

Irondequoit Board of Trustees
Monthly Meeting
Minutes of October 16, 2019
6:30 pm

Call Meeting to Order: 6:30 pm

Present: Collene burns, Michelle Beechey, Rosa Vargas-Cronin, Susan Kramarsky, Teri Dalton, Cicely Strickland-Ruiz

Guests: Terry Buford, Library Director; Dave Seeley, Town supervisor; Alara Diker and Isabel Tilotson, Student Representatives

Approval of Agenda: Approved

Public Forum: None

Attendance: The next meeting will be on Wednesday, November 20th.

Reports as Needed:

Community Engagement Committee:

Student Representative Report: We met with the principal, Mr. Heaphey, and discussed getting buses from the school to the library. We also discussed continuing advertising library events at school and how to involve the school library with IPL. Mr. Heaphey was very enthusiastic. There will be a Fox Trot competition in 20th Century Dance.

Collene suggested the student representatives work on writing a booklet of advice for incoming student representatives.

Little Free Libraries Project Team Report: Many thanks to Amy Holland for all her hard work. The celebration was extremely well organized although attendance was disappointing. Also thanks to Carolyn Hamil for all her help. We need to know how work will continue on the Little Free Libraries and we need more signage for the town's LFL.

Schools Cooperation Update: Not discussed.

Finance Committee, Vouchers Report, and Financial Report:

Building Maintenance Report: The boiler inspection and the back flow inspection were done by the DPW. We are negotiating for a new HVAC maintenance contract.

Funding Requests:

Door to Children's Library: The request is with the Foundation.

Collection Enhancements Funding: If the children's books could be funded, the rest of the collection enhancement could come out of the budget. A letter is being sent to the Friends in regard to funding.

Organizational Development Committee:

IPL 2018 Annual Report: The report should arrive any day.

Staff Promotion: There are two upcoming promotions in the 2020 budget proposal. Nancy Cowan will be promoted from Librarian 1 to Librarian 2 effective November 1, 2019 and Synn Lymn McLaughlin will be promoted from Library Assistant to Senior Library Assistant. Motion made to promote Nancy Cowan from Librarian 1 to Librarian 2 effective November 1, 2019. Motion Carried.

Craig Santiago, our Teen Librarian is leaving and moving to Florida.

Terry shared transitional plans and information with the board members. A written report will be sent to the board members tomorrow.

There was a discussion on Terry's 'low key' celebration of his retirement on October 30th.

Technology Committee: No report.

Policy Committee: No report.

Executive Committee: No report. Next month there will be a discussion regarding a workshop/retreat in January.

Director's Report:

Town Board Liaison: The town has completed the tentative budget. The next step is for the town board to hold two nights of hearings for revisions and approve a preliminary budget. There will be a slight increase to the tax levy. The town will be switching their health care provider to Finger Lakes Municipal Health Consortium. Increases going forward will be much less.

The town is in the core design phase for the community center. During the first quarter of next year we will work on coordinating programming with the library.

Annie Sealy will be retiring effective October 30th and Diana Marsh will take over her position. The DPW ribbon cutting will be on Friday, October 25th with an open house for the public from 10:00 am until 2:00 pm.

Friends Liaison Report: No report.

Foundation: No report.

New Business: None

Old Business: 2020 Holidays and Closed Dates

There was overwhelming support from the staff for staying open on Good Friday and Columbus Day and taking a floating holiday instead. The vote on renaming Columbus Day was split. A motion was made to approve the provisional calendar for 2020 subject to contract negotiations. Motion carried.

The staff has volunteered to put together an educational program to inform patrons about the history and meanings of Columbus Day.

Topics Not Covered Elsewhere: Motion made at 7:38 pm to enter into executive session to discuss the employment of a particular person or persons. Motion carried.

Motion made to come out of executive session at 8:55 pm. Motion carried.

Meeting adjourned: Motion to adjourn at 9:05 pm.

Respectively submitted by,

Eileen Hayes-Power

For Board Secretary Teri Dalton