

Irondequoit Public Library Board of Trustees

Monthly meeting

Minutes of June 16, 2026

Call meeting to order: 6:03 pm.

Present: Patricia Gogniat, vice president; Erin Dougherty, co-secretary; Sarah Yannello, co-secretary; Michael Huntone and Nick Zinni, trustees at large.

Guests: Greg Benoit, library director; Ann Cunningham, town board liaison; Winnie Jiang, student representative; Stephanie Schubmehl, library bookkeeper; Alex, library patron.

Absent: Susan Kramarsky, president; Rachel Snyder, treasurer; Meaghan de Chateauvieux and Nick Robertson, trustees at large.

Mission moment

- From Mr. Benoit: See “staff recognition” section of director’s report.
- From Ms. Gogniat: The library came up in a conversation with the director of Rochester Regional Health’s internal medicine residency program. He shared that he was a regular user of library meeting rooms and sang the praises of the library space and staff.

Attendance: Next meeting Wednesday, July 15, at 6:30 pm. Ms. Jiang is unable to attend the July or August board meetings but will provide written updates for Ms. Yannello to share.

Approval of minutes: Minutes of May 20, 2026 approved.

New business: None.

Public forum: None.

Correspondence: None.

Town board liaison report

- The town is gearing up for Juneteenth and July 4 after observing Memorial Day with a parade and a ceremony at Irondequoit Cemetery. Irondequoit hosted a well-attended Pride-themed market on the same evening that Webster's town board voted to remove the Pride flag from their town hall campus.
- The town board votes tonight on a six-month moratorium on new licenses for door-to-door sales. The board will investigate additional measures such as stricter regulation of permits and a no-knock registry.
- Also up for a vote at tonight's town board meeting are community development block grant funding, library budget transfers approved by the library board in December 2025, a public hearing on FOIL requests, and approval of a town safety policy manual.
- Work on setting up a volunteer transportation system with Lifespan is moving ahead.

Student representative report: Ms. Jiang shared that the Monroe County STOP-DWI program and county clerk are running a media contest for high school students to educate the public on summer driving safety.

Staff liaison report: Deferred to next meeting.

Foundation report: Foundation members have been invited to attend a grand opening for the renovated children's library on July 22, along with state legislators Samra Brouk and Sarah Clark and DPW commissioner Erin Magee. A memorial plaque for Len Messineo is ready to install, and Takeform is working on scheduling replacement of the children's library sign.

Friends report: Plans are moving ahead for the popup arcade and pizza fundraiser in August. The Friends are also reviewing the online vendor application for their October craft sale.

Finance committee, financial report, invoices

Financial report

- Revenue: As of May 31, the library has collected 49 percent of anticipated miscellaneous income with about 42 percent of the year elapsed. Revenue for library charges is under budget at 38 percent, but that should change next month when we are due to receive payment for six months' worth of online fines.
- Expenses: Overall spending is currently at about 47 percent of budget with 42 percent of the year elapsed, largely due to the annual principal and interest payments posted in April. Note that spending on the Equipment & Capital line includes payments for the new meeting room AV system and Auracast installation. Maintenance chargeback expenditures will be updated next month per the comptroller's office. The library has spent 38 percent of budget for salaries, 27 percent for library materials, 32 percent for services and supplies, and 38 percent for employee benefits.

Invoices

- Invoices of note: #22557, Fusion Digital: Additional meeting room AV system programming; #13184, Monroe County Library System: Cost share for January – June 2026; Rie Maywar: Matcha tea tasting program for AAPI Heritage Month on 5/28/26; #26-R3515, 26-R3516, and 26-R3517, Springshare: LibCal, LibGuides, and LibStaffer subscription renewals.
- Motion to approve all invoices in the attached spreadsheet for payment. Seconded. Motion carried.

Director's report: See attached.

Adjournment: Meeting adjourned at 6:24 pm.

Respectfully submitted by,
Stephanie Schubmehl
For co-secretaries Erin Dougherty and Sarah Yannello

Financial summary

5/31/2026

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD MAY 26	2026 BALANCE	2026 %
410010	Property taxes	\$2,495,508	\$2,680,059	\$2,695,213	\$2,686,417	\$2,793,421	\$2,937,894	\$2,937,894	\$0	100.0%
427000	Misc income (book sales, printing, faxing)	\$47,996	\$54,662	\$70,141	\$75,244	\$77,760	\$73,870	\$36,291	\$37,579	49.1%
420800	Library charges (overdue & lost fines)	\$42,465	\$40,188	\$35,237	\$29,881	\$31,083	\$17,717	\$6,807	\$10,910	38.4%
438890	State aid - oth culture & rec (Local Library Systems Aid)	\$16,860	\$16,142	\$14,642	\$16,696	\$16,914	\$14,600	\$1,695	\$12,905	11.6%
427010	Refund prior year expenses	\$464	\$168		\$6,379				\$0	0.0%
		\$2,660,497	\$2,794,750	\$2,817,690	\$2,814,617	\$2,919,177	\$3,044,081	\$2,982,687	\$61,394	98.0%

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD MAY 26	ENCUMBRA NCES	2026 BALANCE	2026 %
	Salaries	\$966,766	\$1,019,173	\$1,162,213	\$1,162,145	\$1,187,532	\$1,264,877	\$485,402		\$779,475	38.4%
	Equipment & capital	\$977	\$2,468	\$772	\$11,336	\$32,366	\$63,050	\$71,740	\$14,784	-\$23,474	137.2%
540500	Library materials	\$175,369	\$171,848	\$179,859	\$170,194	\$182,362	\$180,000	\$48,633		\$131,367	27.0%
	Services & supplies	\$425,579	\$402,058	\$406,649	\$233,598	\$429,592	\$411,469	\$123,129	\$6,802	\$281,538	31.6%
	Contingency - contracted	\$0	\$0	\$0							
560100	Principal on debt	\$325,000	\$335,000	\$340,000	\$345,000	\$355,000	\$360,000	\$360,000		\$0	100.0%
570100	Interest on debt	\$296,000	\$289,400	\$282,650	\$275,800	\$268,800	\$261,650	\$132,625		\$129,025	50.7%
	Employee benefits	\$445,435	\$406,340	\$406,326	\$439,236	\$552,463	\$566,085	\$214,605		\$351,480	37.9%
		\$2,635,126	\$2,626,286	\$2,778,469	\$2,637,308	\$3,008,114	\$3,107,131	\$1,436,133	\$21,586	\$1,649,412	46.9%

Cash receipts summary

5/31/2026

[illegible]

BOOKSTORE SALES

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
January	\$2,429.70	\$2,838.37	\$2,556.20	\$3,703.00	\$3,020.96	\$1,436.73	\$2,155.69	\$2,968.37	\$3,684.83	\$3,380.16	\$3,736.51
February	\$1,981.05	\$2,638.92	\$3,212.03	\$2,869.51	\$3,366.15	\$1,643.74	\$2,373.25	\$3,592.07	\$3,805.82	\$3,418.15	\$4,204.45
March	\$2,775.99	\$2,499.42	\$2,803.75	\$3,557.86	\$1,259.15	\$1,874.60	\$2,774.74	\$3,708.45	\$4,233.62	\$4,477.16	\$4,365.90
April	\$2,651.65	\$2,598.01	\$2,902.58	\$3,807.34	\$297.18	\$2,170.55	\$2,462.49	\$3,066.71	\$3,751.75	\$3,490.05	\$4,137.22
May	\$2,421.28	\$2,084.10	\$2,578.75	\$3,250.41	\$0.00	\$1,984.45	\$2,433.16	\$3,324.14	\$3,450.44	\$3,669.85	\$3,437.10
June	\$2,179.91	\$2,377.03	\$2,412.75	\$3,022.36	\$0.00	\$2,471.25	\$3,049.11	\$3,301.26	\$3,237.80	\$3,541.99	
July	\$2,649.47	\$2,310.50	\$2,463.35	\$2,327.85	\$0.00	\$2,267.70	\$2,728.57	\$3,597.55	\$3,709.60	\$3,810.04	
August	\$2,845.65	\$2,939.75	\$2,923.96	\$2,269.19	\$0.00	\$2,310.40	\$3,262.66	\$4,181.33	\$3,349.27	\$3,921.57	
September	\$2,305.98	\$2,960.88	\$3,677.35	\$2,583.29	\$0.00	\$2,353.05	\$2,916.39	\$3,567.17	\$3,606.05	\$4,134.09	
October	\$2,418.06	\$2,598.09	\$2,793.75	\$1,837.73	\$754.85	\$2,493.10	\$2,640.46	\$3,782.42	\$3,254.25	\$4,252.65	
November	\$2,052.25	\$2,396.25	\$3,180.29	\$1,901.41	\$493.25	\$3,018.12	\$3,248.08	\$3,398.70	\$3,965.75	\$3,743.40	
December	\$2,506.47	\$3,489.61	\$3,142.75	\$2,350.28	\$2,338.53	\$2,861.60	\$2,789.00	\$3,695.67	\$3,937.01	\$4,201.68	
Total	\$29,217.46	\$31,730.93	\$34,647.51	\$33,480.23	\$11,530.07	\$26,885.29	\$32,833.60	\$42,183.84	\$43,986.19	\$46,040.79	\$19,881.18

CHASE ACCOUNTS

MAY 2026

NON-PUBLIC FUNDS MMDA *****9050

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
5/1/2026	Opening balance			\$17,030.22
5/7/2026	Payment to Erin Wafer for teen/tween yoga program on 5/18/26 (LIF)		\$165.00	\$16,865.22
5/7/2026	Payment to 90-Second Newbery Film Festival NFP for 2026 sponsorship (LIF)		\$200.00	\$16,665.22
5/21/2026	Donation from Summit Federal Credit Union for summer reading	\$200.00		\$16,865.22
5/21/2026	Payment to Katherine Lynch for Music & Movement Groups on 2/21, 3/28, and 5/16/26 (LIF)		\$540.00	\$16,325.22
5/21/2026	Payment to Barnes & Noble for adult fiction books (Mary Ann Roesch memorial donation--see October 2025)		\$49.60	\$16,275.62
5/21/2026	Payment to Jennifer Kierecki for yoga storytime on 5/9/26 (LIF)		\$60.00	\$16,215.62
5/21/2026	Payment to Amazon Capital Services for Maker's Lab supplies (Gus Apai memorial donation)		\$111.49	\$16,104.13
5/29/2026	Interest	\$6.31		\$16,110.44

PUBLIC FUNDS MMDA *****2587

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
5/1/2026	Opening balance			\$6,961.48
5/29/2026	Interest	\$2.66		\$6,964.14

BULLET AID & LEGISLATIVE INITIATIVE FUNDS HELD IN *****9050

2021 BULLET AID

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
5/1/2026	Opening balance			\$469.06
	No transactions			\$469.06

LEGISLATIVE INITIATIVE FUNDING FOR LIBRARY PROGRAMS

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
5/1/2026	Opening balance			\$7,452.47
5/7/2026	Payment to Erin Wafer for teen/tween yoga program on 5/18/26		\$165.00	\$7,287.47
5/7/2026	Payment to 90-Second Newbery Film Festival NFP for 2026 sponsorship		\$200.00	\$7,087.47
5/21/2026	Payment to Katherine Lynch for Music & Movement Groups on 2/21, 3/28, and 5/16/26		\$540.00	\$6,547.47
5/21/2026	Payment to Jennifer Kierecki for yoga storytime on 5/9/26		\$60.00	\$6,487.47

Invoices for June 2026 check run

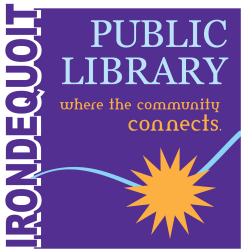
Vendor	Vendor no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Alliance Entertainment	14	PLS95122535	5/20/2026	Adult DVDs	540500	Library materials	\$404.08	
Alliance Entertainment	14	PLS95162406	5/22/2026	Video games	540500	Library materials	\$243.46	
Alliance Entertainment	14	PLS95356153	6/2/2026	Adult music CDs	540500	Library materials	\$139.95	
Alliance Entertainment	14	PLS95509745	6/10/2026	Adult DVDs	540500	Library materials	\$269.70	
Amazon	17	173X-GXND-MM4N	5/31/2026	Adult fiction books	540500	Library materials	\$46.17	
Amazon	17	1GXC-Y44C-LRNW	5/31/2026	Video games	540500	Library materials	\$209.94	
Amazon	17	1XTM-19R6-LFP7	5/31/2026	Adult fiction books	540500	Library materials	\$23.98	
Amazon	17	1LTQ-JRVF-LYCV	5/31/2026	J fiction & NF	540500	Library materials	\$38.97	
Amazon	17	1PRV-F3GH-V4RR	6/7/2026	Receipt paper	545700	Supplies, office	\$161.06	
Amazon	17	1CCV-HXTM-F6WW	6/9/2026	Coin wrappers	545700	Supplies, office	\$8.08	
Barnes & Noble	835	4742074	5/7/2026	YA books	540500	Library materials	\$267.74	
Barnes & Noble	835	4742931	5/10/2026	YA books	540500	Library materials	\$125.70	
Barnes & Noble	835	4745909	5/18/2026	YA books	540500	Library materials	\$27.98	
Barnes & Noble	835	4746508	5/20/2026	J fiction & NF	540500	Library materials	\$270.93	
Barnes & Noble	835	4747609	5/24/2026	Adult fiction books	540500	Library materials	\$15.19	
								Charged to town
Bluehost	37		6/10/2026	Domain registration	541200	Contracted services	\$133.14	credit card
Cengage Learning	96	999102817381	6/12/2026	Large print books	540500	Library materials	\$168.00	
Christine Simons	999999			"Greece: The Peloponnese Peninsula and Mykonos" travelogue on 5/28/26	A2907410-541202	ARPA	\$50.00	
Daniel Jones	139	IPL46	6/1/2026	"Tech Q&A" tech education program on 7/21/26	A2907410-541202	ARPA	\$120.00	
Elise O'Brian	999999		5/28/2026	Refund for lost and paid/found and returned book	420800	Library charges	\$25.00	
Elizabeth Bauld	840		6/9/2026	Sushi cooking program on 6/27/26	A2907410-541202	ARPA	\$245.00	
EnvisionWare	291	INV-US-81712	5/19/2026	Scan-to-fax service	540900	Computer software	\$75.00	
Erin Wafer	1548		6/12/2026	Adult yoga program on 7/13/26	A2907410-541202	ARPA	\$165.00	
Franz Weldgen	999999		4/28/2026	"Art, History of Comic Books and Illustration" artist lecture on 4/28/26	A2907410-541202	ARPA	\$150.00	
Fusion Digital	225	22557	6/2/2026	Meeting room AV system programming	540900	Computer software	\$730.00	
Ingram	396	96788348	5/22/2026	Adult fiction books	540500	Library materials	\$275.52	
Ingram	396	96805924	5/24/2026	Adult NF	540500	Library materials	\$444.70	
Ingram	396	96805925	5/24/2026	Adult fiction books	540500	Library materials	\$267.10	
Ingram	396	96929255	5/29/2026	Adult fiction books	540500	Library materials	\$232.39	
Ingram	396	96945584	5/31/2026	Adult fiction books	540500	Library materials	\$32.47	
Ingram	396	96945585	5/31/2026	Adult NF	540500	Library materials	\$423.83	
Ingram	396	96945586	5/31/2026	J fiction & NF	540500	Library materials	\$773.36	
Ingram	396	96990812	6/1/2026	YA books	540500	Library materials	\$703.60	
Ingram	396	96990813	6/1/2026	Adult fiction books	540500	Library materials	\$413.27	
Ingram	396	96990814	6/1/2026	J picture books	540500	Library materials	\$531.18	
Ingram	396	97069046	6/4/2026	Adult NF	540500	Library materials	\$544.64	
Ingram	396	97081431	6/4/2026	Credit memo for damaged book	540500	Library materials	-\$15.68	
Ingram	396	97137654	6/8/2026	Adult fiction books	540500	Library materials	\$178.40	
Ingram	396	97137655	6/8/2026	YA books	540500	Library materials	\$747.62	
Ingram	396	97137656	6/8/2026	Adult fiction books	540500	Library materials	\$100.24	
Ingram	396	97137657	6/8/2026	Adult NF	540500	Library materials	\$456.44	
Ingram	396	97206641	6/10/2026	Adult fiction books	540500	Library materials	\$132.15	
Ingram	396	97206642	6/10/2026	Adult fiction books	540500	Library materials	\$16.80	
Ingram	396	97206643	6/10/2026	Adult fiction books	540500	Library materials	\$164.87	
Ingram	396	97270919	6/14/2026	Adult fiction books	540500	Library materials	\$123.52	

Invoices for June 2026 check run

Vendor	Vendor no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Ingram	396	97270920	6/14/2026	Adult fiction books	540500	Library materials	\$297.48	
Ingram	396	97270921	6/14/2026	Adult NF	540500	Library materials	\$421.27	
Jennifer Sanfilippo	999999		5/27/2026	Death Café facilitation on 3/10 and 5/12/26	544080	Professional services, programming	\$150.00	
Kasia Pelepk	437	Library_2026_006	5/27/2026	Chair yoga series, 5/5 - 5/26/26	A2907410-541202	ARPA	\$260.00	
Law Office of Stephanie Adams, PLLC	5	11254	6/4/2026	Personnel policy consultation	544150	Professional services, legal	\$1,025.00	
Mark Sample	999999		5/1/2026	"1776: 250 Years of Independence" lecture on 7/16/26	A2907410-541202	ARPA	\$100.00	
Mark Sample	999999		5/1/2026	"Stories from the Civil War" lecture on 7/23/26	A2907410-541202	ARPA	\$100.00	
Monroe County Library System	523	13184	5/28/2026	MCLS cost share, Jan - June 2026	542510	MCLS cost share	\$38,738.53	
Off-Monroe Players	1503	1007	6/2/2026	Gilbert & Sullivan Revue on 6/2/26	544080	Professional services, programming	\$200.00	
OverDrive	564	01327CO26189375	6/2/2026	Adult ebooks	540500	Library materials	\$1,787.67	
Playaway Products	269	535551	5/28/2026	J audiobooks	540500	Library materials	\$124.95	
Playaway Products	269	536295	6/3/2026	Adult audiobooks	540500	Library materials	\$204.72	
Rie Maywar	999999		5/28/2026	Matcha Tea Tasting & History program on 5/28/26	A2907410-541202	ARPA	\$672.00	
Sharon Herzog	999999		6/3/2026	Refund for lost and paid/found and returned book	420800	Library charges	\$50.00	
Springshare LLC	682	26-R3515	6/10/2026	LibCal subscription renewal, July 2026 - June 2027	540900	Computer software	\$1,923.00	\$961.50 to 2026, \$961.50 to 2027
Springshare LLC	682	26-R3517	6/10/2026	LibGuides subscription renewal, July 2026 - June 2027	540900	Computer software	\$1,911.00	\$955.50 to 2026, \$955.50 to 2027
Springshare LLC	682	26-R3516	6/10/2026	LibStaffer subscription renewal, July 2026 - June 2027	540900	Computer software	\$1,218.00	\$609 to 2026, \$609 to 2027
Staples	684	6064046661	5/19/2026	Copier paper, badge holders	545700	Supplies, office	\$74.75	
Staples	684	6064344986	5/23/2026	Cardstock, disinfectant wipes	545700	Supplies, office	\$51.26	
Staples	684	6065704138	6/5/2026	Storage bags, tissues, whiteboard cleaner	545700	Supplies, office	\$135.59	
Stephen Wehner	999999			"From Creative Director to Classroom: What the Design Industry Taught Me" artist lecture on 5/26/26	A2907410-541202	ARPA	\$150.00	
T-Mobile	211		5/27/2026	Wifi hotspots data 4/27 - 5/26/26	541200	Contracted services	\$57.40	
Total							\$60,313.11	

Vendor	Total
Alliance Entertainment	\$1,057.19
Amazon	\$488.20
Barnes & Noble	\$707.54
Bluehost	\$133.14
Cengage Learning	\$168.00
Christine Simons	\$50.00
Daniel Jones	\$120.00
Elise O'Brian	\$25.00
Elizabeth Bauld	\$245.00
EnvisionWare	\$75.00
Erin Wafer	\$165.00
Franz Weldgen	\$150.00
Fusion Digital	\$730.00
Ingram	\$7,265.17
Jennifer Sanfilippo	\$150.00
Kasia Pelepko	\$260.00
Law Office of Stephanie Adams, PLLC	\$1,025.00
Mark Sample	\$200.00
Monroe County Library System	\$38,738.53
Off-Monroe Players	\$200.00
OverDrive	\$1,787.67
Playaway Products	\$329.67
Rie Maywar	\$672.00
Sharon Herzog	\$50.00
Springshare LLC	\$5,052.00
Staples	\$261.60
Stephen Wehner	\$150.00
T-Mobile	\$57.40
Grand Total	\$60,313.11

Account description	Total
420800	\$75.00
Library charges	\$75.00
540500	\$11,634.30
Library materials	\$11,634.30
540900	\$5,857.00
Computer software	\$5,857.00
541200	\$190.54
Contracted services	\$190.54
544080	\$350.00
Professional services, programming	\$350.00
545700	\$430.74
Supplies, office	\$430.74
542510	\$38,738.53
MCLS cost share	\$38,738.53
544150	\$1,025.00
Professional services, legal	\$1,025.00
A2907410-541202	\$2,012.00
ARPA	\$2,012.00
Grand Total	\$60,313.11



Irondequoit Public Library

Director Report

June 16, 2026

Note: New and updated items are denoted with highlighted text. Items that are unchanged from the Mid-Month Update are not highlighted.

1. Irondequoit Public Library

Summer Reading 2026

Our summer reading program will launch on June 22nd and run through August 21. This year the library has setup a website that gathers in one place the promotional video that was shared in this report last month, instructions, prizes, programs, and recommended reads.

The theme this year is “The Science of Summer,” and our programming lineup will skew towards STEM related programs.

Summer Reading 2026 is sponsored by the Friends of the Irondequoit Public Library and Summit Federal Credit Union.

America 250

I have attached a graphic listing the upcoming programs that have been arranged in recognition of the 250th anniversary of the signing of the Declaration of Independence. These programs were coordinated by Emily Forbes.

Patron Survey

As discussed at the Library Board retreat in January, and at subsequent Community Engagement Committee meetings, Morgan Callari and Emily Forbes are preparing a draft survey on patron confidence and library usage.

The survey will feature 3 - 5 questions that establish the patron's background and demographics and 7 - 10 questions that are related to how our patrons use the library. The survey will focus on three categories of library usage: collections, programs, and services. Responses will be gauged using a liker scale and the survey will be short enough that people can complete it in about 5 minutes.

The anticipated outcomes will be to gather data to allow the staff and I to better align staff time and efforts with patron usage, potentially change how library offerings are promoted online and through print publicity, prioritize the creation of subsequent surveys offering a deeper analysis on how our collections, programs, and services are being used.

Kite Craft Program with Lydia Boddie-Rice

Artist Lydia Boddie-Rice will be joining us to lead an all ages kite craft program that will build upon the success of the kite exhibition in our atrium. On June 29th the community will be invited to create a photo collage kite similar to the ones on display in the library.

East Irondequoit Central School District - 8th Grade Graduation Picnic

The youth services staff will be attending the East Irondequoit Schools 8th grade graduation picnic on June 24th to promote the summer reading program to the anticipated audience of 120 people.

1839 Maker's Lab Update

Adriana Schubmehl reports that the 1839 Maker's Lab is adding "two Knitting Kits and a Metal Detector Kit. The Knitting Kits have various sizes of knitting needles and knitting accessories, a book on learning to knit, and a resource guide with a booklist and links to more information. The Metal Detector Kit includes a trowel for unearthing buried treasure, a how-to book, and a resource guide. In the back of the resource guide there's also a log so patrons can share their finds."

Staff Recognition

I want to recognize the library staff who went above and beyond in assisting an unhoused library user who was also experiencing a mental health crisis.

Marijean Weld, Matt Krueger, Nora Pelish, and another staff member who wished to remain unnamed worked with an unhoused woman over the course of about two weeks, helping her identify community resources related to emergency housing. Ultimately, a staff member used a personal relationship to get support from the Director of Social Work at the House of Mercy. The Director of Social Work personally came to the Irondequoit Public Library to meet with the unhoused library patron, enabling her to make use of the services available through the House of Mercy.

This experience opened a line of communication between myself and the House of Mercy Director of Social Work. We discussed the possibility of having staff training on resources for unhoused individuals, and outreach events with House of Mercy related to funding they have available to address homelessness in the suburbs.

Pride Month

In recognition of Pride month, the library has coordinated programs including *Community Pop-Up Pride Rock Painting with Queer Handmade Rochester*, *Defining LGBTQIA+*, *Maker Monday: Boho Rainbow Keychain*, and a Pride themed story time to coincide with the Pride themed farmer's market coordinated by Irondequoit Rec. There are also Pride themed displays setup throughout the library.

Library Policy Development

Conflict of Interest Policy & Whistleblower Protection Policy

I anticipate bringing copies of a *Conflict of Interest Policy* and *Whistleblower Protection Policy* to an upcoming People & Planning Committee meeting for discussion, and then to the July Library Board meeting for discussion and approval from the full Library Board. I listed completing these policies as a goal for 2026. These policies will be based on the boiler plate template provided to public library by New York State.

Staff Usage of AI Policy

The Monroe County Library System is convening a group of library staff from across the county to draft a list of best practices related to AI usage in public libraries and language that can be used in AI related policies. I have nominated Adriana Schubmehl and John Scalzo to participate in this group with an eye to using the output to inform AI practices and policies at Irondequoit Public Library. In the mean time, in order to protect user privacy, I have issued a

	Previous Computer Count	New Computer Count
Computer Lab	27	16
Teen Library	8	4
Quiet Study Room	2	2
Catalog	2	2

memo to library staff indicating that they should not be uploading patron records or borrowing information to any AI platform.

2. Town of Irondequoit

Security Camera System

The Town of Irondequoit is considering incorporating additional cameras into its security camera system. Town safety officer Keith Kaiser asked if there are places in the library that we would want additional cameras to be installed. I have sent him a list of areas that the staff and I feel might benefit from new or additional cameras, which includes areas that do not presently have robust camera coverage.

FOIL Training

The Town of Irondequoit has coordinated training for department heads and key staff on how to respond to a Freedom of Information Law request. Myself, Nora, and Matt attended the training, which was presented by the Town Attorney, on June 4th.

Over the last 14 years as a Library Director, I have received an average of about one FOIL request every 2.5 years. In every instance, I have conferred with either the Town Attorney or an attorney the library contracts with to confirm the legitimacy of the FOIL request before releasing information.

3. Facilities Report

Computer Lab Updates

New Public PCs

Over the last two weeks the Town of Irondequoit IT Director has been replacing the public PCs in our computer lab. As previously discussed, the outgoing public PCs were too old to run a version of Windows that Microsoft still supports with security patches and updates, and needed to be replaced this year.

In order to save money prior to what promises to be a difficult budget in 2027, I reduced the number of public PCs from 39 to 25. This change is based on our records of actual usage. For instance, in the last two years we have never had more than 16 users in the computer lab

at the same time. Consequently, I do not expect this change other have any impact on wait times or public access to computers whatsoever.

Faxing Service Changes

The company that provides our print release, scanning, and faxing station has instituted a new monthly fee of \$25 for continued use of the faxing portion of the equipment. The company is also introducing a fee of \$0.25 per page transmitted after the first 250 pages which are free. These fees would add at least \$300 in additional expenses to the library annually.

Due to the high volume of faxes people send, the library also has a traditional, stand-alone fax machine available for public use.

After reviewing the fax usage statistics for both fax machines, I have decided to disable the faxing portion of the print release station and direct all faxes to the stand alone machine. This change is being made with an eye towards the 2027 budget, and is being instituted reduce expenses ahead of what promises to be a tight budget next year.

If this change results in unacceptably long wait times for people sending faxes, I will explore adding a second stand-alone machine. These machines are available for the one time expense of \$150 - \$250.

4. Monroe County Library System

Library Aid in NYS Budget

New York State has passed the 2026-2027 budget which includes \$106.39 million in aid for public libraries. This is a slight bump of \$70,000 over the previous budget figure of \$106.32 million. Construction aid for libraries has been held flat at \$44 million. I have included a thank you letter to advocates from Emily Clasper, Director of the Monroe County Library System as an item of information. Personnel Report

A personnel update has been included with the Director Report.

5. Financial Report & Vouchers

Stephanie will send copies of the vouchers to the Library Board in advance of the meeting.

6. Items of Information

1. *Celebrate America 250 with IPL*
2. *Lydia Boddie-Rice - Your Story Kite*
3. *NYS Budget Thank You 2026*

Irondequoit Public Library
Statistical Report to the Library Board
June 2026

Report	Reference		Library Visits		Number of Programs		Program Attendance		Internet Usage		Circulation		Maker's Lab Usage		Maker's Lab Circulation	
Year	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
January	5,400	5,152	13,711	13,261	79	82	1,274	1,033	1,197	2,305	40,310	39,079	81	113	11	24
February	5,047	5,371	13,692	14,002	79	92	1,739	1,458	1,344	1,177	37,666	36,937	41	69	5	23
March	4,933	5,841	16,933	16,060	96	95	1,625	1,610	1,361	1,416	41,970	41,885	42	109	14	38
April	4,733	5,524	15,365	15,368	91	95	1,931	2,011	1,302	1,375	39,851	40,959	25	117	21	26
May	4,357	5,097	17,582	13,419	70	107	1,308	1,635	1,106	1,265	39,038	37,738	13	95	20	24
June	4,890		11,621		80		1,148		1,106		40,725		71		15	
July	4,974		15,170		80		1,439		1,310		43,663		43		22	
August	5,172		14,328		184		948		1,265		42,108		44		21	
September	5,026		13,615		69		1,279		1,348		38,833		57		24	
October	5,513		15,542		82		1,391		1,330		40,589		96		16	
November	4,346		11,927		81		1,120		1,036		37,470		42		21	
December	4,598		12,008		85		1,220		1,013		37,004		136		21	
Total	58,989	26,985	171,494	72,110	1,076	471	16,422	7,747	14,718	7,538	479,227	196,598	691	503	211	135
YTD Average	4,916	5,397	14,291	14,422	90	94	1,369	1,549	1,227	1,508	39,936	39,320	58	101	18	27

Items of Information

Celebrate America 250 with IPL

CELEBRATE AMERICA 250 WITH IPL

6/25

THURS
7 PM

PATHWAYS OF RESISTANCE

THE UNDERGROUND RAILROAD
WITH THE ERIE CANAL MUSEUM

7/2

THURS
6 PM

NERF 1776

7/13

MON
6 PM

VOICE THE CONSTITUTION

A CELEBRATION EVENT

7/16

THURS
7 PM

THE YEAR 1776

WITH MARK SAMPLE

7/21

TUES
6:30 PM

THE HISTORY OF THE EMPTY CLOSET

WITH GERRY SZYMANSKI

7/23

THURS
7 PM

CIVIL WAR STORIES

WITH MARK SAMPLE

7/25

SAT
10:30 AM

ACROSS THE CANAL

NYS HISTORY WITH THE ERIE
CANAL MUSEUM

Lydia Boddie-Rice - Your Story Kite

Lydia Boddie-Rice and IPL Present

YOUR STORY KITE

June
29

3:30 pm- 5:00 pm
Room 115
All ages
Registration Required

Join award-winning artist and author Lydia Boddie-Rice for a viewing of *Rising on the Wind: The Messengers*, an animated short film inspired by her artwork and storytelling.

Then create your own collaged kite and let your voice soar!

Bring a photo of yourself or a loved one to add a personal touch to your project. Books will be available for purchase, with proceeds benefiting the Friends of the Library.

We hope you'll join us for this inspiring community art event!



NYS Budget Thank You 2026



Monroe County Library System

www.libraryweb.org

115 South Avenue | Rochester | New York | 14604

Emily Clasper, Director | emily.clasper@libraryweb.org | 585-428-8046

June 1, 2026

Dear Library Advocate,

On behalf of the Rochester Public Library and Monroe County Library System, I would like to extend my thanks for your efforts to advocate for an increase in library funding during this year's New York State budget process.

Last week, New York State approved its final budget for the coming year. While we had hoped to see meaningful increases in library funding, the final budget largely maintained current funding levels. Operating Aid was set at \$106.395 million, an increase of just \$70,000 statewide over last year, while Construction Aid remained flat at \$44 million.

Although these figures fall short of what is needed to keep pace with rising costs and growing demand for services, we are grateful that deeper reductions were avoided. In a challenging fiscal environment, maintaining support for libraries is a testament to the efforts of advocates like you and the continued commitment of our local state delegation.

We would also like to extend our sincere appreciation to our local legislators, who have consistently recognized the importance of libraries and have been strong partners in supporting our work. Their engagement and advocacy continue to make a difference for libraries throughout our region.

Advocacy is a long-term effort, and every conversation, email, meeting, phone call, and public show of support helps build momentum. While this year's results were modest, the relationships strengthened and awareness raised through these actions will help position us for greater success in the future.

Thank you again for standing with libraries. Your support helps ensure that libraries remain welcoming, accessible, and vital community institutions for everyone. We look forward to continuing this work together and making even greater strides in the year ahead.

Sincerely,

Emily E. Clasper
Director
Rochester Public Library & Monroe County Library System