

Irondequoit Library Board of Trustees  
Monthly Meeting  
45 Cooper Road  
Minutes of September 19, 2012

**Trustee Members Present:** Elaine Cole, Mary Ellen Jones, Miriam Ganze, Stephanie Squicciarini, David Heffer, Karyl Mammano, Jack Herrema

**Excused:**

**Others Present:** Terry Buford, Library Director; John Perticone, Town Board Liaison; Ann Ryan, Friends Board President,

**Meeting Called to order:** 7:00 pm

**Agenda:** approved

**Public Input:** none

**Board Correspondence and News** none

**Approval of Board Minutes:** Include moved, seconded, approved vouchers and include directors report. Central might take used books. (change from last friends report) as amended approved

**Vouchers:** moved, seconded, approved

**Director's Report:**

**Irondequoit Public Library**  
**DIRECTOR'S REPORT**  
Wednesday, September 19, 2012

**1. Library System News**

- I performed my duties as a member of the New York State Library Construction Grant review team for MCLS. Hamlin and East Rochester both had requests for projects to construct new library buildings this year. Hamlin is building new on the Hamlin town hall property. East Rochester is moving all municipal offices including the library from their old Commercial St location to the Eyer Building at the corner of Main and Commercial Streets.

## **2. Town News**

- The Comptroller reports that the town government's finances for 2012 are in good shape. Revenues are slightly down from projections but expenditures are well under schedule in most funds.
- For 2013 with assessed value dropping slightly the tax levy must also drop for the tax rate to remain the same.

## **3. IPL News / Facilities report**

- We are battling intermittent roof leaks at McGraw throughout the building except for the previously repaired section that is under warranty.

## **4. IPL Personnel Report**

- All is quiet on the HR front except for ongoing concerns about workplace injuries and related costs.

## **5. Financial/Statistical Report Highlights**

- Vouchers of interest: #284, Harris Beach, this should be the last invoice for the final bit of work done on the CSEA contract; #289, Monroe Piping, for plumbing repairs to the McGraw Branch public restrooms.

## **6. Press Releases Sent**

- Board meeting announcement

## **7. Meetings and Events**

August 21 - Town Department Heads Meeting

August 22 - New York Life to review town benefit upgrade for all employees

September 6 - Vision Committee at Town hall with Supervisor

September 10 - Construction Grant Committee

September 11 - Bob Wright Creative

September 12 - Town Board Workshop

September 17 - Bob Wright Creative  
September 17 - Peter Wehner  
September 18 - Town Department Heads

**President's Report:** I would like to express appreciation for Anne' Boring's work on the vouchers while home recovering from illness.

**Committee Reports:**

**Board Vacancy - KM, DH**

Nothing to report

**Budget - KM, TB**

Terry, Stephanie, and Karyl met with the Supervisor and comptroller on 8/24. Further cuts were made to the original proposed budget in an attempt to keep the amount covered by the tax levy at the same level as this year. The library is scheduled for its budget hearing on 10/2 at 6:30 PM.

**By-Laws - KM, EC**

Nothing to report

**Facilities - KM, JP, TB**

Nothing to report

**Market Research - KM, MEJ, MG, TB**

Nothing to report

**Vision - KM, MEJ, SS, TB**

The vision committee met on several occasions to continue with the discussion related to a strategy to further the development of the facilities. In particular, the duplication of expenses due to providing services at both branches is at issue.

**Friends Liaison Report:** Starting Chamber of Commerce networking event at 5 o'clock instead of 5:30 because people are going to a fundraising dinner the same evening. Stephanie, Terry met with friends to give them an update.

**Foundation Report:** Met with lawyer F. D'Aurizio last month to review the foundation IRS status. Lawyer said it was more of an accounting issue than a legal one. Will refer CPAs to the foundation. Karyl volunteered to deal with IRS and contacted them. We may have to go back and file as a new foundation.

Jack, David, Stephanie and Terry volunteer to serve on ad hoc committee for fundraising for the library.

**MCLS Contract Report** - Prepare to vote in October.

**Town Board Liaison Report**: I-square meeting last night. Hope to reach a compromise with them.

**Old Business:**

**2013 budget proposal** - Terry and Stephanie met with Mary Joyce and comptroller Sealy and made many cuts to meet the goal of no increase to the tax levy. Bumped up revenue numbers that are based on library use a little bit as the restored library hours should make that possible.

**New Business:**

**Library expansion study timeline** - Looks good but is a work in progress.

**Board President's Remarks**: handed out a to-do list for trustees to move library ahead.

**Adjourned**: motion to adjourn 8:50

**Executive Session with the Town Board, Wednesday, September 12:** The Board attended a town board executive session with the town attorney as the Town Board sought legal opinions protected by attorney client confidentiality.

Respectfully submitted,

Eileen Hayes-Power  
For Library Board Secretary  
Elaine Cole

