

Irondequoit Public Library Board of Trustees
Monthly meeting
Minutes of May 15, 2024

Call meeting to order: 6:35 pm.

Present: Rachel Snyder, president; Phil Harriman, vice president; Betty Brewer Johnson, treasurer; Erin Dougherty, secretary; Michael Huntone and Sarah Yannello, trustees at large; David Heffer, honorary trustee; Marshall Yannello, student representative for Eastridge.

Present via teleconference: Meaghan de Chateauvieux, trustee at large.

Guests: Greg Benoit, library director; John Scalzo, media librarian (staff liaison); Stephanie Schubmehl, library bookkeeper.

Absent: Susan Kramarsky and Laura Schiefer, trustees at large.

Approval of agenda: Approved.

Approval of minutes: Minutes of April 17, 2024 approved with one correction.

Attendance: Next meeting June 12, 2024 (moved up one week to avoid conflict with Juneteenth). No conflicts noted. Erin will send out reminders closer to the meeting date and follow up with everyone not present at the May meeting.

Public forum: None. No comments submitted to board email.

Town updates

- Town DEI coordinator Gloria Hunter helped organize a presentation on ikebana flower arranging at the library last night. The program was very well-attended.
- Along with ERASE, the town is partnering with the library to hold a screening of the documentary *Home: Access Denied* followed by a panel discussion moderated by former 13 WHAM anchor Norma Holland. Participants will learn how to remove racial covenants and other racist language from their property documents.
- Erin will send all trustees a reminder about the program.

Student representative report

- International Baccalaureate and Advanced Placement exams began this month and will continue through Friday.
- A good time was had by all at the Senior Ball on May 4 (yes, there were Star Wars references).
- New National Junior Honor Society members were inducted at the middle school recently.

- Upcoming events include a spring chorus and band concert on May 30, a scholarship ceremony June 4, music awards and a jazz ensemble concert June 12, and Senior Night on June 21. Classes end on June 13, with graduation taking place on June 23.
- Former Eastridge math teacher and varsity football coach John Gammon has been appointed as the school's new principal.
- In response to a question from Phil, Greg indicated that the Friends or Foundation have offered scholarships in the past but are not doing so currently.
- In response to a question from Rachel, Sarah explained that free school meals will be available to East Irondequoit students and their families beginning the week after Regents exams. Meals are typically distributed at the high school and one other location in the district.

Foundation report: A funding request is in progress. Items under consideration include new Maker's Lab equipment, a loanable Nintendo Switch, a Yoto audiobook player, Book Buddies kits for teaching reading skills, and an air vent and airtight enclosure for the 3D printer.

Staff liaison report

- This month's staff liaison was media librarian John Scalzo. Recently John has been working on building a new 4K DVD collection and organizing all adult DVDs by genre. He also helped organize the Roc Game Fest Spring Mini Show at the library as part of a long-running partnership with RIT. 13 WHAM covered this year's event.
- John also passed on the following updates from staff:
 - From Virginia Payne, adult services and acquisitions librarian: Big summer fiction titles are beginning to arrive.
 - From Synn Lymn McLaughlin, library assistant: Meeting room usage is up according to monthly statistics.
 - From Emily Baker, teen services librarian: "Besides weekly baby times, story times, and recurring monthly programs such as writing club and escape rooms, April (definitely the second half of the month) was consumed with teen volunteers. I have a couple of regulars who come in weekly, but I accept applications all year from students who need to complete hours. April was an exceptionally busy month. 11 teens volunteered throughout the month for a total of 122.5 hours. 95 of those hours were completed by 5 students within just under 2 weeks of when I received their application and when their hours were due at school. A special education class from Dake Jr. High came for a school visit as part of their yearlong project entitled 'How are we thriving in our community?' Sarah Knight gave half the group a tour and information about the library while I did an escape room with the other half. Their prize for 'escaping' was a free book from the bookstore so each student was able to leave the library with a new book. It was a very successful visit to the library!"

Long-range plan check-in

- Work on the long-range plan is picking back up with the new town administration now settled in.
- Several action items in the plan relate to fine and fee reduction and will inform the 2025 budget process. Greg is working with relevant staff members on gathering statistics about fines, hold fees, and printing costs.

- Greg is meeting with Amy Henderson and Sarah Knight about developing a programming survey to better gauge what programs people would like to see in the library and get feedback on current programs. Survey links could be printed on receipts or emailed to program participants automatically through LibCal. All programming librarians will have the opportunity to review a draft of the survey, and it will be shared with the board at the June meeting.
- The library is also exploring options for offering tutoring and test prep, ideally in partnership with a school district or nonprofit already providing these services. Sarah noted that BOCES would make an ideal partner.
- In response to questions from Phil and Mike, Greg noted that revenue from the library bookstore would significantly offset lost income from fines and fees if current trends continue. He also sees momentum toward eliminating fines and fees in other MCLS branches.
- Staff recognition: Erin reminded all trustees to make use of paper and online options for recognizing library staff. Greg noted that the library has benefited immensely from John's work on partnerships with RIT.

Finance committee, vouchers, financial report

Financial report

- This month's reports still rely primarily on the library's internal records. The comptroller's office was able to generate a partial report with some information for March and April using the new Munis software, and routine reports should resume before the June board meeting.
- Automatic renewal of library materials began May 1. We will continue monitoring fine revenue to gauge the impact.
- The bookstore continues to perform strongly and has made almost \$15,500 in the first third of the year.
- Bullet aid (special library aid) for 2024 library programs has been received and deposited in the trustee account.
- An updated financial summary will be included with next month's reports.

Vouchers

- Vouchers of note: #75, Amazon: Replacement iPads for malfunctioning catalog stations; #83, Interactive Sciences: Wowbrary subscription renewal; #90, Springshare: LibGuides subscription through June 2024; #92, United Business Systems: Public fax usage through March 2025.
- Motion to approve May 2024 voucher list for payment. Seconded. Motion carried.

Finance committee

- In response to questions from Betty about Hoopla and OverDrive, Greg shared a breakdown of the library's materials budget with board members. He explained that digital materials have increased in popularity since the Covid-19 pandemic, now making up between 20 and 25 percent of all circulation, and that the pricing structure for these items is more complex than for physical materials.
- Each MCLS library is obligated to spend 10 percent of its materials budget on shared ebooks and audiobooks in OverDrive. While a minority of these items are owned outright, the majority need to be repurchased after a certain number of circulations set by the publisher; others expire after a set number of years. OverDrive items can only be used by one patron at a time.

- With Hoopla, which IPL makes available to Irondequoit residents, the library is charged for each item a patron borrows and billed for usage at the end of every month. Hoopla items can be used by multiple patrons simultaneously. Currently, patrons are limited to 6 items per month. As Betty observed, monthly usage charges have been increasing as the service grows in popularity. The library has budgeted \$1,600 per month, plus a \$2,400 advance payment applied to the March and April invoices, and can draw on contingency funds from the materials budget if monthly charges exceed this amount. Hoopla does come with the option to put a ceiling on monthly usage charges but can only implement it by setting a daily cap, which led to many complaints from patrons last year.
- At Rachel's suggestion, Greg agreed to the idea of offering a Hoopla demonstration for interested board members at next month's meeting.

Organizational development committee

- See attached for personnel report.
- Following the practice at most other libraries, responsibility for supervising library pages will be transitioning from the teen librarian to the circulation supervisor. Emily, Sarah Taffner, and Morgan Callari will all work together on interviewing, hiring, and training the next library page.
- Brian Coe, the library's only full-time maintenance employee, is retiring at the end of the month. Greg has not yet had an opportunity to discuss plans for Brian's replacement with the town HR department, which is currently down a payroll clerk; additionally, the town is still in the process of replacing Darwin Soto. The town will likely rotate in cleaners from other departments until the position is filled.
- In response to a question from Rachel, Greg explained that the collective bargaining agreement for the town blue-collar unit would likely prohibit contracting out cleaning services.

Community engagement committee

Student representative recruitment

- The committee would like to begin recruiting new student reps before the school year ends and is recommending that recruitment focus on rising juniors. They are considering asking for a two-year commitment and making attendance at board meetings a requirement of the position. Sarah requested that anyone with contacts at Bishop Kearney put her in touch.
- Rachel asked about the application process for new student representatives. Sarah indicated that applicants should submit a resume and letter of intent, adding that the process must be equitable and ideally accessible to students who aren't already committed to a full schedule of activities.
- In response to a question from Phil, Sarah explained that serving as a student rep would not count towards National Honor Society service requirements but could meet criteria for other programs requiring volunteer hours.
- Betty raised the idea of having board members and student reps table at school events.

Other business

- Sarah has heard back from a few school librarians about an Irondequoit Reads program. She will follow up with Emily to work out a timeline.

- It was noted that the Henrietta library is holding a screening of “This Is My Grandmother,” a film from the Our Voices project about Native families in Irondequoit. Greg was enthusiastic about the idea of holding a similar event at IPL.
- Sarah will reach out to BOCES and East Irondequoit about tutoring and test prep partnerships.

Technology team

- See director’s report for additional updates.
- In response to a question from Phil, Greg indicated that a framework for the staff procedure manual has been set up in LibGuides and staff are now in the process of importing information from the existing FAQs. Phil also asked about requesting funding from the Foundation for a loanable socket set and offered his assistance with setting up access to the board SharePoint site for any trustees who need it.
- In response to a question from Rachel, John indicated that there are no AI products ready to be used in library operations. Greg added that purchasing librarians have had to be vigilant as AI-generated books make their way into vendor catalogs.

Old business: Betty will email information about nominating Greg for the 2024 Mary Bobinski Innovative Public Library Director Award.

New business

2025 library budget

- Budget preparation typically begins in July. Statistics on fines, hold fees, and copying and printing charges will be available at the next board meeting after review by the finance committee.
- There will be a small percentage increase in MCLS cost shares for 2025.
- Phil proposed a brainstorming session to determine a theme for next year’s budget.

Director’s report: See attached.

Adjournment: Meeting adjourned at 7:59 pm.

Respectfully submitted by,
Stephanie Schubmehl
For board secretary Erin Dougherty

4/30/2024

[illegible]

BOOKSTORE SALES

Month	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	\$2,729.61	\$2,429.70	\$2,838.37	\$2,556.20	\$3,703.00	\$3,020.96	\$1,436.73	\$2,155.69	\$2,968.37	\$3,684.83
February	\$1,748.98	\$1,981.05	\$2,638.92	\$3,212.03	\$2,869.51	\$3,366.15	\$1,643.74	\$2,373.25	\$3,592.07	\$3,805.82
March	\$2,610.09	\$2,775.99	\$2,499.42	\$2,803.75	\$3,557.86	\$1,259.15	\$1,874.60	\$2,774.74	\$3,708.45	\$4,233.62
April	\$1,579.91	\$2,651.65	\$2,598.01	\$2,902.58	\$3,807.34	\$297.18	\$2,170.55	\$2,462.49	\$3,066.71	\$3,751.75
May	\$2,176.68	\$2,421.28	\$2,084.10	\$2,578.75	\$3,250.41	\$0.00	\$1,984.45	\$2,433.16	\$3,324.14	
June	\$1,815.83	\$2,179.91	\$2,377.03	\$2,412.75	\$3,022.36	\$0.00	\$2,471.25	\$3,049.11	\$3,301.26	
July	\$1,669.83	\$2,649.47	\$2,310.50	\$2,463.35	\$2,327.85	\$0.00	\$2,267.70	\$2,728.57	\$3,597.55	
August	\$804.03	\$2,845.65	\$2,939.75	\$2,923.96	\$2,269.19	\$0.00	\$2,310.40	\$3,262.66	\$4,181.33	
September	\$1,338.94	\$2,305.98	\$2,960.88	\$3,677.35	\$2,583.29	\$0.00	\$2,353.05	\$2,916.39	\$3,567.17	
October	\$2,571.56	\$2,418.06	\$2,598.09	\$2,793.75	\$1,837.73	\$754.85	\$2,493.10	\$2,640.46	\$3,782.42	
November	\$2,274.22	\$2,052.25	\$2,396.25	\$3,180.29	\$1,901.41	\$493.25	\$3,018.12	\$3,248.08	\$3,398.70	
December	\$1,653.62	\$2,506.47	\$3,489.61	\$3,142.75	\$2,350.28	\$2,338.53	\$2,861.60	\$2,789.00	\$3,695.67	
Total	\$22,973.30	\$29,217.46	\$31,730.93	\$34,647.51	\$33,480.23	\$11,530.07	\$26,885.29	\$32,833.60	\$42,183.84	\$15,476.02

CHASE ACCOUNTS

APRIL 2024

NON-PUBLIC FUNDS MMDA *****9050

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2024	Opening balance			\$15,965.96
4/2/2024	2023-2024 Special Library Aid (Sen. Brouk)	\$15,000.00		\$30,965.96
4/12/2024	Payment to James Kennedy for 90- Second Newbery Film Fest 4/20/24 (2024 LIF purchase)		\$1,500.00	\$29,465.96
4/23/2024	Payment to Laura Gavigan for Mindful Gratitude adult program series 4/10 - 5/1/24 (2022 LIF purchase)		\$600.00	\$28,865.96
4/23/2024	Payment to David Schuler for Prague travelogue 5/16/24 (2022 LIF purchase)		\$50.00	\$28,815.96
4/23/2024	Payment to Kaitlyn Circelli for deposit for Mermaid Storytime 7/12/24 (2022 LIF purchase)		\$65.00	\$28,750.96
4/25/2024	Payment to Paula Marra for Create a Fairy House program 4/22/24 (2022 LIF purchase)		\$150.00	\$28,600.96
4/30/2024	Payment to Daniel Jones for Wearable Tech program 4/30/24 (2022 LIF purchase)		\$110.00	\$28,490.96
4/30/2024	Payment to Patricia Venable for Got Gauge and Choose the Best Yarn 5/8/24 (2024 LIF purchase)		\$200.00	\$28,290.96
4/30/2024	Payment to Katherine Lynch for Music & Movement Group 3/16/24 (2022 LIF purchase)		\$120.00	\$28,170.96
4/30/2024	Payment to John Gaspar for Lyre, Lyre Harp Duo 5/13/24 (2022 LIF purchase)		\$90.00	\$28,080.96
4/30/2024	Payment to Roxanne Zeigler for Lyre, Lyre Harp Duo 5/13/24 (2022 LIF purchase)		\$90.00	\$27,990.96
4/30/2024	Payment to Daniel Jones for Interest in Pinterest? 5/21/24 (2024 LIF purchase)		\$110.00	\$27,880.96
4/30/2024	Interest	\$19.17		\$27,900.13

PUBLIC FUNDS MMDA *****2587

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2024	Opening balance			\$6,872.52
4/30/2024	Interest	\$4.52		\$6,877.04

2021 BULLET AID

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2024	Opening balance			\$1,441.86
4/30/2024	No transactions			\$1,441.86

2022 SENATE AID/LEGISLATIVE INITIATIVE FUNDING

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2024	Opening balance			\$3,044.06
	Payment to Laura Gavigan for			
4/23/2024	Mindful Gratitude adult program series 4/10 - 5/1/24		\$600.00	\$2,444.06
4/23/2024	Payment to David Schuler for Prague travelogue 5/16/24		\$50.00	\$2,394.06
4/23/2024	Payment to Kaitlyn Circelli for deposit for Mermaid Storytime 7/12/24		\$65.00	\$2,329.06
4/25/2024	Payment to Paula Marra for Create a Fairy House program 4/22/24		\$150.00	\$2,179.06
4/30/2024	Payment to Daniel Jones for Wearable Tech program 4/30/24		\$110.00	\$2,069.06
4/30/2024	Payment to Katherine Lynch for Music & Movement Group 3/16/24		\$120.00	\$1,949.06
4/30/2024	Payment to John Gaspar for Lyre, Lyre Harp Duo 5/13/24		\$90.00	\$1,859.06
4/30/2024	Payment to Roxanne Zeigler for Lyre, Lyre Harp Duo 5/13/24		\$90.00	\$1,769.06

2024 SPECIAL LIBRARY AID/LEGISLATIVE INITIATIVE FUNDING

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/2/2024	Opening balance			\$15,000.00
	Payment to James Kennedy for 90-			
4/12/2024	Second Newbery Film Fest 4/20/24		\$1,500.00	\$13,500.00
4/30/2024	Payment to Patricia Vanable for Got Gauge and Choose the Best Yarn 5/8/24		\$200.00	\$13,300.00
4/30/2024	Payment to Daniel Jones for Interest in Pinterest? 5/21/24		\$110.00	\$13,190.00

May 15, 2024 voucher list

VOUCHER	VENDOR	DESCRIPTION	AMOUNT	FUND
74	Alliance Entertainment	Library materials	\$84.98	4050
75	Amazon	Supplies, other misc.	\$264.68	4650
75	Amazon	Library materials	\$119.80	4050
76	Baker & Taylor	Library materials	\$7,559.71	4050
77	Baker & Taylor Entertainment	Library materials	\$265.37	4050
78	Barnes & Noble	Library materials	\$171.52	4050
79	Brodart	Supplies, library processing	\$370.06	4576
80	Cengage Learning	Library materials	\$394.36	4050
81	Carol Cooke	Lost & paid/found & returned book	\$22.00	0005.2082
82	Ingram	Library materials	\$804.84	4050
83	Interactive Sciences, Inc.	Computer software	\$570.00	4090
84	Midwest Tape	Library materials	\$1,402.39	4050
85	Monroe County Library System	Supplies, other misc.	\$90.00	4650
86	OverDrive	Library materials	\$1,988.65	4050
87	Nora Pelish	Mileage	\$13.71	4350
88	Playaway	Library materials	\$24.99	4050
89	Soho Imaging	Supplies, office	\$338.00	4570
90	Springshare LLC	Conference/training (LibGuides subscription for staff procedure manual through June 2024)	\$297.00	4100
91	Staples	Supplies, office	\$253.04	4570
92	United Business Systems	Contracted services	\$360.50	4120
93	W.B. Mason	Professional services, programming (craft supplies for children's programs)	\$65.17	4408
Total			\$15,460.77	

May 15, 2024 voucher list

Fund	Fund total
4050	\$12,816.61
4090	\$570.00
4100	\$297.00
4120	\$360.50
4350	\$13.71
4408	\$65.17
4570	\$591.04
4576	\$370.06
4650	\$354.68
0005.2082	\$22.00
Grand Total	\$15,460.77

**Organizational Development Committee
May 2024 Employee Changes**

Kryn Nocturne

Resignation: Part-Time Library Page

Notes: Kryn has left Irondequoit Public Library to move to the west coast. Emily will be interviewing new pages in the coming weeks.

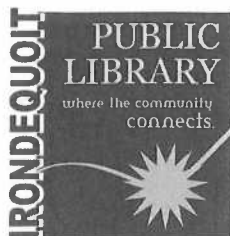
Kryn's Last day was April 25, 2024.

Megan Mullen

Resignation: On-Call (Substitute) Librarian

Notes: Megan has resigned her position at Irondequoit Public Library.

Megan's last day was May 7, 2024.



Irondequoit Public Library

Director's Report

Wednesday, May 15, 2024

1. Irondequoit Public Library

Long Range Plan - Updates

The library has made progress on a number of action items in the long range plan. These include:

Strategy 4: Reduce the barrier of Fines & Fees to improve community engagement

Strategy 4 relates to reducing or eliminating fines and fees in order to make library services more accessible.

Most of the action items associated with this strategy would have some impact on revenue collection, and should be considered as a part of the 2025 budget process. In order to help the Library Board and staff make a fully informed decision, the staff and I are researching the implications of a number of changes to the fine and fee structure. These include:

Action Item 1: Reduce print cost to actual cost

- Stephanie, Nora and I are updating research previously conducted in 2023 into the revenue implications of reducing the printing and copying cost to more closely match the actual cost.

Action Item 3: Determine which fines & fees would be most impactful to remove

- Tariq, Adriana, and Sarah Taffner are gathering statistics related to the following library fines and fees:

Total number of black & white pages from public copier

Total number of color pages from public copier

Total number of black & white pages from print release station

Total number of color pages from print release station

Total number of pages faxed from stand-alone fax machine

Total number of pages faxed from print release station

Number of items sent in from other libraries

Total late fee revenue from adult materials

Strategy 5: Increase attendance and broaden the audience for Programming

Action Item 1: Identify assessment tool for determining patron wants/needs for programming

Sarah Knight and Amy Henderson are drafting a programming feedback survey that will serve two purposes: it will gather input from all library users about the kinds of programs they wish to see, it will also be used to gather feedback from program attendees after the program has

ended. Programming libraries will use the survey results on an ongoing basis to adapt existing programs and programs publicity, and to develop new programs.

Once the survey is completed in June, the library will encourage all library users to take the survey, regardless of whether they have attended a program. The survey will be featured on social media, in our weekly Constant Contact newsletter, and will be distributed at the checkout desk.

Additionally, the survey will be sent directly to program attendees using a previously unused feature in LibCal that can automatically send a link to a feedback survey to registrants. This will occur after every library program that requires registration.

Friends of the Irondequoit Public Library - Art, Craft & Vendor Fundraiser

The Friends of the Irondequoit Public Library raised approximately \$2,100 from the spring 2024 artist, crafter, and vendor bazaar, with a few outstanding payments remaining to be collected.

The overwhelming consensus from the Friends, the merchants, and customers was that this event was a success for everyone involved. Multiple merchants expressed interest in attending another fundraiser sale, which the Friends anticipate coordinating sometime later in 2024.

The fundraiser sale also had a positive impact on library attendance and foot traffic. Synn Lymn calculated that Saturday's foot traffic was about 40% higher than the typical seasonal average, and Sunday's foot traffic was about 160% higher than typical.

2024 ROC Game Fest Spring Mini Show

On Saturday, April 13 the Irondequoit Public Library hosted the 2024 ROC Game Fest Spring Mini Show in partnership with Rochester Institute of Technology and ROC Game Dev. The mini show featured 18 exhibitors from Rochester, Buffalo, Syracuse, Ithaca, and Albany, and had over 200 attendees. Exhibitors included companies and individuals who produce both video games and tabletop games.

Work has begun on the larger Rochester Game Festival, which will be hosted by Rochester Institute of Technology on Saturday, September 28th.

The library's involvement with the ROC Game Fest Mini Spring Show and Rochester Game Festival are coordinated by John Scalzo.

Irondequoit Public Library Foundation - Spring 2024 Funding Request

The Irondequoit Public Library Foundation has requested that I submit a funding proposal for equipment and initiatives. The 1839 Maker's Lab team and youth services team are researching prices for a number of purchases that will be compiled into the funding request. The draft funding request will be shared with the Library Board's Executive Committee prior to being sent to the Irondequoit Public Library Foundation for final consideration.

Some of the equipment and projects that are being investigated are:

- Duplicate loanable 1839 Maker's Lab equipment for the most popular items
- A loanable Nintendo Switch

- A loanable Yoto player and Yoto audiobooks
- "Book buddies" reading kits
- An exterior air vent and air tight enclosure for the 3D printer

May 2024 Staff Training Day

On Friday, May 3rd the library had its monthly staff training day. The training topics included an information on the town's New York State Deferred Compensation Plan, and training on how to identify, contain, and eradicate bedbugs on library materials and in the library environment.

2. Town of Irondequoit

Take Your Child to Work Day

On April 25th the Town of Irondequoit participated in Take Your Child to Work Day. The library played a significant role in coordinating activities for the children throughout the day. Gloria Hunter expressed thanks to Emily, Matt and Sarah Knight for leading the library's efforts.

Hiring Practices

The Town of Irondequoit established new policies and procedures for hiring employees.

These new guidelines set the expectation that all applicants will be interviewed in order to avoid even the appearance that favoritism is a factor in the selection process. The library already abides most the of these guidelines, with the only notable exception being that the Library Board is the appointing authority for library employees. We will continue to confer with the Human Resources Director when questions about civil service regulations, hiring practices, union contractions, and/or issues relating to employee performance arise.

3. Facilities Report

Maintenance Changes

The library's maintenance employee, Brian Coe, and announced that he will be retiring later this spring.

4. Monroe County Library System

2025 - 2028 Monroe County Library System Document of Understanding

The Monroe County Library System has released the final draft of the 2025 - 2028 document of understanding. This document must be endorsed by the member libraries before being considered by the Monroe County Library System Board of Trustees.

A copy of the draft 2025 - 2028 DOU has been included in the May 2024 Related Documents folder on the Trustee OneDrive along with a copy of the current 2022 - 2024 DOU for comparison.

Monroe County Library System 2025 Budget

A copy of the draft 2025 Monroe County Library System budget has been shared with the member library directors.

Copies of the 2025 MCLS budget and PowerPoint presentation outlining the budget has been included in the May 2024 Related Documents folder on the Trustee OneDrive.

2025 Member Libraries Cost Shares

The Monroe County Library System is proposing a 1.5% increase in cost shares for member libraries. This change would result in an increase of \$1,128 for Irondequoit Public Library in 2025.

A copy of the 2025 cost share spreadsheet has been included in the May 2024 Related Documents folder on the Trustee OneDrive.

5. Personnel Report

A personnel report has been uploaded to the May 2024 Library Board meeting documents folder on the Trustee OneDrive.

6. Financial Report & Vouchers

Stephanie will send copies of the vouchers to the Library Board in advance of the meeting.

7. Correspondence

8. Items of Information

1. *MCLS 2025 Budget.xlsx*
2. *MCLS 2025 Budget Presentation.pdf*
3. *MCLS 2025 Cost Shares.pdf*
4. *MCLS DOU 2022-2024.pdf*
5. *MCLS DOU 2025-2028.pdf*

Irondequoit Public Library
Statistical Report to the Library Board
May 2024

Report	Reference		Library Visits		Number of Programs		Program Attendance		Internet Usage		Circulation		Maker's Lab Usage		Maker's Lab Circulation	
Year	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024
January	5,152	5,469	13,598	15,393	84	81	1,193	1,123	1,195	1,300	31,541	34,717	50	36	8	7
February	5,035	5,548	15,490	15,325	83	74	1,035	1,233	1,264	1,344	31,583	32,999	37	70	6	5
March	4,880	5,435	16,186	15,862	86	84	1,475	1,245	1,343	1,484	35,134	33,875	31	49	4	16
April	4,402	5,432	18,240	18,309	99	80	1,391	1,355	1,251	1,499	32,597	34,778	23	70	3	17
May	4,542		15,237		108		1,645		1,239		33,895		54		3	
June	4,689		16,057		94		1,951		1,402		36,147		27		7	
July	4,229		15,116		68		1,359		1,224		35,482		36		8	
August	5,059		17,034		78		1,111		1,450		38,214		23		7	
September	4,377		13,543		66		2,057		1,204		30,376		34		6	
October	4,709		15,231		93		1,298		1,352		32,945		32		5	
November	4,562		13,749		72		976		1,237		32,984		59		13	
December	3,984		12,699		62		1,136		1,091		30,618		84		11	
Total	55,620	21,884	182,180	64,889	993	319	16,627	4,956	15,252	5,627	401,516	136,369	490	225	81	45
YTD Average	4,635	5,471	15,182	16,222	83	80	1,386	1,239	1,271	1,407	33,460	34,092	41	56	7	11