

Irondequoit Public Library Board of Trustees
Monthly meeting
Minutes of April 20, 2022

Call meeting to order: 6:40 pm.

Present: Tyler Kwolek, president; Rachel Snyder, treasurer; Betty Brewer-Johnson, Phil Harriman, and Michael Huntone, trustees at large.

Attending remotely: Susan Kramarsky, vice president; Erin Dougherty, secretary; Kelly Metras, trustee at large. Trustees attending remotely abstained from all votes for this meeting.

Guests: Greg Benoit, library director; Matt Krueger, assistant director (staff liaison); Stephanie Schubmehl, library bookkeeper.

Approval of agenda: Approved.

Approval of minutes: Minutes of March 16, 2022 approved.

Attendance: Next meeting May 18, 2022, at 6:30 pm. Going forward, all meetings will be in person pending any new modifications to open meetings law.

Public forum (comments submitted via email): No public comments sent to board email.

Town board liaison report: No updates from supervisor.

Foundation report: Fran was unable to attend tonight, but did communicate that the Foundation had agreed to cover the cost of CollectionHQ.

Friends report

- Greg and Phil attended the Friends' March meeting and met a new board member who is a high school student completing a National Honor Society service project. Greg updated the Friends on IPL's partnership with the Irondequoit Historical Society and plans for a seed library.
- At the meeting, the Friends discussed setting up an email account rather than relying on Facebook for communication, as well as posting content in the library newsletter. The idea of staging a poetry competition was also raised.
- The Friends currently have \$13,195 available and have been earning a small amount of money through Amazon Smile. The library will help publicize the Amazon Smile link during holiday shopping season.
- Rachel proposed a mixer with the Friends and board.

Staff liaison report

- This month's staff liaison was Matt Krueger, assistant director for youth and family services. Matt reviewed updated statistics on IPL's youth fine and fee elimination pilot. See attached for full report.
- Circulation: Following normal seasonal patterns, although any comparison to pre-pandemic numbers is difficult. Clearer trends may emerge once a full year of data is available.
- Lost items: Modest decrease since July 2021, indicating that more library materials are being returned.
- New library cards and card renewals: No obvious trends.
- Blocked accounts: Stable. In response to a question from Michael, Matt clarified that user accounts may be blocked if the patron has a lost item (42 or more days overdue) or outstanding fines totaling \$20 or more.
- Susan noted that grant funding to make up for lost fine revenue runs out after this year. When preparing the 2023 budget, it will be important to consider other revenue sources the library might draw on to fill in any gaps.

Finance committee, vouchers, financial report

Financial report

- Revenue: All library-generated revenue categories are on track. One-quarter of the way into 2022, we have collected 31.1 percent of anticipated miscellaneous income, 27.7 percent of fines and fees, and 25.5 percent of public copier receipts. There was a notable uptick in copying and printing income during March, as expected for tax season. Revenue collection now stands at 97 percent overall.
- Expenses: With 25 percent of the year elapsed, the library has spent 21.1 percent of our budget for salaries, 18.9 percent for library materials, and 8 percent for services and supplies. Overall spending is currently at 13.6 percent of budget. This figure is low due to a few substantial upcoming payments, notably interest and principal on debt and expenditures on the maintenance chargeback line. Both will appear in next month's reports.

Vouchers

- Vouchers of note: #63, Barefoot Edible Landscape and Permaculture: Virtual program on home food production; #67, Demco: Supplies for in-library youth activities (coloring bookmarks, collaborative mosaic puzzles, origami paper); #75, Panther Graphics: Custom library card holders with IPL design (giveaways for child's first library card).
- Motion to approve April 2022 vouchers for payment. Seconded. Motion carried.

Account access for library director

- Per Chase Bank, a library board vote is needed in order to replace Terry Buford with Greg as authorized signer on a Chase checking account thought to contain unused funds left over from a grant. Once he has access, Greg will be able to view deposit history and request that Chase waive monthly maintenance fees.
- Motion to authorize Greg Benoit to access the library's Chase checking account ending in -7700. Seconded. Motion carried.

HVAC updates

- Following a meeting with Department of Public Works Commissioner Erin Magee, Greg and Tyler feel that the library's partnership with DPW remains strong. Commissioner Magee indicated that DPW will be able to absorb repair costs for the unit 4 compressor.
- Work is currently underway on unit 5 with the goal of completing repairs before hot weather sets in.
- IPL and DPW are working on a joint training and onboarding checklist for new library custodial staff.

Organizational development committeePersonnel update

- See attached for full personnel report.
- Motion to rehire Sarah Taffner as a part-time library clerk, effective 5/1/2022. Seconded. Discussion: This fills a position left vacant by Matthew Treadwell's promotion to library assistant and is provided for in the 2022 library budget. Motion carried.

Community engagement committee: No updates. Greg to connect with Kelly about upcoming opportunities.

Technology updates

Library website: A functioning mockup of the new website is ready.

Maker's lab

- Seeing a resurgence in interest. All training sessions filled up within hours of their being publicized in the library newsletter.
- Staff are revamping training materials using a template provided by Phil and incorporating screenshots and graphics from video tutorials.
- Library assistant Sarah Knight held her first round of training sessions last night for patrons interested in learning how to use the library's digitization equipment. The maker's lab committee will meet on Friday to debrief and discuss next steps.

Old businessLong-range plan

- IPL has been awarded an RRLC Causewave Capacity Building Grant and will officially be working with Causewave on developing our next long-range plan. The process is expected to take four to six weeks. Meetings will likely take place online and then transition to a hybrid format, depending on the stakeholders involved.
- A discussion followed of how to maximize awareness and participation from the community. Greg noted that several Friends members had expressed interest in taking part, and Susan volunteered to reach out to the Foundation. Betty and Susan raised the idea of highlighting the planning process on the library website. Tyler noted that Causewave would share strategies for obtaining public input.

Collection diversification: The Foundation has agreed to fund CollectionHQ. Acquisitions librarian Virginia Payne will serve as the point person for data collection and train other staff on the software. More updates to follow soon.

Library safety

- Security firm Blackhawk Emergency Management completed a walkthrough of the library building and advised on placement of additional security cameras. A walkthrough was also conducted by Irondequoit Ambulance to ensure emergency personnel are familiar with the building's layout and the location of AEDs.
- Kevin LaBarr is working with the police department on a townwide overhaul of security systems and will upgrade the library's security cameras as part of the process. The new system will allow camera footage to be viewed on any staff computer and enable IPD to access cameras remotely in the event of an emergency.
- MCLS is offering Stop the Bleed training, a program developed by University of Rochester Medical Center, to all library staff. Training is scheduled to take place at IPL on Friday 4/29.
- IPD will conduct Narcan training at tomorrow's library staff meeting.

New business

Book challenges

- Phil shared training materials from an MCLS workshop on intellectual freedom and book challenges led by Stephanie Cole Adams. IPL's process for responding to challenges has been discussed at several recent staff meetings.
- Matt is attending an upcoming webinar, Libraries and First Amendment Audits, through RRLC. He offered to share the link with any interested board members.

Summer hours: Motion to approve a return to the library's pre-pandemic summer hours. Seconded. Motion carried.

Director's report: See attached.

Review of meeting action items

- Susan to contact Foundation about LRP participation.
- Greg to get details on Chase checking account.

Adjournment: Meeting adjourned at 7:49 pm.

Respectfully submitted by,
Stephanie Schubmehl
For board secretary Erin Dougherty

**IRONDEQUOIT PUBLIC LIBRARY
REVENUE**

3/31/2022

GROUP	FUND	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2022	
							YTD MAR 22	BALANCE	2022 %	
0	0005-1001	Property taxes	\$2,147,986	\$2,334,611	\$2,507,625	\$2,495,508	\$2,680,059	\$2,680,059	\$0	100.0%
0	0005-2080	Misc income (book sales, printing, room rental)	\$56,733	\$62,485	\$23,605	\$47,996	\$46,475	\$14,454	\$32,021	31.1%
0	0005-2082	Library charges (overdue & lost fines)	\$76,681	\$67,370	\$32,500	\$42,465	\$32,900	\$9,102	\$23,798	27.7%
0	0005-2655	Copier receipts	\$2,471	\$3,709	\$1,481	\$3,205	\$3,200	\$815	\$2,385	25.5%
0	0005-3889	Other culture & rec (NYS Local Library System Aid)	\$15,727	\$15,734	\$12,263	\$16,860	\$12,400		\$12,400	0.0%
0	0005-2701	Refund prior year expenses	\$4,213	\$334	\$4,838	\$464			\$0	0.0%
0	0005-3890	State grant (youth fine elimination)	\$0	\$0	\$0	\$14,000	\$14,000		\$14,000	0.0%
0	0005-4911	Federal CARES Act funds	\$0	\$33,303	\$0	\$0			\$0	0.0%
0	0005-5031	Interfund transfers	\$0	\$85,000	\$40,000	\$40,000			\$0	0.0%
Subtotal - revenue			\$2,303,811	\$2,576,001	\$2,655,615	\$2,660,497	\$2,789,034	\$2,704,430	\$84,604	97.0%

EXPENSES

GROUP	FUND	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2022	
							YTD MAR 22	BALANCE	2022 %	
1		Salaries	\$998,983	\$983,163	\$984,129	\$966,766	\$1,086,669	\$229,532	\$857,137	21.1%
2		Equipment & capital	\$2,764	\$2,565	\$4,529	\$977	\$500	\$0	\$500	0.0%
4	7410-4050	Library materials	\$170,967	\$178,336	\$169,598	\$175,369	\$180,000	\$33,990	\$146,010	18.9%
4		Services & supplies	\$354,003	\$329,561	\$342,006	\$425,579	\$439,764	\$35,370	\$404,394	8.0%
4		Contingency - contracted services	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	0.0%
6		Principal on debt	\$202,000	\$210,000	\$175,000	\$325,000	\$335,000	\$0	\$335,000	0.0%
7		Interest on debt	\$144,424	\$335,100	\$449,852	\$296,000	\$289,400	\$0	\$289,400	0.0%
8		Employee benefits	\$447,806	\$446,414	\$413,337	\$445,435	\$447,728	\$80,192	\$367,536	17.9%
Subtotal - expenses			\$2,320,946	\$2,485,140	\$2,518,450	\$2,635,126	\$2,789,061	\$379,084	\$2,409,977	13.6%

BOOKSTORE SALES

Month	2015	2016	2017	2018	2019	2020	2021	2022
January	\$2,729.61	\$2,429.70	\$2,838.37	\$2,556.20	\$3,703.00	\$3,020.96	\$1,436.73	\$2,155.69
February	\$1,748.98	\$1,981.05	\$2,638.92	\$3,212.03	\$2,869.51	\$3,366.15	\$1,643.74	\$2,373.25
March	\$2,610.09	\$2,775.99	\$2,499.42	\$2,803.75	\$3,557.86	\$1,259.15	\$1,874.60	\$2,774.74
April	\$1,579.91	\$2,651.65	\$2,598.01	\$2,902.58	\$3,807.34	\$297.18	\$2,170.55	
May	\$2,176.68	\$2,421.28	\$2,084.10	\$2,578.75	\$3,250.41	\$0.00	\$1,984.45	
June	\$1,815.83	\$2,179.91	\$2,377.03	\$2,412.75	\$3,022.36	\$0.00	\$2,471.25	
July	\$1,669.83	\$2,649.47	\$2,310.50	\$2,463.35	\$2,327.85	\$0.00	\$2,267.70	
August	\$804.03	\$2,845.65	\$2,939.75	\$2,923.96	\$2,269.19	\$0.00	\$2,310.40	
September	\$1,338.94	\$2,305.98	\$2,960.88	\$3,677.35	\$2,583.29	\$0.00	\$2,353.05	
October	\$2,571.56	\$2,418.06	\$2,598.09	\$2,793.75	\$1,837.73	\$754.85	\$2,493.10	
November	\$2,274.22	\$2,052.25	\$2,396.25	\$3,180.29	\$1,901.41	\$493.25	\$3,018.12	
December	\$1,653.62	\$2,506.47	\$3,489.61	\$3,142.75	\$2,350.28	\$2,338.53	\$2,861.60	
Total	\$22,973.30	\$29,217.46	\$31,730.93	\$34,647.51	\$33,480.23	\$11,530.07	\$26,885.29	\$7,303.68

CHASE ACCOUNTS**MARCH 2022****NON-PUBLIC FUNDS MMDA *****9050**

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
3/1/2022	Opening balance			\$49,425.15
3/9/2022	Donation from Shirley Blount (memorial for Jack Wehner)	\$75.00		\$49,500.15
3/9/2022	Payment to Wegmans (gift cards for volunteer recognition)		\$300.95	\$49,199.20
3/21/2022	Payment to Amazon (bullet aid purchase)		\$319.99	\$48,879.21
3/21/2022	Payment to Amazon (bullet aid purchase)		\$91.94	\$48,787.27
3/23/2022	Donation from Canandaigua National Bank & Trust	\$500.00		\$49,287.27
3/31/2022	Interest	\$1.25		\$49,288.52

PUBLIC FUNDS MMDA ***2587**

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
3/1/2022	Opening balance			\$6,797.05
3/31/2022	Interest	\$0.17		\$6,797.22

BUSINESS COMPLETE CHECKING ***7700**

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
3/1/2022	Opening balance			\$1,495.09
3/31/2022	Monthly service fee		\$15.00	\$1,480.09

2021 BULLET AID

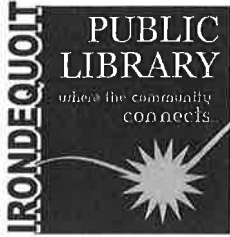
DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
3/1/2022	Opening balance			\$29,158.12
3/21/2022	Payment to Amazon (AV cart for livestreaming equipment)		\$319.99	\$28,838.13
3/21/2022	Payment to Amazon (mounting brackets for livestreaming equipment)		\$91.94	\$28,746.19

April 20, 2022 voucher list

VOUCHER	VENDOR	DESCRIPTION	AMOUNT	FUND
60	Amazon (supplies account)	Supplies, office	\$152.86	4570
60	Amazon (supplies account)	Professional services, programming (maker's lab supplies)	\$52.77	4408
61	Baker & Taylor	Library materials	\$10,132.21	4050
62	Baker & Taylor Entertainment	Library materials	\$1,651.79	4050
63	Barefoot Edible Landscape & Permaculture	Professional services, programming (Grow Your Own: Food Production in Your Home and Yard virtual program on 5/17/2022)	\$75.00	4408
64	Barnes & Noble	Library materials	\$161.97	4050
65	Brodart	Supplies, library processing	\$348.22	4576
66	Cengage Learning	Library materials	\$137.95	4050
67	Demco	Professional services, programming (supplies for children's, tween, teen activities)	\$687.95	4408
68	Findaway	Library materials	\$867.83	4050
69	Ingram	Library materials	\$399.78	4050
70	Daniel Jones	Professional services, programming (Google: Much More Than Search virtual program on 4/19/22)	\$110.00	4408
71	Library Ideas LLC	Library materials	\$360.43	4050
72	Midwest Tape LLC	Library materials	\$797.03	4050
73	Nalpak Group	Supplies, office	\$169.77	4570
74	OverDrive	Library materials	\$1,100.80	4050
75	Panther Graphics	Professional services, programming (library card signup giveaways)	\$847.66	4408
76	Penfield Trophies	Supplies, other miscellaneous	\$55.00	4650
77	Brian Rhinehart	Professional services, programming (I Have a Civil War Ancestor, Now What? virtual genealogy presentation on 4/20/22)	\$75.00	4408
78	Stephanie Schubmehl	Postage	\$94.80	4380
79	Soho Imaging	Supplies, office	\$278.00	4570
80	Staples	Supplies, office	\$252.70	4570
81	T-Mobile	Library materials	\$434.44	4050
82	Uline	Supplies, library processing	\$230.92	4050
83	W.B. Mason	Supplies, office	\$385.14	4570
Total			\$19,860.02	

April 20, 2022 voucher list

Fund	Fund total
4050	\$16,275.15
4380	\$94.80
4408	\$1,848.38
4570	\$1,238.47
4576	\$348.22
4650	\$55.00
Grand Total	\$19,860.02



Irondequoit Public Library

Director's Report

Wednesday, April 20, 2022

1. Irondequoit Public Library

ERASE - Job Fair

The ERASE job fair that was coordinated and promoted with support from Irondequoit Public Library was a success.

On Saturday, April 9, 125 students and teens along with their families and adult caregivers attended the job fair in the library meeting room.

Maker's Lab

Group Training Sessions

Public use of the Maker's Lab continues to increase. On Tuesday, April 19 the library will begin training new users en masse at our first group training session. These sessions will be offered at least once per week for the foreseeable future.

The Maker's Lab team will be meeting following the April 19th to evaluate how the session went, and to make any revisions to the group training process.

Training Instructions

Training instructions for the most in demand equipment (digitization equipment) in the Maker's Lab have been updated and adapted to the "job aid" format that Phil shared at a recent Technology Committee meeting. The new "job aid" format makes use of visual aids and screenshots from the video instructions, creating a more cohesive learning experience for patrons.

Instructions for the more advanced equipment (sewing machines, 3D printer) will be adapted to the new format next.

Examples of the new and old formats have been included in the Google Drive folder as an item of information for the April 20, 2022 meeting.

Statistical Report to the Library Board

Past Computer Lab Use Statistics

The outstanding statistics on computer usage in the library's computer lab for the months of January, February, and March have been recovered and added to the report.

Wi-Fi Usage Statistics

In March 2022 the library switched methods for tabulating the number of wi-fi user sessions that occurred in a given month.

Previously, the library used software called Unifi to track wi-fi usage as it was recorded on the network access points inside Irondequoit Public Library. The method the library is now using is

based on the number of DHCP addresses that were assigned by the Monroe County Library System firewall during the previous month.

Kevin Labarr, Town of Irondequoit Director of IT, indicated that this new method is more accurate.

Library Security

In response to concerns about library security stemming from the incident at the Monroe Branch Library last month, a number of training and security related changes have been identified for implementation. They are:

- A walkthrough of the library by Irondequoit Ambulance to familiarize themselves with the building and layout. They have also requested a map to keep on file in the event they need to respond to an emergency at the library in which staff assistance is not immediately possible.
- University of Rochester Medical Center will offer "Stop the Bleed" training on site at Irondequoit Public Library on Friday, April 29th to staff employed at libraries across the county. This training has been coordinated by Jennifer Smathers, Deputy Director of MCLS, and I am grateful that she took me up on my offer to host the training. Irondequoit Public Library staff will be represented.
- Installation of security camera software on computers at the service desks. This change would enable library staff to view realtime security camera footage at the service desks.
- A walkthrough of the library by Blackhawk Emergency Management Group to identify significant security concerns with layout.

(This is the firm I discussed contracting with for a "Threat Assessment" at a previous meeting. After discussing the concerns that arose after the Monroe Branch Library stabbing, Blackhawk recommended a cheaper "Crimecast" report and a walkthrough instead of a "Threat Assessment" which typically starts at \$10,000 - \$14,000 and is best suited for a much large facility like hospital, office park, or high school.)

Refugee Donation Drive

One of our regular student volunteers, Hajra, concluded her donation drive for Mary's Place Refugee Outreach.

Hajra is participating in the Kennedy-Lugar Youth Exchange and Study Program. As a part of her leadership project she is collecting donations to help support local refugees at Mary's Place Refugee Outreach.

Kennedy-Lugar Youth Exchange and Study Program brings exchange students



from all over the world to learn about American customs, society, and values, while also promoting mutual understanding and building community connections.

ASL Storytime

The Irondequoit Public Library's first ASL storytime was held on April 2. This program series is being presented in partnership with the Rochester School for the Deaf, and will continue on the first Saturday of each month.

Irondequoit Lion's Club

The Irondequoit Lion's Club was awarded a \$500 Lions See Grant on behalf of the Irondequoit Public Library. The library will purchase audio books, large print books, and braille books for the children's room using the money.

2. Town of Irondequoit

Town Social Media Strategy

Starting April 1st, the Irondequoit Public Library has shifted our social media practices to match the Town's new strategy for maximizing reach and engagement across all Town social media accounts.

This new strategy makes use of Microsoft Teams and Outlook which enables staff to more effectively schedule posts so they won't compete for attention with social media updates from other Town departments. Additionally, each town department is now participating in a coordinated effort to share popular social media posts from other town departments.

3. Facilities Report

HVAC

Piping Upgrades

Monroe Piping and Sheet Metal resumed work on unit #5. The technician indicated to me that the upgrade would take between 1 - 2 months. Work on unit #4 will resume after work on unit #5 is completed.

Compressor Repair

Erin Magee, Commissioner of Public Works, indicated to Tyler and I that the most recent compressor repair was paid for using funds from the Department of Public Works, and not the library budget.

4. Monroe County Library System

New York State Budget

The New York State budget passed on Saturday, April 9th with a number of relevant and beneficial items for public libraries in the state. They are:

- Library Aid: \$99.6M
- Library Construction: \$34M
- Allocation for Bullet Aid: \$23M
- Establishment of the Working to Implement Reliable and Equitable Deployment of Broadband Act (WIRED Act)
- Modifications to open meetings law during a state of emergency

Additional information on these items can be found on the New York State Library Association website at: <https://www.nyla.org/2022-legislative-session/>

5. Personnel Report

A personnel report has been included in the Google Drive folder for the April 20, 2022 meeting.

6. Financial Report & Vouchers

Stephanie will send copies of the vouchers to the Library Board.

7. Correspondence

Causewave - Rapid Prioritization and Planning Process

Causewave has reached out in order to schedule our initial meetings for the Rapid Prioritization and Planning Process consultation work that will be completed using the grant funds from Rochester Regional Library Council and Causewave Community Partners.

FOIL Requests

The library received two FOIL requests which were discussed with the Executive Committee.

Irondequoit Public Library
Statistical Report to the Library Board
April 2022

Report	Reference		Library Visits		Number of Programs		Program Attendance		Internet Usage		Wi-Fi Usage		Circulation	
	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022
Year														
January	3,804	3,770	6,601	10,913	20	47	437	621	650	733	8,198	10,231	30,507	30,320
February	3,750	4,109	7,199	11,188	23	52	655	1,413	702	837	8,018	9,604	30,025	31,317
March	4,121	4,832	8,973	14,050	24	66	226	1,328	892	1,196	9,609	2,511	31,839	35,512
April	3,544		7,729		19		287		768		9,584		31,141	
May	3,018		7,723		10		233		821		11,491		30,143	
June	3,838		10,826		27		833		996		13,120		35,175	
July	4,195		12,150		31		879		1,027		12,092		38,566	
August	4,570		12,417		38		1,150		1,093		11,545		37,197	
September	4,068		11,543		46		821		1,163		11,487		33,535	
October	4,306		14,954		92		628		1,155		11,286		32,228	
November	3,951		11,740		67		738		1,000		10,105		31,510	
December	3,648		11,308		103		754		887		10,357		28,865	
Total	46,813	12,711	123,163	36,151	500	165	7,641	3,362	11,154	2,766	126,892	22,346	390,731	97,149
Avg/Month	3,901	4,237	10,264	12,050	42	55	637	1,121	930	922	10,574	7,449	32,561	32,383

* March 2022 a new method for collecting wi-fi usage statistics was implemented. See April 2022 Director Report for details.

Organizational Development Committee
April 2022 Employee Changes

Sarah Taffner

Rehire: Part-Time Library Clerk

Notes: Sarah Taffner previously worked at the Irondequoit Public Library as a part-time clerk between November 2017 and June 2021. During that time, Sarah was well liked by her coworkers, and had excellent customer service skills.

Sarah will resume working in the same role and will also occasionally assist with processing new library materials for circulation.

Sarah had previously left her position at Irondequoit Public Library to focus on her family business, which has since been sold.

Sarah's start date will be May 1, 2022.

April, 2022

The Sister Library project is going well!

Since our last report, we have been able to meet a challenge identified early on, lack of children's books.

Our teammate, Christy Simons, has done a yeoman's job of scouring for books, reviewing them, packing them up and sending them to Roma. As of this date, she has sent a total of ten boxes. Roma also is in the midst of a grant supported expansion; we will be able to continue to share our resources.

In February, we sent pictures of our Irondequoit snow storms including the equipment used to clear our streets and sidewalks provided by our Highway Department. This was delightful for their children and adults. Many have never seen snow!!!

In March, we set up a display in the library –ALL THINGS ROMA with many pictures of our sister library, Roma's history, their Sister library team, geographic information, etc. According to the staff, many patrons stopped and took a long look at the display.

The IPL team has recently met and came up with some projected goals for the next several months.

I have researched the Lilac Festival with County Parks Dept employee, Mr. Morrissey (and a great researcher). We have learned that lilacs don't grow in Texas! Hopefully, we will be able to send Roma some Festival Information for a display.

Through Zoom and emails, we continue to communicate with librarian director Sonia Barrerra on how we can continue to share their library needs with the IPL community. In return, we are learning how Roma celebrates events like Cinco de Mayo, Memorial Day and July 4th, so that we may share that information with our IPL community.

The Roma display will be in the glass display case by the information desk through April 27th. If you have not seen the display, we encourage you to stop by and take a look!

Terri Dalton

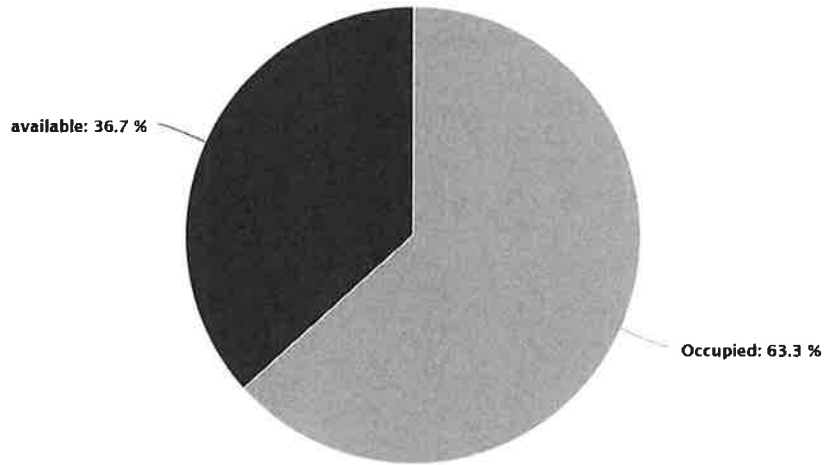
IPL Sister Team member

Meeting and Study Room Reservations March 2022

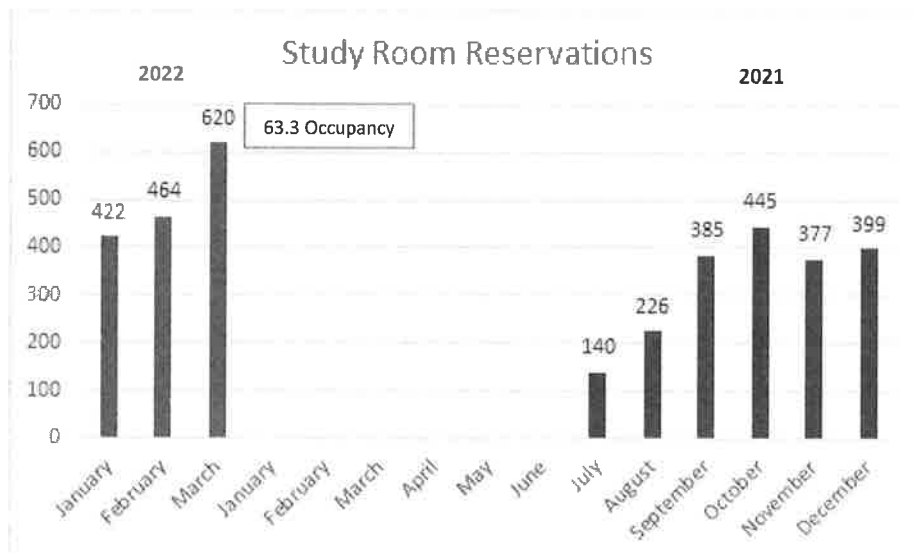
Study Room (2nd floor) and Meeting Room (1st floor) reservations continue to increase in the first quarter of 2022.

Study Rooms (Second Floor)

Aggregate Occupancy Ratio
Tuesday, March 1, 2022 - Thursday, March 31, 2022

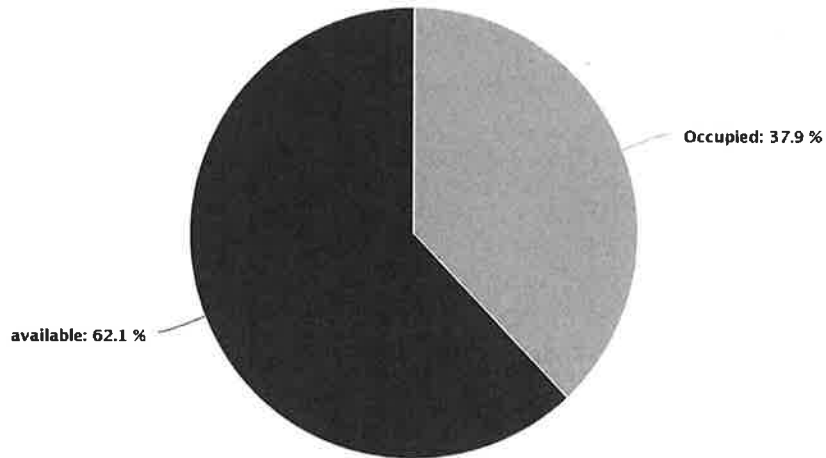


Average Booking Duration for March 2 hours 14 minutes



Meeting Rooms (First Floor)

Aggregate Occupancy Ratio
 Tuesday, March 1, 2022 - Thursday, March 31, 2022



Average Booking Duration for March 3 hours

2022

