

Irondequoit Public Library Board of Trustees

Monthly meeting

Minutes of May 20, 2026

Call meeting to order: 6:33 pm.

Present: Susan Kramarsky, president; Patricia Gogniat, vice president; Erin Dougherty and Sarah Yannello, co-secretaries; Rachel Snyder, treasurer; Nick Robertson and Nick Zinni, trustees at large.

Guests: Greg Benoit, library director; Ann Cunningham, town board liaison; Amy Holland, children's librarian (staff liaison, via teleconference); Winnie Jiang, student representative; Stephanie Schubmehl, library bookkeeper.

Absent: Meaghan de Chateaufvieux and Michael Huntone, trustees at large.

Mission moment: Mr. Robertson recounted an interaction with library assistant Shawnda Urie, who assisted him with reserving a meeting room. During the conversation, he mentioned that LibCal's default color scheme (green for available, red for unavailable) made it practically unusable for colorblind patrons. Ms. Urie reported the issue and a new, accessible color scheme was in place within 24 hours.

Attendance: Next meeting June 17. Trustees will advise the co-secretaries of any conflicts.

Approval of minutes: Minutes of April 15, 2026 approved.

New business: Ms. Kramarsky thanked Mr. Benoit and Ms. Schubmehl for their extra work pursuing information about the 2025 budget. A motion to grant 21 hours of additional compensatory time was seconded and carried.

Public forum: None.

Correspondence: See director's report. Mr. Benoit noted that a member of Protecting Irondequoit Neighbors (PIN) had approached him with questions about how library staff are

trained to respond to ICE. While she had initially expressed interest in attending a board meeting, she felt her questions were answered after their conversation.

Committee updates: See agenda.

Town board liaison report

- Paving and planting are underway with the arrival of spring. A tree was planted on the town hall campus commemorating a longtime conservation board member.
- Funding has been approved and is awaiting release for a new accessible playground on the town hall campus. The Department of Public Works is also pursuing funding for a dinosaur-themed accessible playground on Pardee Road.
- The DPW held its annual open house on Saturday, and Recreation hosted an Abilities in Action showcase at McAvoy Park. The weekly farmers' market has also resumed.
- Barton & Loguidice is gathering community input on leaf pickup options, with surveys available online, at town hall, and at the farmers' market. The county legislature has also discussed strategies for coordinating leaf composting among municipalities.
- The town board voted to approve a six-month moratorium on new permits for door-to-door sales at last night's meeting.
- Members of PIN have been in regular attendance at town board meetings, and Ms. Cunningham facilitated a meeting with the police and Supervisor Perticone. She noted that IPD is not notified of ICE activity and does not assist ICE or become involved unless someone is hurt.
- Planning continues for a volunteer transportation program coordinated by Lifespan.
- In response to a question from Ms. Snyder, Ms. Cunningham emphasized that concerns about last month's SWAT training exercise had been communicated to town leadership. Mr. Benoit added that the library will be notified if anything similar is planned in the future.

Student representative report

- Ms. Jiang participated in a tobacco litter pickup at Ontario Beach Park through Reality Check. She also reported that Uplift Irondequoit is taking applications for youth interested in attending the Community of Anti-Drug Coalitions of America summer training institute.
- The Eastridge GSA is hosting its first Pride Month celebration in June.
- As noted at last month's meeting, Uplift Irondequoit and Reality Check are hosting a townwide team kickball tournament on July 18, a possible outreach opportunity for the library. Ms. Jiang will share contact information for the event coordinators.

Staff liaison report

- Ms. Holland shared April meeting room statistics from Kristy Ramirez.
- Children's librarians visited St. Ambrose for storytime as part of the school's unit on community helpers.
- Phase II of children's library renovations was completed earlier this month, with the new fixtures and desk façade earning many compliments from patrons. The renovations have also presented an opportunity to weed and reorganize the collection as part of an ongoing effort to make it easier for young patrons to find the books they want.
- Ms. Holland has put together a training guide for new reference staff hosted on LibGuides.

Foundation report

- Mr. Benoit will attend next week's meeting of the Foundation and share updates.
- The Foundation has offered financial support for library programs in 2027.

Friends report

- See director's report for upcoming popup arcade fundraiser.
- The Friends are still working on coordinating a time and location for a beer history talk and tasting with Will Cleveland. Ms. Cunningham suggested the market building as a possible site.

Finance committee, financial report, invoices

Financial report

- Revenue: Library-driven revenue is on track at about 33 percent of budget for library charges and 41 percent for miscellaneous income, with about 33 percent of the year elapsed. Bookstore sales exceeded \$4,000 for the third month in a row.
- Expenses: As of April 30 the library had spent 31 percent of budget for salaries, 23 percent for library materials, 30 percent for services and supplies, and 33 percent for employee benefits. Expenditures have been posted to the maintenance chargeback line, which is currently within budget at 27 percent. 100 percent of the principal and 50 percent of the interest on bonds for the year were also posted this month, which is the main factor in overall spending appearing to be over budget at 43 percent.

- Mr. Benoit shared an overview of 2025 budget transfers prepared by the comptroller's office, noting that the final numbers differed from those provided in April and entered into the annual report. The finance committee is working with Stephanie Cole Adams to develop a checklist for sharing financial information between the library board and comptroller's office.
- See director's report for legislative initiative and grant funding.

Invoices

- Motion to approve invoices in the attached spreadsheet for payment. Seconded. Motion carried.
- Invoices of note: #22450, Fusion Digital, \$700.00: Additional programming on meeting room AV system (split between computer maintenance and miscellaneous expenses budget lines); #60311, Metrodata Services, \$43.00: Pre-employment background check; #INV-26038, Whalemobile, \$1,165.00: Whalemobile visit on 7/7/26.

Director's report: See attached. During this section, Ms. Snyder also commented on the negative slant of many recent social media conversations about area youth and offered the support of the board in promoting the library as a space where teens are welcomed and accepted. Finding transportation to the library remains an issue.

Personnel report

- See attached for recent personnel changes.
- Motion to approve the promotion of Kristy Ramirez to full-time library assistant, effective June 8, 2026. Seconded. Motion carried.
- Motion to approve the hire of Morgan Nicosia as a part-time library assistant, effective May 11, 2026. Seconded. Motion carried.
- Motion to increase Emily Forbes' salary to \$51,433.34 per year, equivalent to the salary for Librarian I, retroactive to May 11, 2026. Seconded. Motion carried.

Adjournment

- Adjourned to executive session to discuss a contract at 7:40 pm.
- Came out of executive session at 8:08 pm.
- Meeting adjourned at 8:10 pm.

Respectfully submitted by,
Stephanie Schubmehl

For co-secretaries Erin Dougherty and Sarah Yannello

Financial summary

4/30/2026

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD APR 26	2026 BALANCE	2026 %
410010	Property taxes	\$2,495,508	\$2,680,059	\$2,695,213	\$2,686,417	\$2,793,421	\$2,937,894	\$2,937,894	\$0	100.0%
427000	Misc income (book sales, printing, faxing)	\$47,996	\$54,662	\$70,141	\$75,244	\$77,760	\$73,870	\$29,951	\$43,919	40.5%
420800	Library charges (overdue & lost fines)	\$42,465	\$40,188	\$35,237	\$29,881	\$31,083	\$17,717	\$5,862	\$11,855	33.1%
438890	State aid - oth culture & rec (Local Library Systems Aid)	\$16,860	\$16,142	\$14,642	\$16,696	\$16,914	\$14,600	\$1,695	\$12,905	11.6%
427010	Refund prior year expenses	\$464	\$168		\$6,379				\$0	0.0%
		\$2,660,497	\$2,794,750	\$2,817,690	\$2,814,617	\$2,919,177	\$3,044,081	\$2,975,402	\$68,679	97.7%

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD APR 26	ENCUMBRA NCES	2026 BALANCE	2026 %
	Salaries	\$966,766	\$1,019,173	\$1,162,213	\$1,162,145	\$1,187,532	\$1,264,877	\$392,434		\$872,443	31.0%
	Equipment & capital	\$977	\$2,468	\$772	\$11,336	\$32,366	\$0	\$71,740		-\$71,740	
540500	Library materials	\$175,369	\$171,848	\$179,859	\$170,194	\$182,362	\$180,000	\$41,830		\$138,170	23.2%
	Services & supplies	\$425,579	\$402,058	\$406,649	\$233,598	\$429,592	\$411,469	\$118,679	\$6,802	\$285,988	30.5%
	Contingency - contracted	\$0	\$0	\$0							
560100	Principal on debt	\$325,000	\$335,000	\$340,000	\$345,000	\$355,000	\$360,000	\$360,000		\$0	100.0%
570100	Interest on debt	\$296,000	\$289,400	\$282,650	\$275,800	\$268,800	\$261,650	\$132,625		\$129,025	50.7%
	Employee benefits	\$445,435	\$406,340	\$406,326	\$439,236	\$552,463	\$566,085	\$185,482		\$380,603	32.8%
		\$2,635,126	\$2,626,286	\$2,778,469	\$2,637,308	\$3,008,114	\$3,044,081	\$1,302,791	\$6,802	\$1,734,488	43.0%

4/30/2026

[illegible]

BOOKSTORE SALES

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
January	\$2,429.70	\$2,838.37	\$2,556.20	\$3,703.00	\$3,020.96	\$1,436.73	\$2,155.69	\$2,968.37	\$3,684.83	\$3,380.16	\$3,736.51
February	\$1,981.05	\$2,638.92	\$3,212.03	\$2,869.51	\$3,366.15	\$1,643.74	\$2,373.25	\$3,592.07	\$3,805.82	\$3,418.15	\$4,204.45
March	\$2,775.99	\$2,499.42	\$2,803.75	\$3,557.86	\$1,259.15	\$1,874.60	\$2,774.74	\$3,708.45	\$4,233.62	\$4,477.16	\$4,365.90
April	\$2,651.65	\$2,598.01	\$2,902.58	\$3,807.34	\$297.18	\$2,170.55	\$2,462.49	\$3,066.71	\$3,751.75	\$3,490.05	\$4,137.22
May	\$2,421.28	\$2,084.10	\$2,578.75	\$3,250.41	\$0.00	\$1,984.45	\$2,433.16	\$3,324.14	\$3,450.44	\$3,669.85	
June	\$2,179.91	\$2,377.03	\$2,412.75	\$3,022.36	\$0.00	\$2,471.25	\$3,049.11	\$3,301.26	\$3,237.80	\$3,541.99	
July	\$2,649.47	\$2,310.50	\$2,463.35	\$2,327.85	\$0.00	\$2,267.70	\$2,728.57	\$3,597.55	\$3,709.60	\$3,810.04	
August	\$2,845.65	\$2,939.75	\$2,923.96	\$2,269.19	\$0.00	\$2,310.40	\$3,262.66	\$4,181.33	\$3,349.27	\$3,921.57	
September	\$2,305.98	\$2,960.88	\$3,677.35	\$2,583.29	\$0.00	\$2,353.05	\$2,916.39	\$3,567.17	\$3,606.05	\$4,134.09	
October	\$2,418.06	\$2,598.09	\$2,793.75	\$1,837.73	\$754.85	\$2,493.10	\$2,640.46	\$3,782.42	\$3,254.25	\$4,252.65	
November	\$2,052.25	\$2,396.25	\$3,180.29	\$1,901.41	\$493.25	\$3,018.12	\$3,248.08	\$3,398.70	\$3,965.75	\$3,743.40	
December	\$2,506.47	\$3,489.61	\$3,142.75	\$2,350.28	\$2,338.53	\$2,861.60	\$2,789.00	\$3,695.67	\$3,937.01	\$4,201.68	
Total	\$29,217.46	\$31,730.93	\$34,647.51	\$33,480.23	\$11,530.07	\$26,885.29	\$32,833.60	\$42,183.84	\$43,986.19	\$46,040.79	\$16,444.08

CHASE ACCOUNTS

APRIL 2026

NON-PUBLIC FUNDS MMDA *****9050

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2026	Opening balance			\$17,774.26
4/3/2026	Payment to Cornell Cooperative Extension for We Love Strawberries program on 4/1/26 (LIF purchase)		\$100.00	\$17,674.26
4/3/2026	Payment to Amazon Capital Services for Maker's Lab knitting and filmmaking kit supplies (Gus Apai memorial donation)		\$67.41	\$17,606.85
4/3/2026	Payment to Game Night Rochester for game night program on 4/21/26 (LIF purchase)		\$150.00	\$17,456.85
4/3/2026	Payment to Seneca Park Zoo Society for Storytime Safari Zoomobile on 4/22/26 (LIF purchase)		\$90.00	\$17,366.85
4/3/2026	Payment to Erin Wafer for teen/tween yoga program on 4/27/26 (LIF purchase)		\$165.00	\$17,201.85
4/28/2026	Undirected donation from Good Grief Rochester	\$300.00		\$17,501.85
4/28/2026	Payment to Amazon Capital Services for supplies for Maker Mondays (Gus Apai memorial donation)		\$56.99	\$17,444.86
4/28/2026	Payment to Interpretetek for ASL interpretation for yoga storytime on 4/11/26 (2021 bullet aid purchase)		\$109.00	\$17,335.86
4/28/2026	Payment to Genesee Region Orchid Society for orchid program on 4/12/26 (LIF purchase)		\$50.00	\$17,285.86
4/28/2026	Payment to Susan Kramarsky for refreshments for National Library Workers Day (reimbursement)		\$112.00	\$17,173.86
4/28/2026	Payment to Game Night Rochester for game night program on 5/12/26 (LIF purchase)		\$150.00	\$17,023.86
4/30/2026	Interest	\$6.36		\$17,030.22

PUBLIC FUNDS MMDA *****2587

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2026	Opening balance			\$6,958.91
4/30/2026	Interest	\$2.57		\$6,961.48

BULLET AID & LEGISLATIVE INITIATIVE FUNDS HELD IN *****9050

2021 BULLET AID

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2026	Opening balance			\$578.06
4/28/2026	Payment to Interprettek for ASL interpretation for yoga storytime on 4/11/26		\$109.00	\$469.06

LEGISLATIVE INITIATIVE FUNDING FOR LIBRARY PROGRAMS

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
4/1/2026	Opening balance			\$8,157.47
4/3/2026	Payment to Cornell Cooperative Extension for We Love Strawberries program on 4/1/26 (LIF purchase)		\$100.00	\$8,057.47
4/3/2026	Payment to Game Night Rochester for game night program on 4/21/26 (LIF purchase)		\$150.00	\$7,907.47
4/3/2026	Payment to Seneca Park Zoo Society for Storytime Safari Zoomobile on 4/22/26 (LIF purchase)		\$90.00	\$7,817.47
4/3/2026	Payment to Erin wafer for teen/tween yoga program on 4/27/26 (LIF purchase)		\$165.00	\$7,652.47
4/28/2026	Payment to Genesee Region Orchid Society for orchid program on 4/12/26 (LIF purchase)		\$50.00	\$7,602.47
4/28/2026	Payment to Game Night Rochester for game night program on 5/12/26 (LIF purchase)		\$150.00	\$7,452.47

Invoices for May 2026 check run

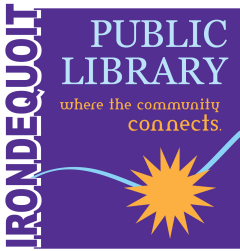
Vendor	Vendor no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Allen Hopkins	999999		5/5/2026	Erie Canal Songs program on 5/5/26	A2907410-541202	ARPA	\$125.00	
Alliance Entertainment	14	PLS94629626	4/23/2026	Adult DVDs	540500	Library materials	\$377.93	
Alliance Entertainment	14	PLS94871943	5/6/2026	Adult DVDs	540500	Library materials	\$137.10	
Amazon	17	1PNR-V964-C4YK	4/21/2026	Video games	540500	Library materials	\$117.98	
Amazon	17	1MXX-LJNF-LGJ1	4/27/2026	J fiction book	540500	Library materials	\$11.99	
Amazon	17	1PLC-VC4R-CQW4	4/27/2026	Video games	540500	Library materials	\$206.18	
Amazon	17	1GCX-L9XD-DQCX	4/27/2026	J DVDs	540500	Library materials	\$88.66	
Amazon	17	1FVL-GGM7-NK6W	5/12/2026	Adult nonfiction book	540500	Library materials	\$22.14	
Amazon	17	111J-9R6Q-JG9Q	5/13/2026	Adult fiction books	540500	Library materials	\$36.46	
Amazon	17	1L7N-PXD6-4NMK	5/19/2026	Mounting tape	545700	Supplies, office	\$10.29	
Amy Holland	946		4/30/2026	Postage for Playaway return (reimbursement)	543800	Postage	\$10.20	
Brodart	76	675192	4/22/2026	Book tape	545760	Supplies, library processing	\$224.77	
Brooklyn Robot Foundry	1536	330	5/19/2026	Teen robotics program on 5/8/26	A2907410-541202	ARPA	\$126.00	
Canva.com	52		5/15/2026	Canva Pro subscription renewal for 7 team members	540900	Computer software	\$479.27	Charged to town credit card; \$302.00 to 2026, \$177.27 to 2027
CMK Consulting LLC	999999	139	4/28/2026	Rain barrel workshop on 4/23/26	A2907410-541202	ARPA	\$150.00	
Daniel Jones	139	IPL45	1/2/2026	"The World Of Podcasts" on 6/16/26	A2907410-541202	ARPA	\$120.00	
Deborah Collier	999999		4/21/2026	Paint With Me Watercolor on 6/11/26	A2907410-541202	ARPA	\$175.00	
Demco	156	7798304	4/24/2026	Book tape, adhesive	545760	Supplies, library processing	\$100.49	
Elizabeth Bauld	840		4/28/2026	Fusion Foods cooking class on 5/14/26	A2907410-541202	ARPA	\$245.00	
Emily Baker	832		4/22/2026	Mileage	543500	Mileage	\$73.52	
Erie Canal Museum	1487		2/12/2026	"Educator Talk: Pathways of Resistance" on 6/25/26	A2907410-541202	ARPA	\$225.00	
Erin Wafer	1548		4/29/2026	Embodied Movement adult yoga class on 5/4/26	A2907410-541202	ARPA	\$165.00	
Erin Wafer	1548		5/11/2026	Embodied Movement adult yoga class on 6/1/26	A2907410-541202	ARPA	\$165.00	
Fusion Digital	225	22450	5/1/2026	Meeting room AV system configuration	542500	Computer maintenance	\$500.00	
Fusion Digital	225	22450	5/1/2026	Meeting room AV system configuration	543600	Miscellaneous expenses	\$200.00	
Genesee Country Village & Museum	999999	INV-000493	4/15/2026	19th Century Games program on 4/15/26	544080	Professional services, programming	\$193.22	
Ingram	396	96103825	4/23/2026	Adult fiction books	540500	Library materials	\$265.18	
Ingram	396	96128868	4/24/2026	Adult NF	540500	Library materials	\$305.74	
Ingram	396	96167578	4/27/2026	Adult fiction books	540500	Library materials	\$188.24	
Ingram	396	96312167	5/3/2026	Adult NF	540500	Library materials	\$585.94	
Ingram	396	96338462	5/4/2026	Adult fiction books	540500	Library materials	\$306.24	
Ingram	396	96516025	5/11/2026	Adult fiction books	540500	Library materials	\$269.55	
Ingram	396	96516026	5/11/2026	Adult fiction books	540500	Library materials	\$265.99	
Ingram	396	96516027	5/11/2026	Adult NF	540500	Library materials	\$428.21	
Ingram	396	96658771	5/18/2026	Adult fiction books	540500	Library materials	\$182.26	
Interactive Sciences, Inc.	471	2026-2286-1	5/15/2026	Wowbrary renewal, 5/7/26 - 5/6/27	540900	Computer software	\$570.00	\$380 to 2026, \$190 to 2027
Jennifer Kierecki	999999	119	5/1/2026	Yoga storytime on 4/11/26	544080	Professional services, programming	\$60.00	
Kim Bixler	999999	BIX00630202601	1/28/2026	"Growing Up in a Frank Lloyd Wright House" presentation on 6/30/26	A2907410-541202	ARPA	\$175.00	
Metrodata Seviles, Inc.	999999	60311	5/1/2026	Pre-employment background check	543600	Miscellaneous expenses	\$43.00	
MidAmerica Books	515	0092361	5/4/2026	J fiction & NF books	540500	Library materials	\$97.80	
MidAmerica Books	515	0092377	5/4/2026	J fiction & NF books	540500	Library materials	\$209.70	
OneBody	999999		5/8/2026	Back to the Body: A Practical Guide to Nutrition program on 5/5/26	544080	Professional services, programming	\$100.00	

Invoices for May 2026 check run

Vendor	Vendor no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Playaway Products	269	534418	5/14/2026	Adult audiobooks	540500	Library materials	\$2,694.33	
Richard Stein	999999	6425	5/6/2026	Magic show on 6/30/26	544080	Professional services, programming	\$275.00	
Ridge Donut Café	1166	RD051826	5/18/2026	Refreshments for YA meeting on 5/20/26	541000	Conference/training	\$45.78	Charged to town credit card
Rochester Business Journal	635			Subscription renewal	540500	Library materials	\$142.00	
Sitelock	1198		5/22/2026	Website security renewal	541200	Contracted services	\$499.91	Charged to town credit card; \$305.42 to 2026, \$194.49 to 2027
Staples	684	6061670296	4/23/2026	Labels, duster refills	545700	Supplies, office	\$235.15	
Staples	684	6062276740	4/29/2026	Tableware, staple removers	545700	Supplies, office	\$35.90	
Staples	684	6062429164	4/30/2026	Copier paper	545700	Supplies, office	\$262.55	
T-Mobile	211		4/27/2026	Wifi hotspots data 3/27-4/26/26	541200	Contracted services	\$57.40	
Wegmans Food Markets Inc.	775		5/19/2026	Refreshments for YA meeting on 5/20/26	541000	Conference/training	\$52.21	
Whalemobile	1653	INV-26038	2/2/2026	Whalemobile visit on 7/7/26	A2907410-541202	ARPA	\$1,165.00	
Total							\$13,804.28	

Vendor	Total
Allen Hopkins	\$125.00
Alliance Entertainment	\$515.03
Amazon	\$493.70
Amy Holland	\$10.20
Brodart	\$224.77
Brooklyn Robot Foundry	\$126.00
Canva.com	\$479.27
CMK Consulting LLC	\$150.00
Daniel Jones	\$120.00
Deborah Collier	\$175.00
Demco	\$100.49
Elizabeth Bauld	\$245.00
Emily Baker	\$73.52
Erie Canal Museum	\$225.00
Erin Wafer	\$330.00
Fusion Digital	\$700.00
Genesee Country Village & Museum	\$193.22
Ingram	\$2,797.35
Interactive Sciences, Inc.	\$570.00
Jennifer Kierecki	\$60.00
Kim Bixler	\$175.00
Metrodata Sevices, Inc.	\$43.00
MidAmerica Books	\$307.50
OneBody	\$100.00
Playaway Products	\$2,694.33
Richard Stein	\$275.00
Ridge Donut Café	\$45.78
Rochester Business Journal	\$142.00
Sitelock	\$499.91
Staples	\$533.60
T-Mobile	\$57.40
Wegmans Food Markets Inc.	\$52.21
Whalemobile	\$1,165.00
Grand Total	\$13,804.28

Account description	Total
540500	\$6,939.62
Library materials	\$6,939.62
540900	\$1,049.27
Computer software	\$1,049.27
541000	\$97.99
Conference/training	\$97.99
541200	\$557.31
Contracted services	\$557.31
543500	\$73.52
Mileage	\$73.52
544080	\$628.22
Professional services, programming	\$628.22
545700	\$543.89
Supplies, office	\$543.89
545760	\$325.26
Supplies, library processing	\$325.26
542500	\$500.00
Computer maintenance	\$500.00
543600	\$243.00
Miscellaneous expenses	\$243.00
543800	\$10.20
Postage	\$10.20
A2907410-541202	\$2,836.00
ARPA	\$2,836.00
Grand Total	\$13,804.28



Irondequoit Public Library

Director Report

May 20, 2026

Note: New and updated items are denoted with highlighted text. Items that are unchanged from the Mid-Month Update are not highlighted.

1. Irondequoit Public Library

School Partnership Updates

Middle School Field Trips

Sarah Knight reports, "During the last weeks of May, the library will host Iroquois and Rodgers Middle School field trips. Students will learn about the library and our Summer Reading program, play a picture book game, and explore the newly renovated Children's Library. Students will be encouraged to search for books they find engaging or exciting and record the titles for later visits. Having school visits is always an exciting time, and we hope students have just as much fun as we did!"

East Irondequoit Middle School - English as a New Language Night

On April 14th library staff were present at the East Irondequoit Middle School ENL Night where they promoted the library's services for youth and families.

Legislative Initiative Funding - Proposal Submitted

Last week a staff member for Senator Brouk asked me to prepare a funding request for library programs ranging from \$7,000 - \$15,000. These funds are usually made available in December for use in the following year. I submitted the proposal to Senator Brouk last week. The proposal was reviewed by the Executive Committee prior to being sent. It has been included as an item of information.

2026 Summer Reading Program

Planning for the 2027 summer reading program is underway. A detailed update will be available in the June mid-month update/Director Report. However, you can view the video that will be used to promote the 2027 summer reading program [here](#).

Seabreeze Documentary

Last year a film crew from PBS used the Irondequoit Public Library quiet study room to conduct interviews for documentary titled *Trolley Parks: Great Lakes*. That documentary was recently made available on the [PBS website](#).

Irondequoit Public Library has now been featured on this national PBS documentary, an episode of *90 Day Fiancé*, and a yet to be released documentary including an interview that was filmed at Irondequoit Public Library with a noteworthy local UFO abductee. My understanding that this last documentary will eventually be released on a "major streaming platform."

Friends of the Irondequoit Public Library Updates

Friends Fest '26: Market & Music Fundraiser

The Friends of the Irondequoit Public Library *Friends Fest '26: Music & Market* fundraiser on Saturday, April 11th was a success. The preliminary fundraising total is \$2,071, with an estimated 250 people in attendance throughout the evening.

The event received universal and enthusiastically positive feedback. The bands, vendors, and attendees were all very eager to know when the Friends will host another event along these lines. The general consensus at the last Friends meeting was that although this event raised less money than the annual craft fundraiser, it was significantly less work and a better return on their efforts.

Pop-Up Arcade & Pizzeria - Fundraiser & Family Event

The Friends of the Irondequoit Public Library are coordinating plans to host another after-hours live music and food fundraiser on Friday, August 7th. A pared down, but free family event will take place the following day. The Friday evening portion of the event may also include a limited number of vendors, but that has yet to be determined.

The Friday, August 7th event would be coordinated and promoted in partnership with Pizza Wizard, a popular pizzeria on South Clinton Avenue, and Knox Amusements, a local arcade game rental company. Both companies are owned by an Irondequoit resident and Irondequoit natives respectively, and both companies are excited to be participating in a fun event that will benefit the community. The event would run between 6:00 - 9:00 PM and attendees would be encouraged to donate \$10 at the door.

Like the previous Friends fundraiser, this event would include performances by three popular local bands. The bands have been confirmed (Shytooth, Croix, the Offbeats). As with the April 11th fundraiser, these acts have been carefully selected to have broad appeal to a wide range of tastes, and to ensure the atmosphere that evening is inclusive and fun.

The \$10 admission price will also include access to a free pop-up arcade; the Friends will rent ten arcade games from Knox Amusement who will provide and deliver the games at a discounted rate. Pizza Wizard will provide pizzas to the Friends at a discounted price which they can sell onsite to raise funds. This event may include a limited number of vendors in the atrium, but that has yet to be determined. This event will require that the Library Board approve limited use of the meeting room and atrium outside of our normal operating hours.

The event on Saturday, August 8th will be a free library program that will cater to families. The ten arcade games will be available to play for free and our retro video game systems will be setup using our large projection screens. If the weather is agreeable, we will have large format lawn games available for families to enjoy. The Friends may possibly sell pizza and drinks around lunchtime, but that has yet to be determined.

This event is inspired by a successful pop-up arcade that Wood Library in Canandaigua hosted earlier this year.

Adriana Schubmehl reports that the 1839 Maker's Law is adding a Bicycle Repair Kit to our collection of circulating Maker's Lab items! It includes a set of tools, a mini tire inflator, the book *Bike Repair & Maintenance for Dummies*, and a user guide that includes information about biking in Irondequoit. We will be reaching out to Walk Bike Irondequoit who we have partnered with in the past, to see if they would be willing to help us promote the repair kit.

Upcoming Staffing & Job Duties Changes

The supervisory staff and I are in the process of reassigning job duties related to three employees. These changes are being implemented in response to Synn Lymn's retirement and Emily Forbes' completion of her Master of Library Science degree.

Synn Lymn's primary job duties include: drafting the reference desk schedule in partnership with Nora Pelish, collecting the statistics for the monthly Library Board report and annual report to NYS, coordinating public and library usage of meeting rooms and study rooms, and overseeing all aspects of the seed library. When Synn Lymn retires, all of her job duties will be transferred to Kristy Ramirez, with the exception of drafting the reference desk schedule, which will be delegated to Matt Krueger who will work in partnership with Nora Pelish. Synn Lymn has already begun training Kristy on the duties that are being transferred to her.

Matt Krueger is currently the point person for all things related to adult programs. Matt is the primary point of contact for outside presenters who are conducting a program, class or event on then library's behalf. Matt also oversees the delegation of programming related work that has been delegated to part-time staff. Once Emily graduates, these responsibilities will be gradually transferred to her over the course of the next three months. Kristy will also assist Emily with some of the work related to coordinating adult programs.

Training on Reference Transactions

The supervisory staff and I have determined through discussion with the reference desk staff, and through our own observations, that our reference staff could benefit from formal training on reference transactions and helping the public at the reference desk.

Matt Krueger and Amy Holland have found a free one hour training module on conducting a successful reference transaction that was produced by WebJunction. WebJunction is a reputable source of training materials on all aspects related to operations in public, school, and academic libraries.

The training module will be assigned to select staff in order to evaluate its suitability. Provided this training is satisfactory, it will be given to all reference staff to complete in 2026. It will also be used to onboard new reference desk employees, and will be reviewed on consistent intervals by reference staff.

Personnel Policy Revision

The People & Planning Committee met to review Stephanie Adams' proposed changes to the library's personnel policy. The committee also discussed potential changes they had identified and reviewed feedback on potential changes drafted by the internal staff committee. There was a general consensus that, provided Ms. Adams concurs, all of the prospective changes identified by the Library Board and staff would be beneficial to see in the finished product in

some form or another. I am in the process of merging the notes from library board and staff feedback on potential changes for review by Ms. Adams.

2. Town of Irondequoit

2027 Budget Development

As a part of the 2027 budget development process, the town has requested information about grant funding that each department has available to it. I have sent that information to the town and have included it as an item of information with the Director Report.

Safety Evaluation

I will be working with then safety coordinator Keith Kreiser to evaluate safety in the library. This is being done in case the library receives an unannounced PESH inspection. PESH is the public employee equivalent of OSHA in New York State. The Town of Irondequoit will also be drafting a written plan addressing workplace violence.

3. Facilities Report

Irondequoit Public Library Foundation - Children's Library Renovation Phase #2

The installation work on phase #2 of the children's library renovation will be completed on Wednesday, May 6th. Phase #2 of the renovation will cost \$69,990 and is being paid for entirely with donated funds raised by the Irondequoit Public Library Foundation.

AV Upgrades & Auracast Quotes

Update: An additional issue with has been discovered, the library's public announcement system and AV system are no longer working together. That is, the PA announcements are no longer being sent through the meeting room speaker system. Correcting this will require an additional \$730 of parts and labor.

Fusion Digital has finished installing the new AV system, including the \$700 change of scope adjustment. Pro Hearing Loops, Inc. will be on site on Wednesday, May 13th to begin preliminary work on the installation of the Auracast assistive listening technology. I anticipate that the Auracast installation will be completed on Thursday, June 18th.

4. Monroe County Library System

2027 MCLS Budget

The Monroe County Library System Directors Council voted to endorse the 2027 MCLS budget that was shared at the April 2026 Irondequoit Public Library Library Board meeting. This budget still needs to be approved by the MCLS Library Board, which it is likely to do.

The 2027 MCLS budget generated a significant amount of spirited and passionate discussion among the Library Directors. This budget anticipates flat funding from New York State, and includes a 5% increase in cost shares for member libraries, or an increase of \$3,874 for Irondequoit Public Library.

There was a consensus among Library Directors that cost share increases should have been more substantial in previous budget years, but increases in state funding for library systems offset the need for increased local funding during those years. Currently, cost share revenues in the MCLS budget are at roughly the same dollar amount as the 2016 MCLS budget.

Member library cost states make up 26% of revenues in the 2027 MCLS budget, with NYS aid accounting for 53% of revenues, and 17% of revenues coming from grants, fines, and fees.

As mentioned, this budget anticipates flat funding from NYS. If funding for library systems is cut in the 2027 NYS budget, MCLS is prepared to use funds from the MCLS fund balance to close the budget gap. The MCLS indicated that although it has a healthy fund balance, it wants to be conservative with those funds in case Federal E-Rate funding is abruptly cut. The Federal E-Rate program provides funding to connect schools and libraries to the internet. Presently, Federal E-Rate funding pays for 90% of the cost of connecting libraries in Monroe County to the internet including Irondequoit Public Library.

I have included a graphic on the changes to MCLS cost shares between 2013 - 2027 to provide greater context.

5. Personnel Report

A personnel update has been included with the Director Report.

6. Financial Report & Vouchers

Stephanie will send copies of the vouchers to the Library Board in advance of the meeting.

7. Correspondence

- *Legislative Initiative Proposal*
- *2027 Budget Development Process - Library Grants*

8. Items of Information

1. *May 2026 Personnel Update*
2. *Legislative Initiative Proposal*
3. *2027 Budget Development Process - Library Grants*
4. *Meeting Room Report April 2026*
5. *MCLS Historical Costshares*

Irondequoit Public Library
Statistical Report to the Library Board
May 2026

Report	Reference		Library Visits		Number of Programs		Program Attendance		Internet Usage		Circulation		Maker's Lab Usage		Maker's Lab Circulation	
Year	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
January	5,400	5,152	13,711	13,261	79	82	1,274	1,033	1,197	2,305	40,310	39,079	81	113	11	24
February	5,047	5,371	13,692	14,002	79	92	1,739	1,458	1,344	1,177	37,666	36,937	41	69	5	23
March	4,933	5,841	16,933	16,060	96	95	1,625	1,610	1,361	1,416	41,970	41,885	42	109	14	38
April	4,733	5,524	15,365	15,368	91	95	1,931	2,011	1,302	1,375	39,851	40,959	25	117	21	26
May	4,357		17,582		70		1,308		1,106		39,038		13		20	
June	4,890		11,621		80		1,148		1,106		40,725		71		15	
July	4,974		15,170		80		1,439		1,310		43,663		43		22	
August	5,172		14,328		184		948		1,265		42,108		44		21	
September	5,026		13,615		69		1,279		1,348		38,833		57		24	
October	5,513		15,542		82		1,391		1,330		40,589		96		16	
November	4,346		11,927		81		1,120		1,036		37,470		42		21	
December	4,598		12,008		85		1,220		1,013		37,004		136		21	
Total	58,989	21,888	171,494	58,691	1,076	364	16,422	6,112	14,718	6,273	479,227	158,860	691	408	211	111
YTD Average	4,916	5,472	14,291	14,673	90	91	1,369	1,528	1,227	1,568	39,936	39,715	58	102	18	28

Items of Information

May 2026 Personnel Update

**Organizational Development Committee
May 2026 Employee Changes**

Synn Lymn McLaughlin

Retirement: Full-Time Library Assistant

Notes: Synn Lymn has worked at Irondequoit Public Library since February 2012 when she joined the staff in a part-time capacity. She was promoted to a full-time Library Assistant in October 2013. Synn Lymn is extremely well liked among the staff and regular users and will be missed tremendously.

In her time at Irondequoit Public Library Synn Lymn has served as our circulation desk supervisor, seed library coordinator, and reference desk scheduler. She is also our in-house expert in the use of LibCal, the software we use to keep track of internal and external meeting room usage, program registration, and 1839 Maker's Lab reservations. Synn Lymn also developed "SideCar," a piece of software that uses Microsoft Access to record and track reference questions.

Most of Synn Lymn's job duties will be transferred to Kristy Ramirez with the exception of creating the first draft of the reference desk staffing schedule, which will be assigned to Matt Krueger and Nora Pelish.

Synn Lymn's tentative last day is July 3, 2026

Kristy Ramirez

Promotion: Full-Time Library Assistant

Notes: Kristy has worked at Irondequoit Public Library since October 2025 when she joined us a part-time Library Assistant. Kristy has begun training with Synn Lymn to get up to speed on all the aspects of the job that will be transferred to her. Kristy will be responsible for collecting and recording library usage statistics for the monthly Director Report and annual report to NYS, maintaining the seed library, overseeing library and public meeting room reservations, serving as the in-house staff expert on the LibCal software, working on the reference desk, and assisting Emily Forbes with adult library programming.

Kristy recently relocated from Texas where she worked as a freelance writer and at a public library in Plano, TX. She has also worked as a Library Clerk and Library Aide at Brighton Memorial Library and Pittsford Community Library.

Kristy's start date is June 8, 2026.

Morgan Nicosia

New Hire: Part-Time Library Assistant

Notes: Morgan joins is a former college professor with previous work experience instructing at Bowling Green State University, Rochester Institute of Technology, and SUNY Geneseo. She obtained her B.A., M.A., and Ph. D. in theatre at Bowling Green State University.

Morgan's start date was May 11th. This position was previously held by Carol Chambers and is provided for in the 2026 library budget.

Emily Forbes

Promotion: Full-Time Librarian Trainee

Notes: Emily has completed her Master of Library and Information Science and graduated on May 9th. Our civil service liaison has recommended that we consider promoting Emily to earn the same salary as a Librarian I but keep her in the Librarian Trainee job title until she has held that title for two years. After two years in the Librarian Trainee title, she can be promoted to the Librarian I title.

I am requesting that Emily's salary be increased to \$51,433.34 and made retroactive to May 11th. This salary increase is already accounted for in the 2026 library budget.

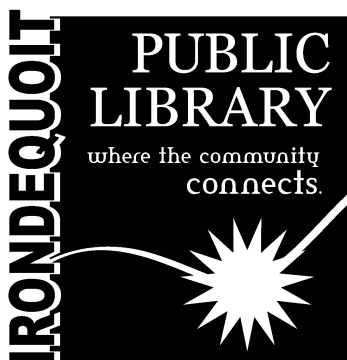
Max Feger

Resignation: Part-Time Library Page

Notes: Max has resigned their position as a part-time Library Page. The vacancy has been posted to the usual channels the library promotes news items and interviews will be scheduled shortly.

Max's last day was April 14, 2026.

Legislative Initiative Proposal



Honorable Samra G. Brouk:

The Irondequoit Public Library seeks funding that will enable our staff to meet the rising demand for educational programs for people of all ages.

If approved, this funding will let us continue popular program series that have proven successful, and enable us to build upon that success in ways we would not otherwise be able to. In a time of economic uncertainty, your support is more critical than ever.

In 2025, over 17,000 people attended an educational class, program, or special event at Irondequoit Public Library. Your support represents half of our program funding, so in some real sense, we owe at least half of our success to you!

Please reach out to me if you have any questions.

Date: May 15, 2026

Irondequoit Public Library

1290 Titus Ave.

Rochester, NY 14617

(585) 336-6064

irondequoit@libraryweb.org

Children's Programs

Yoga Storytimes

\$740 (12 sessions per year)

Certified yoga instructor Jen Kierecki will lead a fun storytime that is perfect for active, energetic kids and their caregivers! Families will enjoy yoga poses, songs, and rhymes designed to get your little one moving and learning!

Music & Movement

\$2,160 (24 sessions per year)

Get ready to move and groove to some fun and interactive songs with Ms. Kate. Ms. Kate is a board-certified music therapist and uses live music, movement, and story-songs to foster early language, motor skills, literacy, and social-emotional development.

Storytime Safari with Seneca Park Zoo

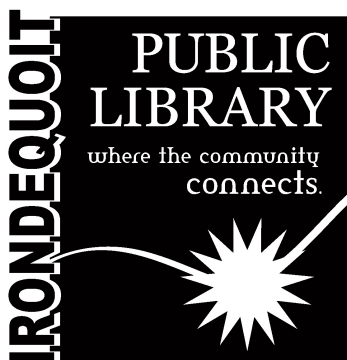
\$800 (8 sessions per year)

This animal-themed storytime is presented in partnership with the Seneca Park Zoo! Each storytime features a celebrity guest zoo animal for children to meet and interact with! This series is perfect for helping children cultivate curiosity about animals and an appreciation of the natural world!

All-Ages Magic Shows

\$900 (3 sessions)

Magicians Cris Johnson and Rich the Magic Man will delight and dazzle audiences of all ages with family-friendly magic shows. The magic shows are entertaining and educational, incorporating lessons on history, literature, and culture. These are among the most popular family programs that Irondequoit Public Library offers and are sure to attract large crowds!



Family Summer Reading Programs

Dinosaur Science with Rochester Museum and Science Center

\$300

This program will feature a visit from the Rochester Museum and Science Center and will include an interactive workshop on dinosaurs! Participants learn how fossils are formed, roleplay as paleontologists, and participate in a mock dig.

African Drumming with Mayukwa Kashiwa

\$300

Celebrate the world with African drummer Mayukwa Kashiwa of Building Families First, Inc. as he shares his knowledge of African drums and culture.

Date: May 15, 2026

Irondequoit Public Library

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Dance Classes

\$400 (4 sessions)

Join dance instructor Kaitlynn Schultz for an exploration of different movement and dance styles. Each class will feature a different genre of dance where participants will be led through a series of movements to introduce them to new styles. This class will also feature a short storytime to associate some action words to the movement or to give a glimpse into the history of that genre.

Teen Programs

Teen & Tween Arts & Crafts

\$900 (5 sessions per year)

Led by artist and educator Deb Coller, tweens and teens will have the opportunity to experience the world of arts and crafts in a serene library setting. Watercolor painting, polymer clay, memory wire bracelets, and rock painting are just some of the offerings that Deb can bring to life for participants to enjoy and create with friends!

Teen & Tween ZooMobile Visits with Seneca Park Zoo

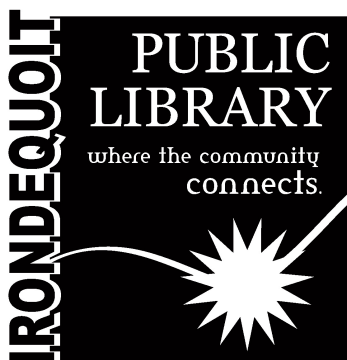
\$500 (3 sessions)

Tweens and Teens will get the opportunity to learn why zoos exist, learn how special adaptations help animals survive, discover the ways that invasive species are introduced to new ecosystems and more with the Seneca Park Zoo ZooMobile! Participants will leave with facts they didn't know before and a chance to see an animal ambassador from the zoo up close and personal!

Adult Programs

Sewing & Fiber Art Series with SewGreen

\$2,000 (12 sessions per year and associated supplies)



Date: May 15, 2026

Irondequoit Public Library
1290 Titus Ave.
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irondequoit@libraryweb.org

This new program series will be promoted as a component of our popular 1839 Maker's Lab and will feature a different sewing or fiber art project each month. Participants will gain skills that can be applied to a variety of creative and practical sewing projects.

This program will be conducted in partnership with SewGreen, a 501(c)3 nonprofit organization.

1839 Maker's Lab Maker Field Trips
\$1,000 (4 field trips)

This innovative new program series will take the 1839 Maker's Lab on the road! Participants will have an opportunity to visit new and existing community partners and notable nonprofit organizations operating in the creative industry. Examples include Flower City Arts Center, the Memorial Art Gallery, and Rochester Brainerd. Each session will feature instruction on subjects like typesetting on a printing press, beer brewing, and needle felting.

Older Adults Creative & Social Engagement Programs

Older Adult Digital Literacy Classes with Daniel Jones
\$1,500 (12 sessions per year)

These technology classes are open to anyone of any age, but are intended to help older adults avoid scams, learn how to use new technologies, make informed decisions when purchasing new technology, and understand emerging technology issues and trends in the news media. It is presented in partnership with Daniel Jones, an independent technology instructor, who has taught technology classes at numerous retirement living facilities, YMCAs, and public libraries in western New York. Daniel has made regular appearances at Irondequoit Public Library, and his well-attended classes have received high praise from participants.

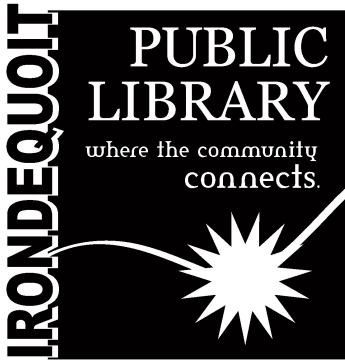
Older Adult Creative Writing Series with Writers & Books
\$1,200 (4 sessions)

This series of writing workshops is designed to keep adults 55+ engaged with the community and connected to their families. Participants will learn to write a creative and heartfelt legacy letter to a loved one. This series will help seniors explore the depth and breadth of the life they have lived as well as the values they wish to impart.

Presented in partnership with Writers & Books, a 501(c)3 nonprofit organization.

Chair Yoga
\$800 (12 sessions)

This series is designed for those with limited mobility. Credentialed yoga instructor Kasia Pelepko explores a variety of mobility exercises and yoga



postures, mostly while seated in a chair. Participants will practice mindfulness and develop flexibility in mind and body.

Older Adult Art Instruction & Social Connection Series
\$1,500 (8 sessions)

This series is equal parts creative expression and social connection! Older adults will build new relationships and stay socially engaged while also learning skills and techniques related to a variety of art forms.

Date: May 15, 2026

Irondequoit Public Library
 1290 Titus Ave.
 Rochester, NY 14617

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 irondequoit@libraryweb.org

Children & Family Programs	Cost
Yoga Storytimes	\$740
Music & Movement	\$2,160
Storytime Safari with Seneca Park Zoo	\$800
All-Ages Magic Shows	\$900
Dinosaur Science with Rochester Museum and Science Center	\$300
African Drumming with Mayukwa Kashiwa	\$300
Dance Classes	\$400
Subtotal	\$5,600

Teen Programs	Cost
Teen & Tween Arts & Crafts	\$900
Teen & Tween ZooMobile Visits with Seneca Park Zoo	\$500
Subtotal	\$1,400

Adult Programs	Cost
Sewing & Fiber Art Series with SewGreen	\$2,000
1839 Maker's Lab Maker Field Trips	\$1,000
Older Adult Digital Literacy Classes with Daniel Jones	\$1,500
Older Adult Creative Writing Series with Writers & Books	\$1,200
Chair Yoga	\$800
Older Adult Art Instruction & Social Connection Series	\$1,500
Subtotal	\$8,000
Grand Total	\$15,000

2027 Budget Development Process - Library Grants



a town for a lifetime
IRONDEQUOIT *New York*

To: Greg Benoit, Director, IPL

From: John Perticone, Supervisor

C: Maria Vecchio, Assistant to the Supervisor
Diana Marsh, Comptroller
Members – Irondequoit Town Board

Date: May 8, 2026

Re: Town Budget Development Process:
Grant Applications, Management, Monitoring and Reporting

As you know, the Town of Irondequoit is in the Budget Development Process. Core to this process is the strategic review of all Department expenditures and as applicable, related revenues.

As fiduciary agents to the community, it is incumbent upon Town Office and Department leadership across the system to ensure adherence to required responses associated with feedback, guidance, and required corrections outlines in internal, external and NYS Comptroller findings.

Recognizing and appreciating that Department leads periodically write, co-write, or sometimes seek to outsource what are termed annually renewable and at times, competitive grant applications, to ensure both consistency in tracking and required reporting, it is essential that each Department complete and submit the following table on or before the close of official business on Wednesday, May 20, 2026. Note that if your Department does not have any grants, please submit, as follows:

The Town of Irondequoit _____ Department *does not* have current active annually renewable or competitive grants. _____.

Name and signature of Department Head/Date

Town of Irondequoit Department Grant Record Report – Fiscal Year 2026

Town Department	Grant Name/Title and Award Amount	Grant Writer(s)	Grant Manager	Grant Monitor and Reporting Agent
See attached document				

Thank you. We look forward to your submission as we seek to increasingly streamline systems, processes, and procedures aligned to Town Board Policy, The New York State Guide to Financial Operations (GFO), the Office of the State Comptroller (OSC) related-mandates for use by State agencies, and the Governmental Accounting and Standards Board (GASB) [Standards and Guidance](#) for financial reporting standards for U.S. state and local governments.

Town Department	Grant Name/Title and Award Amount	Grant Writer(s)	Grant Manager	Grant Monitor and Reporting Agent
Library	Lions Club - \$500	Matt Krueger	Matt Krueger	Matt Krueger
Library	State Aid for Library Construction - \$37,200	Greg Benoit	Greg Benoit	Greg Benoit
Library	SAMs Grant* - \$64,413	Greg Benoit	Greg Benoit	Greg Benoit, Diana Marsh
Library	ARPA (2024) – \$100,000/\$25,168 remaining	Greg Benoit, Programming Staff	Greg Benoit	Greg Benoit
Library	ARPA (Youth & Seniors, 2025) – \$6,885/\$6,390 remaining	Greg Benoit, Programming Staff	Greg Benoit	Greg Benoit
Library	Legislative Initiative Funding** (Library Programs) - \$10,000/\$5,953 remaining	Greg Benoit, Programming Staff	Greg Benoit	Greg Benoit
Library	Library Services and Technology Act - \$16,914	Greg Benoit	Greg Benoit	Greg Benoit
Library	Legislative Initiative Funding** (ASL Interpretation) - \$469	Greg Benoit	Greg Benoit	Greg Benoit

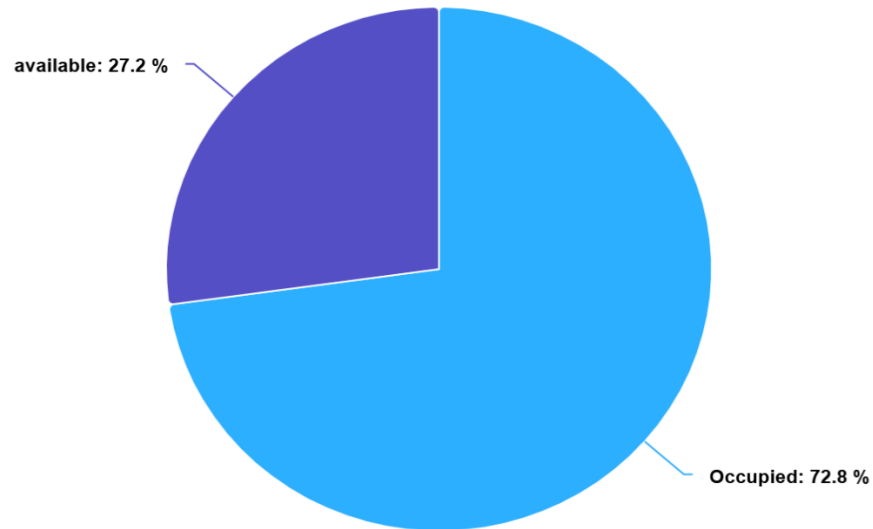
* SAMs Grant – We have not yet received the funds for this grant, which are to reimburse the library for the cost of repairs to the HVAC system and the installation of the children’s room doors. After submitting the requested documents to New York State, the representative from the State indicated they needed additional banking documentation which is not available to me. Diana indicated that she was willing to help by speaking directly with the representative from the State, eliminating me as an intermediary, so that she could obtain the necessary banking documents.

** Legislative Initiative Funding may not technically be a “grant,” but it is treated like a grant for our purposes of obtaining the initial funds, tracking expenses, and reporting outcomes back to the State level elected officials.

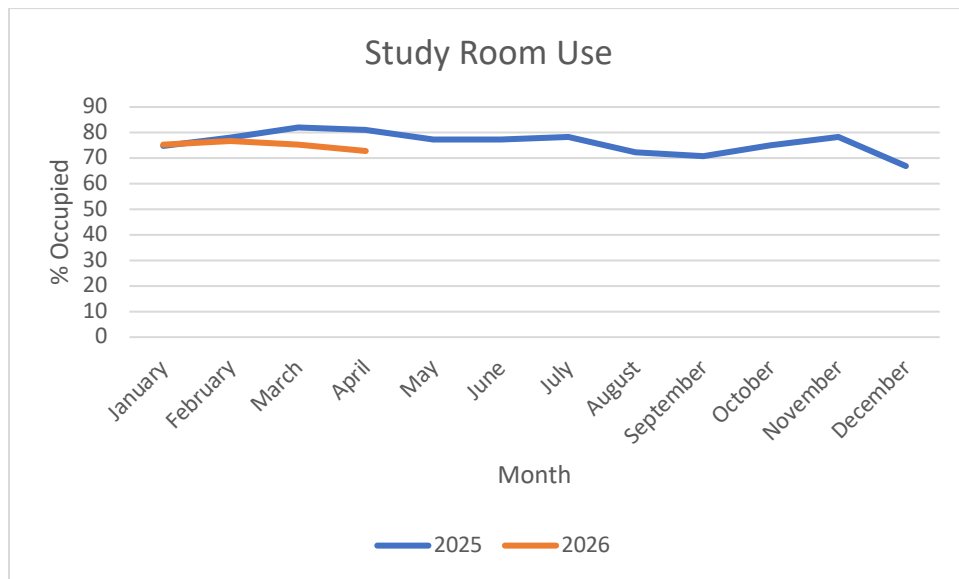
Meeting Room Report April 2026

Meeting and Study Room Reservations April 2026

Study Rooms (Second Floor) Aggregate Occupancy Ratio Wednesday, April 1, 2026 - Thursday, April 30, 2026



Average Booking Duration for March 2 hrs. 6 minutes.
Number of Bookings 702



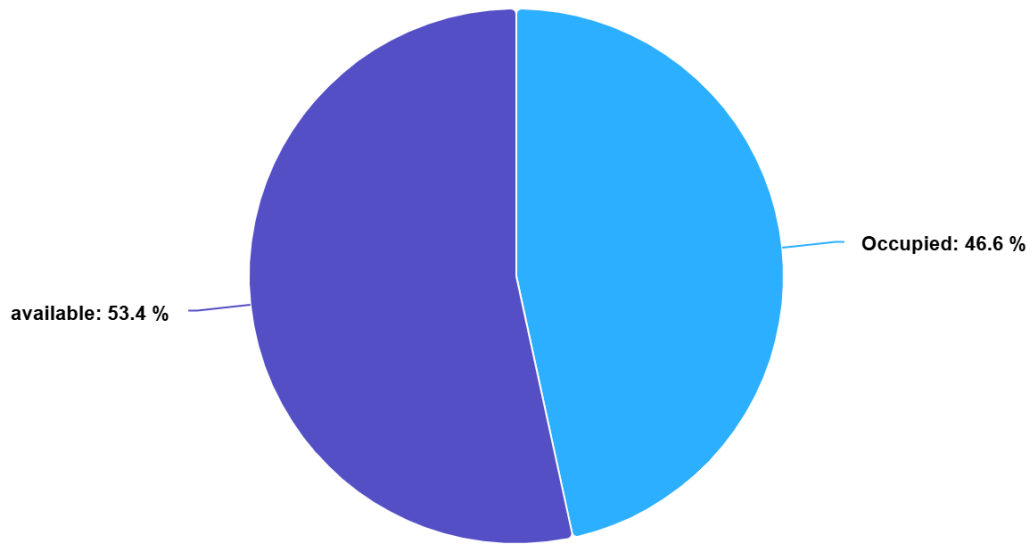
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Summary of Usage:

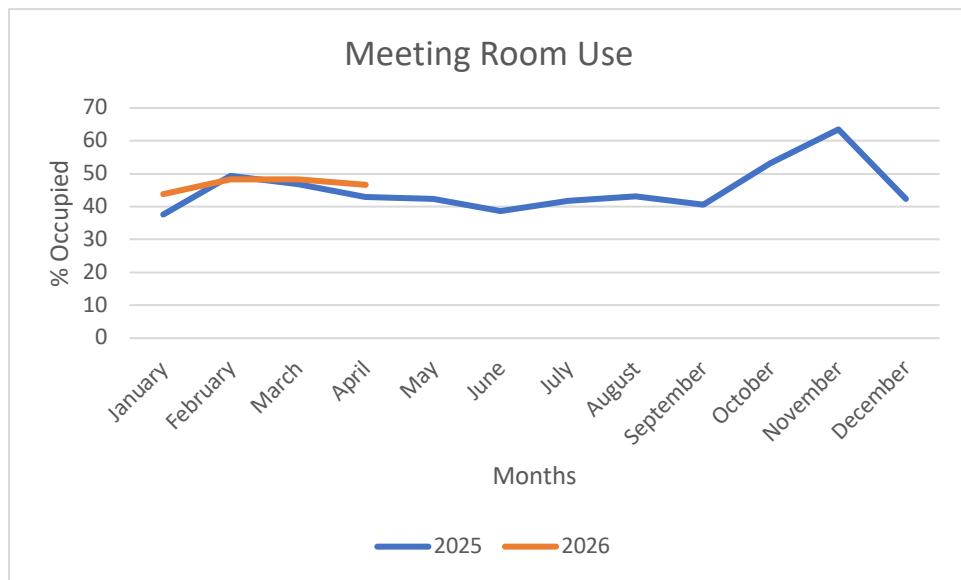
2025: Average duration 2hrs 6mins, 72.8% occupancy, 702 total bookings

Meeting Rooms (First Floor)

Aggregate Occupancy Ratio Wednesday, April 1, 2026 - Thursday, April 30, 2026



Average Booking Duration for April 2 hours, 58 minutes Number of Bookings 159

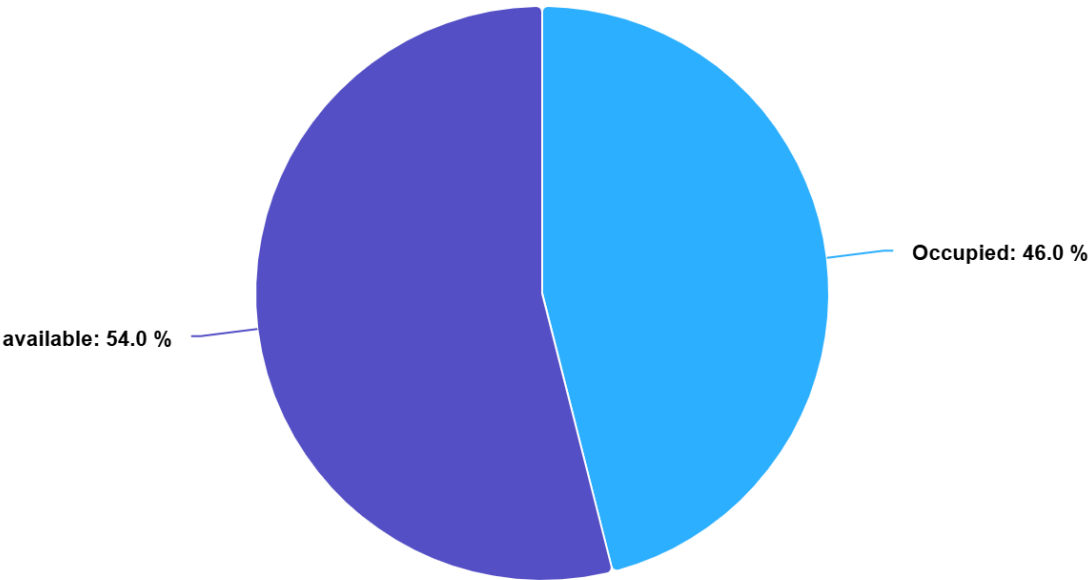


Summary of Usage:

April 2026: Average duration 2hrs 58mins, 46.6% occupancy, 159 total bookings

Maker's Lab

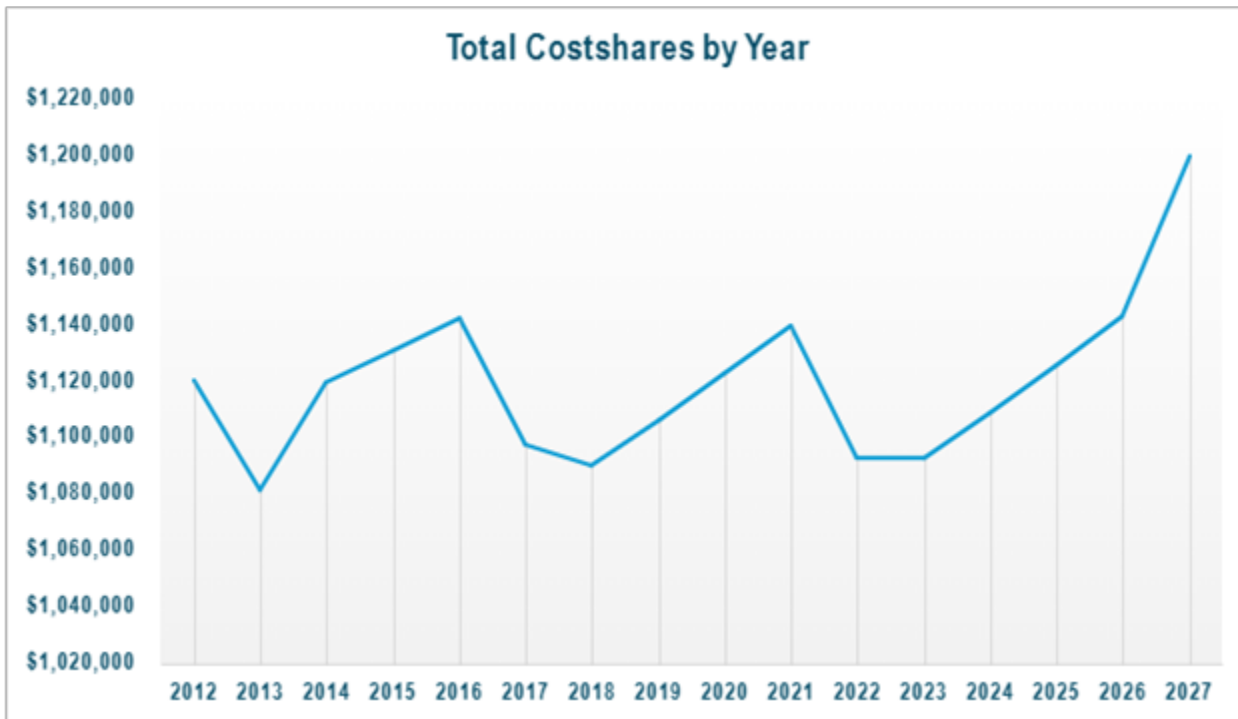
Aggregate Occupancy Ratio
Wednesday, April 1, 2026 - Thursday, April 30, 2026



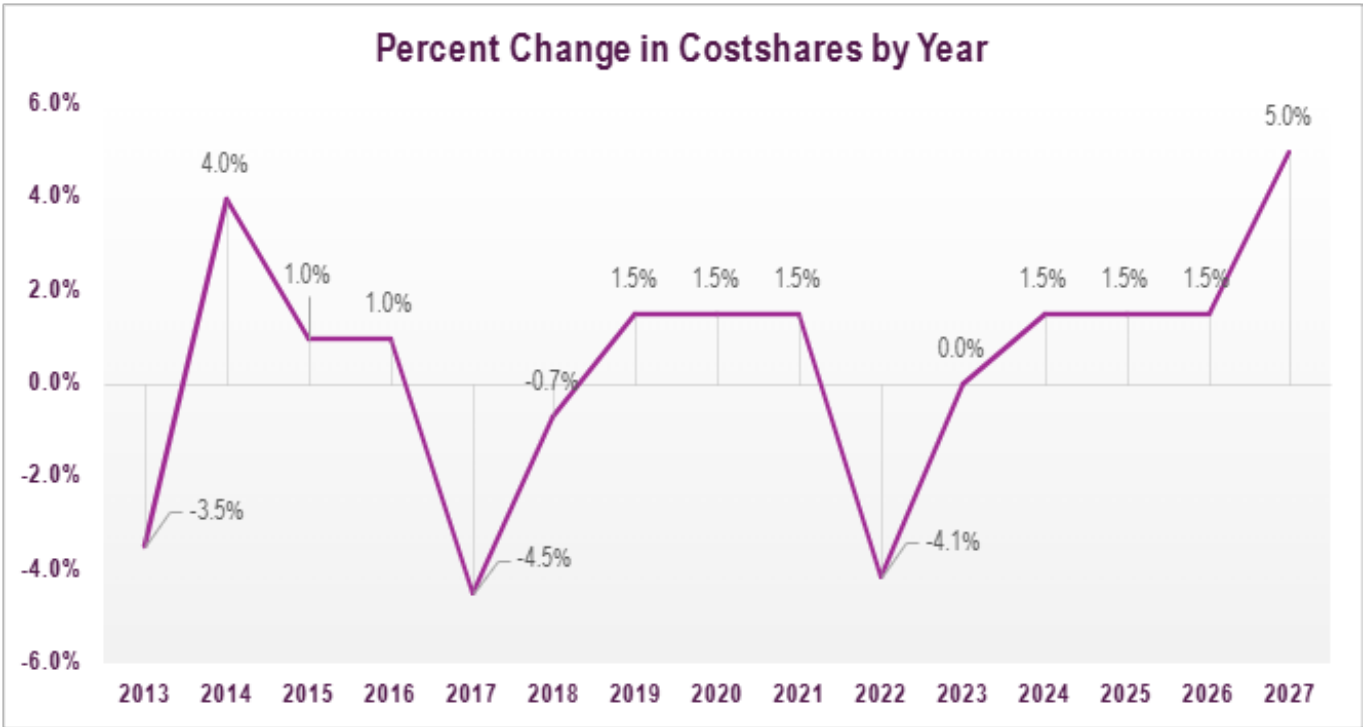
Average Booking Duration for April 2 hours, 29 minutes
Number of Bookings 47

MCLS Historical Costshares

MCLS Cost Shares 2013-2027



Year	Costshare
2012	\$1,120,472
2013	\$1,081,739
2014	\$1,119,939
2015	\$1,131,138
2016	\$1,142,449
2017	\$1,097,950
2018	\$1,090,450
2019	\$1,106,807
2020	\$1,123,409
2021	\$1,140,260
2022	\$1,093,090
2023	\$1,093,090
2024	\$1,109,486
2025	\$1,126,128
2026	\$1,143,020
2027	\$1,200,150



Year	Percent Change
2013	-3.5%
2014	4.0%
2015	1.0%
2016	1.0%
2017	-4.5%
2018	-0.7%
2019	1.5%
2020	1.5%
2021	1.5%
2022	-4.1%
2023	0.0%
2024	1.5%
2025	1.5%
2026	1.5%
2027	5.0%