks

Adjourned: 8:29 pm

Respectfully submitted,

Eileen Hayes-Power

For Elaine Z. Cole, Library Board Secretary