

Irondequoit Public Library Board of Trustees

Monthly meeting

Minutes of July 15, 2026

Call meeting to order: 6:32 pm.

Present: Susan Kramarsky, president; Patricia Gogniat, vice president (via Zoom); Rachel Snyder, treasurer; Erin Dougherty and Sarah Yannello, co-secretaries; Michael Huntone and Nick Zinni, trustees at large.

Guests: Greg Benoit, library director; Ann Cunningham, town board liaison; Stephanie Schubmehl, library bookkeeper.

Absent: Meaghan de Chateaufieux and Nick Robertson, trustees at large.

Mission moment: Ms. Dougherty had a great experience creating custom wedding favors on the Glowforge with library assistant Sarah Knight.

Attendance: Multiple board members have conflicts on August 19, the date originally scheduled for the next month's meeting. A scheduling poll will go out with alternate dates.

Approval of minutes: Minutes of June 16, 2026 approved. Ms. Kramarsky thanked Ms. Gogniat for leading last month's meeting.

Policy review

- Draft conflict of interest and whistleblower policies were shared with the board ahead of tonight's meeting (see director's report).
- Motion to approve Irondequoit Public Library Conflict of Interest Policy as submitted. Seconded. Motion carried.
- Motion to approve Irondequoit Public Library Whistleblower Protection Policy as submitted. Seconded. Motion carried.
- In response to a question from Ms. Kramarsky, Mr. Benoit indicated that a review of the American Library Association Librarians' and Library Workers' Bill of Rights would be added to the agenda for next month's meeting.

Public forum: None.

Correspondence: None.

Town board liaison report

- Thanks to the library and recreation department for bringing the Whalemobile to Irondequoit!
- Despite extreme weather, the town's July 4 parade was able to proceed and a good time was had by all at the festival.
- The Department of Public Works is busy with storm cleanup, tree removal, and paving.
- The town has issued an RFP for grant writing, and after reviewing submissions the RFP committee is due to present its recommendations to the town board.
- Ms. Cunningham attended the first meeting of the local planning committee for New York Forward, tasked with identifying projects to develop the Hudson-Cooper-Titus area using \$4.5 million in grant money from the state. All meetings are open to the public.
- A crosswalk and improved signage will be installed on Cooper Road near the Bristol Tot Lot in response to a request from a constituent, and the town portion of funding for a pedestrian alert system on Thomas Avenue has been approved.
- Lifespan will fund a part-time coordinator position to extend its volunteer transportation program to Irondequoit. When the program is underway, older adults will be able to request transportation for a suggested donation of \$5 within Irondequoit or \$10 within Monroe County.
- The town's six-month moratorium on door-to-door sales permits has raised awareness of companies operating in the area without authorization. Ms. Cunningham herself was recently visited after 9 pm by a representative from a pest control company who was unable to produce a permit when asked for one.

Student representative report: No student representative for this meeting. Student rep Winnie Jiang will share a written report with Ms. Yannello ahead of the August meeting.

Staff liaison report

- No staff liaison for this meeting.
- Summer reading is fully underway and participation has been strong this year. The new gumball machine for children's summer reading prizes is proving to be a hit.
- Mr. Huntone reported that he redeemed his first prize and was thrilled to get a copy of *Dungeon Crawler Carl* from the "Blind Date with a Book" selections.

Foundation report

- New signage and a plaque commemorating Len Messineo have been installed in the renovated children's library.
- Ms. Gogniat will speak on behalf of the library board at an opening ceremony for the children's library on July 22. Any board members available are encouraged to attend.
- See finance committee below for upcoming funding request.

Friends report

- The Friends are holding a book swap fundraiser at Genrich's on July 22. Registration is already full.
- See director's report for popup arcade and pizzeria fundraiser on August 7 – 8.

Finance committee, financial report, invoices

Financial report

- Revenue: Defer to next meeting as complete June revenue has yet to be posted in Munis; cash receipts and financial summary will be updated. The library bookstore is averaging over \$4,000 per month in sales.
- Expenses: With 50 percent of the year elapsed as of the end of June, the library had spent 45.9 percent of budget for salaries, 33.5 percent for library materials, 47.1 percent for services and supplies, and 53.4 percent overall.

Invoices

- Invoices of note
 - Operating budget: #000626, Flower City Arts Center: August 3 – 6 teen film editing course; #11311, Law Office of Stephanie Adams: Finance and personnel policy consultation; #13198, Monroe County Library System: 2026 VIP passes; #13228, Monroe County Library System: UMS collection agency billing for November 2025 – April 2026.

- Trustee account funds: #60098, Interpretek: ASL interpretation for babytime on 6/8/26.
- Invoices using funds from the trustee account (using legislative initiative funding/bullet aid or directed donations) will now be approved by the library board before payment and are included in the “July 2026 trustee account approvals” subfolder. See “7-15-26 trustee account approvals” spreadsheet for breakdown.
- Motion to approve all invoices in the “Invoices for July 2026 check run” spreadsheet for payment from the library operating budget. Seconded. Motion carried.
- Motion to approve all invoices in the “July 2026 trustee account approvals” spreadsheet for payment from the trustee account. Seconded. Motion carried.

Finance committee

- Mr. Benoit and Ms. Schubmehl met with Cody Dizmang from the town comptroller’s office to discuss Munis access and implementation of the new library budget communication checklist. The checklist should be ready for use in time for the August library board meeting.
- A breakdown of year-to-date maintenance expenditures was shared with board members.
- Mr. Benoit will be requesting funding from the Foundation for live or screen-based ASL interpretation for library programs, as remaining bullet aid funds are now exhausted. He envisions an ASL interpretation portal integrated into the library website, allowing program participants request interpretation and indicate a preference for an in-person interpreter or live captioning.
- In response to a question from Ms. Snyder, Mr. Benoit indicated that the status of the library SAMS grant would be discussed at an upcoming meeting with Ms. Kramarsky, Ms. Snyder, and the town comptroller.

Director’s report: See attached. Mr. Benoit noted that this month’s meeting room statistics report was prepared by Kristy Ramirez, who will be replacing Synn Lymn McLaughlin when she retires at the end of the month. He also congratulated library assistant Shawnda Urie on receiving a scholarship to attend the national Association for Library Service to Children conference in Buffalo this fall.

Other committee updates: See agenda.

Adjournment: Meeting adjourned at 7:24 pm.

Respectfully submitted by,
Stephanie Schubmehl
For co-secretaries Erin Dougherty and Sarah Yannello

Irondequoit Public Library Board of Trustees

JULY 2026 MEETING AGENDA



Wednesday, July 15, 2026 at the Irondequoit Public Library at 6:30 PM

CALL MEETING TO ORDER

ROLL CALL AND ATTENDANCE

- Next meeting scheduled for Wednesday, August 19 at 6:30 PM

IPL MISSION MOMENT

- Maker's Lab, Glowforge - ED

NEW IPL BUSINESS

APPROVAL OF MINUTES

- VOTE: Approval of June Meeting Minutes
- VOTE: Draft IPL Policies

PUBLIC FORUM

- 3 minutes per person
- Please note: Public input is scheduled for one half hour at the beginning of each meeting. All speakers may sign up to speak until the commencement of the meeting; and shall be given up to three minutes to speak. Rules of decorum are available under the IPL Public Input Policy

IPL COMMITTEE UPDATES - see next page for updates and overview summaries

IPL REPORTS

- Town Board Liaison
- Student Representative
- Team Liaison
- IPL Foundation
- IPL Friends
- Long Range Plan
- Finance
 - Financial Report - GB/SS
 - Voucher Report - GB/SS
 - VOTE: Approve June Vouchers

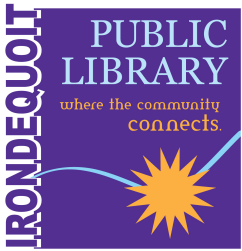
DIRECTOR SUPPORT AND REPORT

UNFINISHED IPL BUSINESS

EXECUTIVE SESSION (IF NEEDED)

IPL COMMITTEE UPDATES

- Executive Committee
 - No June meeting
- Finance Committee
- People & Planning Committee
 - No June meeting
 - **Continuing Action Items**
 - Find out if Town has longevity built into its personnel policy
 - Find out if the Town has schedule flexibility built into its personnel policy
 - Provide Cole with updated Holiday schedule, discuss/get feedback - nuance of holiday pay schedule/hours
- Community Engagement Committee



Irondequoit Public Library

Director Report

July 15, 2026

1. Irondequoit Public Library

Conflict of Interest Policy & Whistleblower Protection Policy

Last month I sent copies of the *Conflict of Interest Policy* and *Whistleblower Protection Policy* to the Library Board's People & Planning Committee for review. These policies are based on the boiler plate templates that were provided to public libraries in New York State. I am requesting that the Library Board approve these policies, which were highlighted as a goal for 2026 during my annual review last year.

Copies of these policies have been included in the Director Report.

Friends of the Irondequoit Public Library Pop-Up Arcade Fundraiser

The Friends of the Irondequoit Public Library have finalized the vendors and bands for the Friday, August 7th *Pop-Up Arcade & Pizzeria Fundraiser* and the *Family Video Game Day* that will take place on Saturday, August 8th. The Friends of the Irondequoit Public Library will be selling tickets online at bit.ly/ipl-arcade.

A copy of the poster promoting the event has been included as an item of information.

July 22 - Children's Library Grand Opening & Women in STEAM Storytime

On Wednesday, July 22nd at 2:30 PM the Irondequoit Public Library will host a *Women in STEAM Storytime*. This event will also serve as the public grand re-opening for the children's library, and a hands-on activities hosted by the Rochester Museum and Science Center will take place in our meeting rooms immediately after.

You are invited to attend. This will be an excellent opportunity to interact with and thank our local and state level elected officials who helped with aspects of the children's library renovation project.

Whalemobile

Last Tuesday the Irondequoit Public Library and Irondequoit Rec hosted our jointly planned and promoted Whalemobile visit. The feedback from parents and children was universally positive. Thank you to Sarah Knight for identifying this opportunity, Rheanna Barney, Kristy Ramirez and Shawnda Urie for helping on the day of the event, Irondequoit Rec for being a reliable and enthusiastic partner, and to our Town Board for approving the use of ARPA funds for the event.

Once we receive the pictures that Irondequoit Rec staff took, we will combine them with our pictures and make a retrospective video montage highlighting the event.

I have included pictures of the event to give you an idea of what it was like to be there.

2. Town of Irondequoit

Partial Preliminary Draft of 2027 Budget

Stephanie Schubmehl and I have prepared a partial preliminary 2027 personnel, operating, and revenue budget. This draft budget was made in collaboration with the library staff who purchase materials, supplies and software licenses. Reductions and increases in individual budget lines are based on current usage trends. Every effort was made to reduce or hold flat costs.

This draft represents only the budget lines and figures that the library is responsible for determining. It accounts for all known and estimated cost increases from vendors that the library has direct dealings with, but does not include utilities, copier related leasing/usage costs, maintenance related costs, debt financing costs, and utilities. The employee benefits are a rough estimate based on 2026 rates, and the actual figure is expected to be higher.

This draft will be revised as the budget line figures determined by our town government partners come into focus, and based on feedback from the Library Board and town stakeholders.

3. Facilities Report

Unused Construction Grant Funds

I have completed the Construction Project Amendment Request form that will enable the library to apply the balance of unspent construction grant funds on the installation of additional LED lighting in the children's library. This savings occurred because the Irondequoit Dept. of Public Works constructed the stage instead of the contractor we initially anticipated working with, resulting in a surplus of \$12,317.03.

The form has been reviewed by my contact the the New York State Education Department, and the preliminary assessment is that the form and changes are suitable and can move forward once an acceptable quote is obtained. I will work with Erin Magee to obtain a quote from the electrician she helped us find for the initial work.

A copy of the form has been included with the Director Report as an item of information.

4. Monroe County Library System

Online Catalog RFP Update

The Monroe County Library System has received six proposals from vendors that sell library catalog software, or integrated library systems (usually abbreviated as ILS). The early consensus is that these are all good options with reasonable pricing. These proposals are being reviewed by the ILS Committee who will then schedule product demonstrations for library staff to attend. I have volunteered Irondequoit Public Library as a site for some of the library staff product demonstrations.

A new ILS will have a major impact on our users. It is how most users find physical library materials available in the Monroe County Library System. The last major update to our current ILS, CARL, was about 12 years ago, and is in desperate need of replacing.

5. Personnel Report

There are no personnel changes to report at the July Library Board meeting.

6. Financial Report & Vouchers

Stephanie will send copies of the vouchers to the Library Board in advance of the meeting.

7. Items of Information

1. *Conflict of Interest Policy*
2. *Whistleblower Protection Policy*
3. *Pop-Up Arcade & Pizzeria/Family Video Game Day*
4. *Whalemobile Program Pictures*
5. *Partial Preliminary Draft 2027 Library Budget*
6. *NYS Construction Project Amendment Request From*
7. *Meeting Room Report - June 2026*

Irondequoit Public Library
Statistical Report to the Library Board
July 2026

Report	Reference		Library Visits		Number of Programs		Program Attendance		Internet Usage		Circulation		Maker's Lab Usage		Maker's Lab Circulation	
Year	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
January	5,400	5,152	13,711	13,261	79	82	1,274	1,033	1,197	2,305	40,310	39,079	81	113	11	24
February	5,047	5,371	13,692	14,002	79	92	1,739	1,458	1,344	1,177	37,666	36,937	41	69	5	23
March	4,933	5,841	16,933	16,060	96	95	1,625	1,610	1,361	1,416	41,970	41,885	42	109	14	38
April	4,733	5,524	15,365	15,368	91	95	1,931	2,011	1,302	1,375	39,851	40,959	25	117	21	26
May	4,357	5,097	17,582	13,419	70	107	1,308	1,635	1,106	1,265	39,038	37,738	13	95	20	24
June	4,890	6,328	18,313	14,457	80	84	1,148	1,443	1,106	1,383	40,725	40,151	71	111	15	27
July	4,974		15,170		80		1,439		1,310		43,663		43		22	
August	5,172		14,328		184		948		1,265		42,108		44		21	
September	5,026		13,615		69		1,279		1,348		38,833		57		24	
October	5,513		15,542		82		1,391		1,330		40,589		96		16	
November	4,346		11,927		81		1,120		1,036		37,470		42		21	
December	4,598		12,008		85		1,220		1,013		37,004		136		21	
Total	58,989	33,313	178,186	86,567	1,076	555	16,422	9,190	14,718	8,921	479,227	236,749	691	614	211	162
YTD Average	4,916	5,552	14,849	14,428	90	93	1,369	1,532	1,227	1,487	39,936	39,458	58	102	18	27

Items of Information

Conflict of Interest Policy

Irondequoit Public Library
Conflict of Interest Policy

The Irondequoit Public Library Board of Trustee believes that it is fundamentally important that the public perceives that all policies and decisions of the Board are fairly and impartially determined, and that the financial interests of the members of the Board do not conflict with the public trust. To that end, the Board has adopted the following policy:

- A Trustee shall not participate, directly or indirectly, in the making of any contract on behalf of the library for goods or services in which he or she is financially interested either as an employee, partner, or principal, or has any ownership interest in the entity, except for the services for which a Trustee is specifically retained. Nor shall a Trustee participate in any decision or recommendation involving the library where such persons shall have a direct or indirect financial interest.
- Any Trustee aware of a personal conflict of interest regarding a matter coming before the Board shall bring this to the attention of the Board. The President of the Board shall rule as to whether the declaration constitutes a conflict. If a conflict exists, the Trustee shall not vote on the matter and shall excuse him/herself from any discussion regarding the matter by leaving the room and shall not be counted in determining the quorum if that has not already been established for the meeting. These points shall be recorded in the minutes of such meetings.
- When a Board member perceives that another Trustee has a conflict of interest that has not been declared, the Board member may request the President to rule.
- In the event that the President has a conflict or perceived conflict, the Vice-President will fulfill the role of investigating and ruling on the conflict.

The Board, in accordance with this policy and applicable law, shall deal with any conflict of interest brought to the attention of the Board.

Whistleblower Protection Policy

Irondequoit Public Library

Whistleblower Protection Policy

Purpose

The Irondequoit Public Library will maintain a workplace that respects and protects the rights of the Director, Trustees, and employees to report improper activities such as violation of laws, abuse of authority creating danger to health or safety, or material waste of resources.

Guidelines

- The privacy and reputation of the employee making the allegation shall at all times be protected and respected. There will be no punishment or retaliation for reporting circumstances described in this policy.

- It is the responsibility of all Board of Trustees members, employees, and volunteers to report concerns about violations or suspected violations of law or regulations that govern library operations.

Procedure

- An employee who knows or believes that there has been a violation of laws, abuse of authority creating danger to health or safety, or material waste of the library's resources should contact the Library Director in person or in writing.

- If the alleged wrongdoing concerns the Library Director, then the employee should contact the President of the Board of Trustees of the Irondequoit Public Library in person or in writing.

- The person receiving this type of information shall make a written record of all such reports and perform or facilitate an investigation of all credible allegations.

Pop-Up Arcade & Pizzeria/Family Video Game Day

The Friends of the Irondequoit Public Library present

FRIDAY, AUGUST 7

POP-UP ARCADE & PIZZERIA

\$10 (OR PAY WHAT YOU CAN) | 7:00 - 9:30 PM

LIVE MUSIC BY:

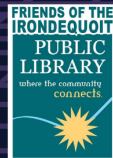
SHY TOOTH, FUZZROD & THE OFFBEATS

AND OFFERINGS FROM THESE LOCAL VENDORS:

**Flour Pail Kids | The Vintage Aesthetic | Pixel Perfect
Laurel Forest | Lucky Frog | Nutmegs Baked Goods
Love Fern Lemonade | Legacy Junk Designs Ltd.**

**FREE ARCADE GAMES
FOOD FROM PIZZA WIZARD FOR SALE ON SITE**

**ALL PROCEEDS WILL BENEFIT
THE FRIENDS OF THE IRONDEQUOIT PUBLIC LIBRARY**



SATURDAY, AUGUST 8

FAMILY VIDEO GAME DAY

FREE ADMISSION | 10:00 - 1:00 PM

EVENT INCLUDES:

FREE ARCADE RETRO VIDEO GAMES FAMILY FUN

PLAY CLASSIC VIDEO GAMES ON THESE SYSTEMS:

**NINTENDO ENTERTAINMENT SYSTEM
SUPER NINTENDO
SEGA GENESIS**

Irondequoit Public Library | 1290 Titus Ave. | Rochester, NY 14617

Whalemobile Program Pictures



Partial Preliminary Draft 2027 Library Budget

Summary	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % Change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
Salaries	\$ 1,224,192.00	\$ 1,187,531.92	\$ 1,279,720.55	4.54%	\$ 485,401.93	\$ 1,323,442.01	3.42%	\$ 43,721.46
Employee Benefits	\$ 507,914.00	\$ 552,463.39	\$ 565,685.00	11.37%	\$ 214,604.76	\$ 629,139.71	11.22%	\$ 63,454.71
Library Materials	\$ 180,000.00	\$ 182,361.60	\$ 164,029.00	-8.87%	\$ 48,632.68	\$ 164,029.00	0.00%	\$ -
Operating minus materials	\$ 376,375.00	\$ 436,369.96	\$ 411,469.00	9.32%	\$ 129,930.69	\$ 149,027.27	-63.78%	\$ (262,441.73)
Financing	\$ 623,800.00	\$ 623,800.00	\$ 621,650.00	-0.34%	\$ 492,625.00	\$ -	-100.00%	\$ (621,650.00)
Capital Expenses	\$ 59,002.00	\$ 47,149.99	\$ 63,050.36		\$ 86,524.21	\$ -		\$ (63,050.36)
Total Expenses	\$ 2,971,283.00	\$ 3,029,676.86	\$ 3,105,603.91	4.52%	\$ 1,457,719.27	\$ 2,265,637.99	-27.05%	\$ (839,965.92)
Library Income	\$ 118,860.00	\$ 125,756.45	\$ 106,187.00	-10.66%	\$ 44,793.40	\$ 109,800.00	3.40%	\$ 3,613.00
From Fund Balance					\$ -			\$ -
Tax Levy	\$ 2,793,421.00	\$ 2,793,421.00	\$ 2,937,894.00	5.17%	\$ 2,937,894.00	\$ 2,155,837.99	-26.62%	\$ (782,056.01)
Total Revenue	\$ 2,912,281.00	\$ 2,919,177.45	\$ 3,044,081.00	4.53%	\$ 2,982,687.40	\$ 2,265,637.99	-25.57%	\$ (778,443.01)

Personnel Budget	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
Professional								
L005-L5741000-510000-7410 Full-time	\$ 462,875.00	\$ 452,368.89	\$ 530,488.84	14.61%	\$ 197,090.03	\$ 549,055.95	3.50%	\$ 18,567.11
L005-L5741000-510200-7410 Part-time	\$ 71,439.00	\$ 63,285.49	\$ 57,577.00	-19.40%	\$ 9,830.15	\$ 59,589.93	3.50%	\$ 2,012.93
L005-L5741000-510009 Full-time Longevity	\$ 5,850.00	\$ 5,850.00	\$ 5,950.00	1.71%		\$ 5,300.00	-10.92%	\$ (650.00)
Clerical								
L005-L5741000-510000-7415 Full-time	\$ 294,535.00	\$ 290,372.15	\$ 258,954.76	-12.08%	\$ 111,179.44	\$ 268,018.18	3.50%	\$ 9,063.42
L005-L5741000-510200-7415 Part-time	\$ 312,550.00	\$ 312,549.60	\$ 339,368.00	8.58%	\$ 140,665.84	\$ 351,238.37	3.50%	\$ 11,870.37
Pages								
L005-L5741000-510200-7420	\$ 55,318.00	\$ 50,822.91	\$ 69,381.95	25.42%	\$ 19,723.52	\$ 71,810.31	3.50%	\$ 2,428.36
Full-time overtime (Sundays)								
L005-L5741000-510002	\$ 14,997.00	\$ 9,283.00	\$ 15,000.00	0.02%	\$ 5,643.77	\$ 15,429.27	2.86%	\$ 429.27
Misc								
L005-L5741000-510025 Hospitalization Reimbursement	\$ 6,628.00	\$ 2,999.88	\$ 3,000.00	-54.74%	\$ 1,269.18	\$ 3,000.00	0.00%	\$ -
Total Salaries	\$ 1,224,192.00	\$ 1,187,531.92	\$ 1,279,720.55	4.54%	\$ 485,401.93	\$ 1,323,442.01	3.42%	\$ 43,721.46
L005-741000-580100 Retirement	\$ 147,906.00	\$ 147,906.00	\$ 148,153.00	0.17%	\$ 35,591.54	\$ 163,258.96	10.20%	\$ 15,105.96
L005-741000-580200 Social Security	\$ 75,900.00	\$ 70,393.00	\$ 78,423.00	3.32%	\$ 28,515.36	\$ 82,380.19	5.05%	\$ 3,957.19
L005-741000-580300 Medicare Tax	\$ 17,751.00	\$ 16,463.59	\$ 18,342.00	3.33%	\$ 6,668.95	\$ 19,266.33	5.04%	\$ 924.33
L005-741000-580400 Health Insurance	\$ 159,506.00	\$ 211,980.40	\$ 205,379.00	28.76%	\$ 99,478.01	\$ 238,747.22	16.25%	\$ 33,368.22
L005-741000-580420 Health Insurance Retirees	\$ 100,141.00	\$ 99,631.23	\$ 108,588.00	8.44%	\$ 43,139.65	\$ 117,753.00	8.44%	\$ 9,165.00
L005-741000-580470 Sect. 105 (HRA)	\$ 1,000.00		\$ 1,000.00	0.00%	\$ -	\$ 1,400.00	40.00%	\$ 400.00
L005-741000-580900 Workers' Comp	\$ 5,210.00	\$ 5,834.00	\$ 5,800.00	11.32%	\$ 1,211.25	\$ 5,834.00	0.59%	\$ 34.00
L005-741000-580700 Unemployment	\$ 500.00	\$ 255.17	\$ 500.00	0.00%	\$ -	\$ 500.00	0.00%	\$ -
Total Benefits	\$ 507,914.00	\$ 552,463.39	\$ 565,685.00	11.37%	\$ 214,604.76	\$ 629,139.71	11.22%	\$ 63,454.71
TOTAL PERSONNEL SERVICES	\$ 1,732,106.00	\$ 1,739,995.31	\$ 1,845,405.55	6.54%	\$ 700,006.69	\$ 1,952,581.72	5.81%	\$ 107,176.17

Operating Budget	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
L005-741000-540500 Books and Transcripts	\$ 180,000.00	\$ 182,361.60	\$ 164,029.00	-8.87%	\$ 48,632.68	\$ 164,029.00	0.00%	\$ -
L005-741000-540900 Computer Software Licensing	\$ 19,887.00	\$ 20,705.61	\$ 23,754.00	19.44%	\$ 16,554.94	\$ 21,376.27	-10.01%	\$ (2,377.73)
L005-741000-541000 Conference/Training	\$ 3,500.00	\$ 2,559.92	\$ 3,200.00	-8.57%	\$ 2,269.44	\$ 3,200.00	0.00%	\$ -
L005-741000-541200 Contracted Services	\$ 5,000.00	\$ 3,116.75	\$ 5,000.00	0.00%	\$ 1,321.11	\$ 1,000.00	-80.00%	\$ (4,000.00)
L005-741000-541800 Insurance Premium	\$ 30,594.00	\$ 31,712.00	\$ 34,096.00	11.45%	\$ 16,668.00		-100.00%	\$ (34,096.00)
L005-741000-542100 Leasing - Copier	\$ 4,164.00	\$ 5,009.30	\$ 4,791.00	15.06%	\$ 5,410.68		-100.00%	\$ (4,791.00)
L005-741000-542500 Maintenance - Computer	\$ 500.00	\$ -	\$ 500.00	0.00%	\$ 500.00	\$ 500.00	0.00%	\$ -
L005-741000-542510 MCLS Costshares	\$ 76,332.00	\$ 76,282.10	\$ 77,477.00	1.50%	\$ -	\$ 81,351.00	5.00%	\$ 3,874.00
L005-741000-542550 Maintenance - Copier	\$ 1,600.00	\$ 4,618.88	\$ 3,510.00	119.38%	\$ 3,510.00		-100.00%	\$ (3,510.00)
L005-741000-543500 Mileage	\$ 200.00	\$ 246.26	\$ 200.00	0.00%	\$ 127.90	\$ 300.00	50.00%	\$ 100.00
L005-741000-543600 Miscellaneous Expenses	\$ 500.00	\$ 1,164.86	\$ 500.00	0.00%	\$ 283.00	\$ 500.00	0.00%	\$ -
L005-741000-543610 Credit Card Fees	\$ 5,850.00	\$ 13,918.97	\$ 11,500.00	96.58%	\$ 5,776.19	\$ 14,000.00	21.74%	\$ 2,500.00
L005-741000-543800 Postage & Mailing	\$ 400.00	\$ 331.45	\$ 400.00	0.00%	\$ 19.65	\$ 300.00	-25.00%	\$ (100.00)
L005-741000-543900 Printing Services	\$ 1,000.00	\$ 786.43	\$ 1,000.00	0.00%	\$ -	\$ 1,000.00	0.00%	\$ -
L005-741000-544080 Prof Services - Programming	\$ 5,500.00	\$ 5,059.18	\$ 5,500.00	0.00%	\$ 2,389.33	\$ 5,500.00	0.00%	\$ -
L005-741000-544150 Prof Services - Legal	\$ 1,725.00	\$ 2,187.50	\$ 5,000.00	189.86%	\$ 2,250.00	\$ 3,500.00	-30.00%	\$ (1,500.00)
L005-741000-545700 Supplies - Office & Computer	\$ 14,195.00	\$ 8,990.03	\$ 10,400.00	-26.73%	\$ 3,335.38	\$ 8,500.00	-18.27%	\$ (1,900.00)
L005-741000-545760 Supplies - Library Processing	\$ 9,000.00	\$ 6,987.23	\$ 8,500.00	-5.56%	\$ 1,499.54	\$ 7,000.00	-17.65%	\$ (1,500.00)
L005-741000-546500 Supplies - Other Misc.	\$ 1,000.00	\$ 541.92	\$ 1,000.00	0.00%	\$ 277.87	\$ 1,000.00	0.00%	\$ -
L005-741000-547500 Gas & Electric	\$ 53,000.00	\$ 70,707.54	\$ 57,000.00	7.55%	\$ 23,795.40		-100.00%	\$ (57,000.00)
L005-741000-547550 Telephone	\$ 6,900.00	\$ 2,187.28	\$ 2,120.00	-69.28%	\$ -		-100.00%	\$ (2,120.00)
L005-741000-547600 Water	\$ 2,000.00	\$ 2,079.32	\$ 2,030.00	1.50%	\$ 1,700.00		-100.00%	\$ (2,030.00)
L005-741000-549200 Gen Admin Charges (Maintenance Chargeback)	\$ 133,528.00	\$ 177,177.43	\$ 153,991.00	15.32%	\$ 42,242.26		-100.00%	\$ (153,991.00)
TOTAL OPERATING	\$ 556,375.00	\$ 618,731.56	\$ 575,498.00	3.44%	\$ 178,563.37	\$ 313,056.27	-45.60%	\$ (262,441.73)

Financing Budget	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
L005-L5971000-560100 Principal on Bonds	\$ 355,000.00	\$ 355,000.00	\$ 360,000.00	1.41%	\$ 360,000.00		-100.00%	\$ (360,000.00)
Subtotal Principal	\$ 355,000.00	\$ 355,000.00	\$ 360,000.00	1.41%	\$ 360,000.00	\$ -	-100.00%	\$ (360,000.00)
L005-L5971000-570100 Interest on Bonds	\$ 268,800.00		\$ 261,650.00	-2.66%	\$ 132,625.00		-100.00%	\$ (261,650.00)
Subtotal Interest	\$ 268,800.00	\$ 268,800.00	\$ 261,650.00	-2.66%	\$ 132,625.00	\$ -	-100.00%	\$ (261,650.00)
TOTAL FINANCING	\$ 623,800.00	\$ 623,800.00	\$ 621,650.00	-0.34%	\$ 492,625.00	\$ -	-100.00%	\$ (621,650.00)

Capital Budget	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
L005-741000-520190 Cap Impv. - Other Mis	\$ 59,002.00	\$ 47,149.99	\$ 63,050.36	6.86%	86,524.21	\$ -		\$ (63,050.36)
L005-741000-521350 Equipment - Office			\$ -			\$ -		\$ -
Total Capital Purchases	\$ 59,002.00	\$ 47,149.99	\$ 63,050.36	6.86%	\$86,524.21	\$ -		\$ (63,050.36)

Income	Budget 2025	Actual 2025	Budget 2026	2025 - 2026 % change	Current 2026 Standing*	Budget 2027	2026 - 2027 % Change	2026 - 2027 Change in \$
L005-L5741000-420800 Fines	\$ 28,260.00	\$ 31,082.83	\$ 17,717.00	-37.31%	\$6,807	\$17,700.00	-0.10%	\$ (17.00)
L005-L5741000-438890 State Aid (LLSA)	\$ 14,600.00	\$ 16,913.60	\$ 14,600.00	0.00%	\$1,695	\$ 14,600.00	0.00%	\$ -
L005-L5741000-427000 Miscellaneous Income	\$ 76,000.00	\$ 77,760.02	\$ 73,870.00	-2.80%	\$36,291	\$ 77,500.00	4.91%	\$ 3,630.00
L005-L5741000-427010 Refund of Prior Year Expenses							0.00%	\$ -
L005-L5741000-450310 Interfund Transfers								\$ -
From Fund Balance								\$ -
L005-L5741000-410010 Town of Irondequoit (property taxes)	\$ 2,793,421.00	\$ 2,793,421.00	\$ 2,937,894.00	5.17%	\$2,937,894		-100.00%	\$ (2,937,894.00)
GRAND TOTAL LIBRARY INCOME	\$ 2,912,281.00	\$ 2,919,177.45	\$ 3,044,081.00	4.53%	\$ 2,982,687.40	\$ 109,800.00	-96.39%	\$ (2,934,281.00)

NYS Construction Project Amendment Request From

INSTRUCTIONS

DO NOT PRINT THIS PAGE

Completing the State Aid for Library Construction Amendment Request Form

The Construction Project Amendment Request form begins on the next page. Some of the project information has been pre-filled. Please review this information to verify that it is correct and complete the remaining sections as described below.

- **Original Total Project Cost:** the total amount of the original approved project including both award and library share.
- **Original Scope of Work:** A summary of the original scope of work for this project. This information is taken from the approved Project Narratives (Description of Project & Budget Narrative) in the application. **All activities of the original project that will be completed must also be included in the Amended Scope of Work section.**

Library/System representatives are required to fill out the following sections of the form:

- **Amended total Project Cost**
 - Provide the revised total project cost (original cost +/- amended work) including both award & library share, that includes the last 10% the library will receive after closing. **The Amended Total Project Cost should be the total of the entire project once complete. Cost estimates/ invoices are required for work being added to the project.**
- **Amended Scope of Work**
 - *If a school district owns the library building &/or site, the library must obtain OFP approval for project changes prior to the start of any work that is changed from the original OFP approved building permit.**
 - List all activities of the original approved project (see above Original Scope of Work) that will be completed **plus** any amended items (changes, items removed from the project &/or additions). The list should include all project elements that will be completed.

In some cases, there may be elements of the project that are not completed, and in others, additional work beyond the original approved scope of work will be added. Therefore, this section should describe the entire revised project (original work + all additional items/changes).
- **Reason for Changes**
 - Explain in detail the reason for the changes, withdrawn activities &/or additions to the previously approved project. This might include safety reasons, to expend all funds, costs were higher than originally anticipated, contractor suggested changes including why, etc.
- **Anticipated Project Completion Date**
 - Provide the date when all project activities will be completed. The project must still be completed by the statutory deadline.
- **Authorization**
 - Must be signed by an authorized library official (Director or Board President).

Once the amendment details have been entered, please print the form, and complete the Authorization section. The signed document must then be scanned and emailed to ldconstruction@nysed.gov, along with any supporting documentation (i.e., contractor quotes/bids, project photos, etc.).

Please be sure to include the library name and project number in the subject line of your email.

**New York State Library
Division of Library Development
Construction Project Amendment Request
State Aid for Library Construction**

Site/building owned
by School District

☐

Library Name: Irondequoit Public Library
Library System Name: Monroe County Library System
Project Number: 0386-25-1150
Project Title: Children's Library Programming Space

Total Project Costs

Original Total Project Cost: \$121,420

***Amended Total Project Cost:** \$174,410

% of Funding: 30.64% Award Amt: \$37,200

Reduced Match ☐ Y ☒ N Library Shr: \$84,220

*The Amended Total Project Cost should be the total of the entire project once complete, award & library share, original scope + amended scope of work.

Required Total Project Cost: \$121,420

Building is over 50 years old ☐ Y ☒ N

Original Scope of Work

The original scope & project activities sections are completed by the NYS Library and should **not** be modified.

The Irondequoit Public Library is constructing a built-in stage for dedicated programming space within the existing children's library. This programming space will be used to host library coordinated children's programs for children birth through the end of fifth grade, and will include story times, music performances, visits by authors, costumed characters, and other performers and entertainers. This project will include:

- Construction and installation of a small permanent stage
- Replacement of existing lighting with dimmable lights
- Relocate children's library reference desk and shelving to allow for more seating in programming space
- Installation of new wiring, electrical socket, and network ports
- Installation of new lighting including spot lights and installation of decorative lights
- Installation of stage surround fixtures featuring woodland theme surrounding the stage and designating the entryway to the programming space
- Purchase of seating and furniture for use with renovated children's library programming space, especially for use as seating between the new built-in stage and existing bookshelves

Budget Narrative

The total cost for the children's library programming space is \$121,420, with \$37,200 being requested through the New York State Aid for Library Construction Program. The total project includes all of the following:

- Construction and installation of a small stage.
 - Vendor: Javen Construction
 - Construction Cost: \$13,200.
- Replacement of existing lighting with dimmable lights, any necessary rewiring associated with installation of dimmable lights and addition of new light switches. Installation of electrical socket and network port for relocated children's library reference desk. New lighting installed above the stage and seating area.
 - Vendor: Kaplan - Schmidt Electrical
 - Cost: \$15,000
- Purchase of seating and furniture for the new children's programming space
 - Vendor: Lakeshore Learning
 - Cost: \$9,000

- Design of woodland themed decorative fixtures for stage and entryway.
 - Vendor: Janice Davis Designs
 - Cost: \$14,000 -Library Share
- Fabrication, transport, and installation of woodland themed decorative fixtures surrounding the stage and entryway to the programming space. This includes 3% materials cost increase for work initiated in 2025 (\$2,046).
 - Vendor: Exhibits and More
 - Cost: \$70,220 -Library Share

Summary of Original Project Activities

- Install stage in Children's area
- Dimmable lighting
- Relocate reference desk and shelving
- Electrical
- Spot lights
- Decorative lights
- Stage surround fixtures
- Seating & furniture

Proposed Changes to the Construction Project

Amended Scope of Work

If the library building or site is owned by a School District or BOCES and the original total construction project cost is \$10,000 or more, the applicant must contact the [Office of Facilities Planning \(OFP\)](#) to obtain approval for any proposed project changes PRIOR to the work being started.

Include all activities of the original scope that will be included in the completed amended project **PLUS** changes, additions and activities withdrawn from the project. **Include a summarized list of all project activities.** Please upload pre-project photos to the online application Attachments page for any additional work.

Amended Total Project Cost

Original Final Cost: \$121,420 - Award Amount: \$37,200, Library Share: \$84,220

Revised Final Cost: \$174,410 - Award Amount: \$37,200, Library Share: \$137,210

Amended Scope of Work

The amended scope of work will include:

- Construction and installation of a small permanent stage
- Replacement of existing lighting with dimmable lights
- Relocate children's library reference desk and shelving to allow for more seating in programming space
- Installation of new wiring, electrical socket, and network ports
- Installation of new lighting including spotlights and installation of decorative lights
- Installation of stage surround fixtures featuring woodland theme surrounding the stage and designating the entryway to the programming space
- Purchase of seating and furniture for use with renovated children's library programming space, especially for use as seating between the new built-in stage and existing bookshelves
- **Change: Installation of bookshelf end panels with built-in signage**
- **Change: Installation of additional energy efficient LED pendant lighting on the north side of the children's library**

Amended Budget Narrative

The total cost for the children's library programming space is ~~\$121,420~~ **\$174,410**, with \$37,200 being requested through the New York State Aid for Library Construction Program. The total project includes all of the following:

- Construction and installation of a small stage.
 - ~~Vendor: Javen Construction~~
 - **Labor Vendor Change: Irondequoit Department of Public Works**
 - **Materials Vendor Change: Home Depot, Matthews & Fields**
 - ~~Construction Cost: \$13,200~~
 - **Construction Cost Change: \$1,002.79**
- Replacement of existing lighting with dimmable lights, any necessary rewiring associated with installation of dimmable lights and addition of new light switches. Installation of electrical socket and network port for relocated children's library reference desk. New lighting installed above the stage and seating area. **Change: Because the library realized a savings of \$12,317.03, this amount will be applied to the installation of additional energy efficient LED lighting in the children's library.**
 - Vendor: Kaplan - Schmidt Electrical
 - **Materials Vendor Change: Amazon**
 - ~~Cost: \$15,000~~
 - **Cost Change: \$27,877.73**
- Purchase of seating and furniture for the new children's programming space
 - Vendor: Lakeshore Learning
 - ~~Cost: \$9,000~~
 - **Cost Change: \$8,319.48**
- Design of woodland themed decorative fixtures for stage and entryway.
 - Vendor: Janice Davis Designs
 - Cost: \$14,000 -Library Share
- Fabrication, transport, and installation of woodland themed decorative fixtures surrounding the stage and entryway to the programming space. This includes 3% materials cost increase for work initiated in 2025 (\$2,046).
 - ~~Vendor: Exhibits and More~~
 - **Vendor Change: Mind the Gap**
 - ~~Cost: \$70,220 -Library Share~~
 - **Cost Change: \$123,210 -Library Share**

Summary of Amended Project Activities

- Install stage in Children's area
- **Change: Install bookshelf end panels -Library Share**
- **Change: Dimmable lighting, including installation of additional LED lights**
- Relocate reference desk and shelving
- Electrical
- Spot lights
- Decorative lights
- Stage surround fixtures
- Seating & furniture

Reason for Changes

Specify reasons for changes to the project activities and/or to the total project costs.

Reason for change to work related to the construction and installation of stage:

- Javen Construction was unable to honor the quote provided for constructing the stage. The municipal department of public works was able to construct the stage using materials purchased through vendors they recommended (Home Depot and Matthew & Fields). These changes resulted in a cost savings of \$12,197.21.

Reason for change to work related to lighting and electrical:

- Lighting fixtures that were included in the original application were no longer available. Alternative lighting fixtures had to be purchased (Amazon). Electrical work came in \$216 over the quoted price in the original grant application.
- Because of the changes outlined in this document, a savings of \$12,317.03 will be realized. This figure (\$12,317.03) will be applied to additional LED pendant lights to the north side of the children's library.

Reason for change to seating and furniture:

- The final price came in \$680.52 lower than the price quoted in the original grant application due to a promotional offer that was not available at the time we obtained the original quote.

Reason for change to fabrication and installation of decorative fixtures:

- The original vendor, Exhibits and More, went out of business prior to the start of the project. Exhibits and More was located in western New York and offered lower installation and shipping related costs due to their close proximity to Irondequoit, NY. An alternative vendor was identified, Mind the Gap. Mind the Gap is located in New York City and has higher fabrication, shipping, and installation costs. This portion of the project was paid for entirely with local, non-grant funds.
- When obtaining quotes from alternative vendors a request for bookshelf end panels with built in wayfinding signage was included with the stage surround and entryway arches that can be found in the original quote. This portion of the project was paid for entirely with local, non-grant funds.

Anticipated Project Completion Date

Date must reflect completion of the entire project (all project activities). All work must be completed within the statutory deadline. No extensions can be granted beyond the statutory deadline.

December 31, 2026

Submit this form, photos and copies of contractor quotes/bids and/or invoices for the proposed changes electronically to: ldconstruction@nysed.gov

Authorization

This Construction Project Amendment Request is authorized by the library representative listed below.

Name of Library Director **or** Board President (print/type)

Title/Position (print/type)

Director or Board President Signature (sign)

Date

The following sections will be completed by the New York State Library

The requested changes to the original project as described in the above Amended Scope of Work is:

_____ **Approved**

_____ **Denied**

_____ **Pending Final Decision**

Comments

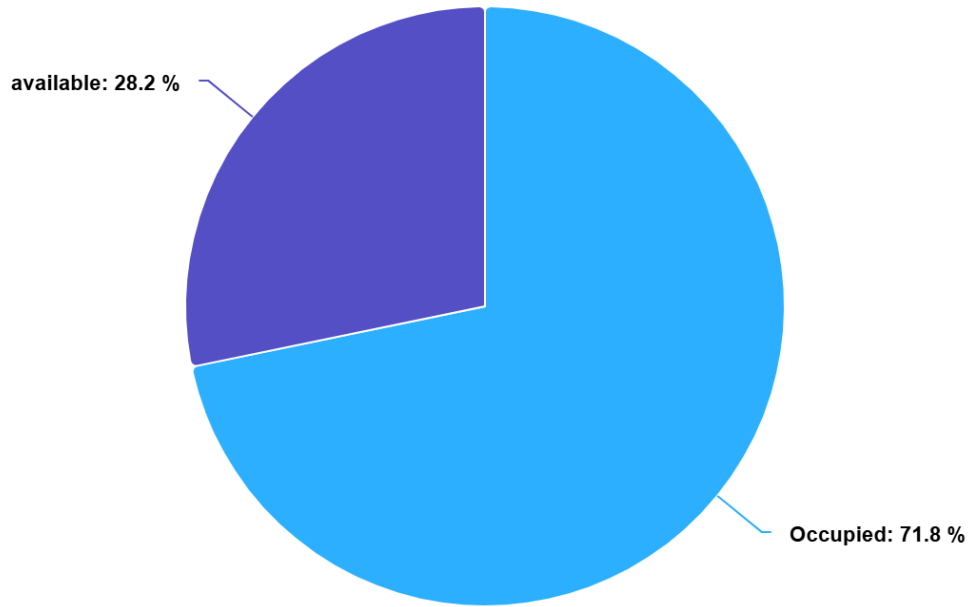
Name of NYSL Staff member

Date

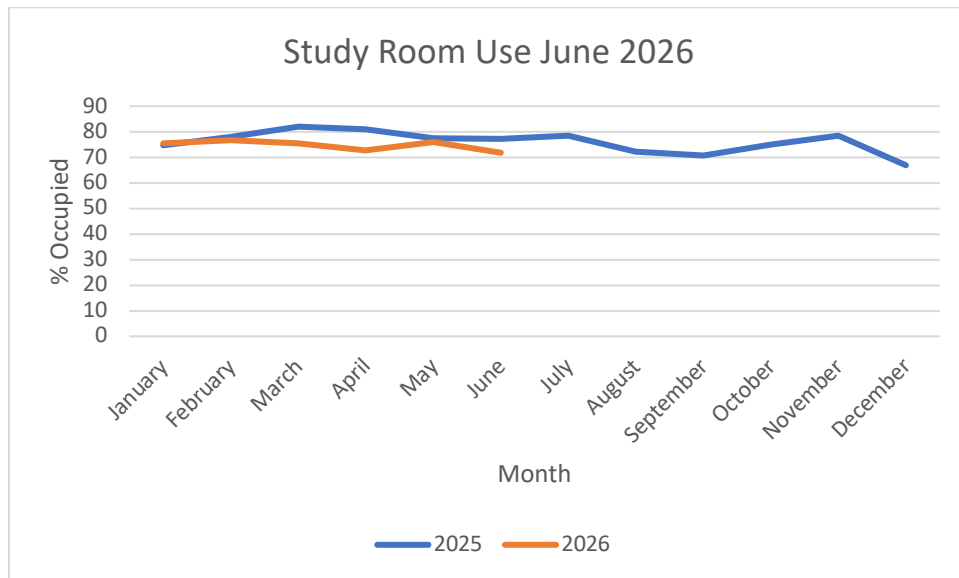
Meeting Room Report - June 2026

Meeting and Study Room Reservations June 2026

Study Rooms (Second Floor) Aggregate Occupancy Ratio Monday, June 1, 2026 - Tuesday, June 30, 2026

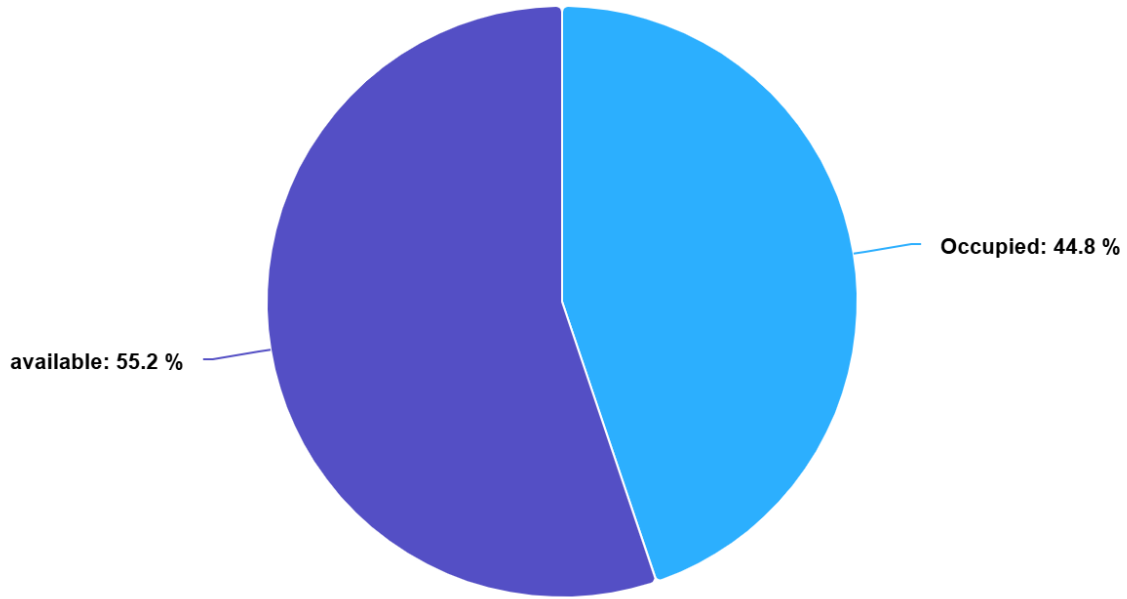


Average Booking Duration for June: 2 hours, 5 minutes
Number of Bookings: 697

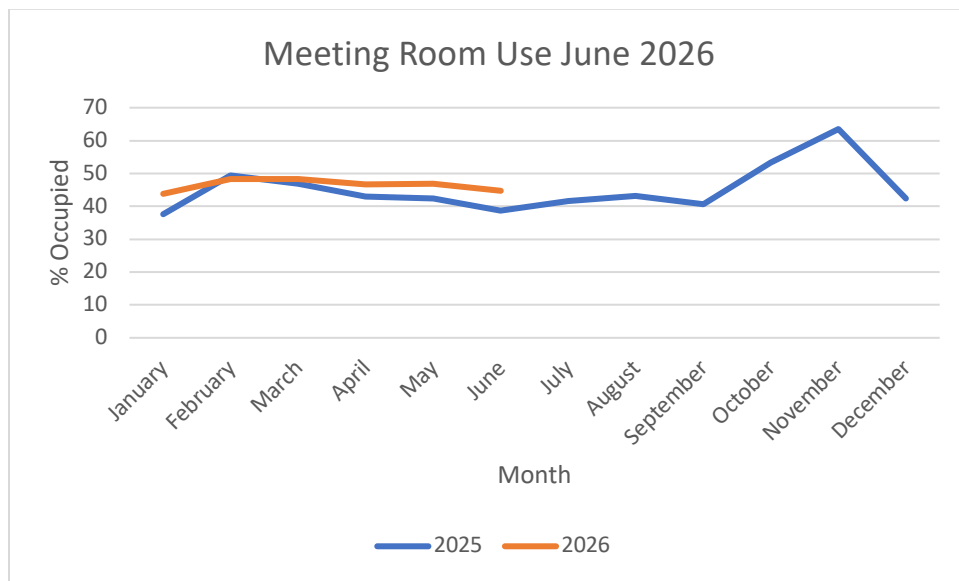


Meeting Rooms (First Floor)

Aggregate Occupancy Ratio Monday, June 1, 2026 - Tuesday, June 30, 2026



Average Booking Duration for June: 3 hours, 14 minutes
Number of Bookings 140



Financial summary

6/30/2026

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD MAY 26	2026 BALANCE	2026 %
410010	Property taxes	\$2,495,508	\$2,680,059	\$2,695,213	\$2,686,417	\$2,793,421	\$2,937,894	\$2,937,894	\$0	100.0%
427000	Misc income (book sales, printing, faxing)	\$47,996	\$54,662	\$70,141	\$75,244	\$77,760	\$73,870	\$36,291	\$37,579	49.1%
420800	Library charges (overdue & lost fines)	\$42,465	\$40,188	\$35,237	\$29,881	\$31,083	\$17,717	\$6,807	\$10,910	38.4%
438890	State aid - oth culture & rec (Local Library Systems Aid)	\$16,860	\$16,142	\$14,642	\$16,696	\$16,914	\$14,600	\$1,695	\$12,905	11.6%
427010	Refund prior year expenses	\$464	\$168		\$6,379				\$0	0.0%
		\$2,660,497	\$2,794,750	\$2,817,690	\$2,814,617	\$2,919,177	\$3,044,081	\$2,982,687	\$61,394	98.0%

FUND	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 ACTUAL YTD JUNE 26	ENCUMBRA NCES	2026 BALANCE	2026 %
	Salaries	\$966,766	\$1,019,173	\$1,162,213	\$1,162,145	\$1,187,532	\$1,264,877	\$580,769		\$684,108	45.9%
	Equipment & capital	\$977	\$2,468	\$772	\$11,336	\$32,366	\$63,050	\$71,740	\$14,784	-\$23,474	137.2%
540500	Library materials	\$175,369	\$171,848	\$179,859	\$170,194	\$182,362	\$180,000	\$60,267		\$119,733	33.5%
	Services & supplies	\$425,579	\$402,058	\$406,649	\$233,598	\$429,592	\$411,469	\$186,827	\$6,871	\$217,771	47.1%
	Contingency - contracted	\$0	\$0	\$0							
560100	Principal on debt	\$325,000	\$335,000	\$340,000	\$345,000	\$355,000	\$360,000	\$360,000		\$0	100.0%
570100	Interest on debt	\$296,000	\$289,400	\$282,650	\$275,800	\$268,800	\$261,650	\$132,625		\$129,025	50.7%
	Employee benefits	\$445,435	\$406,340	\$406,326	\$439,236	\$552,463	\$566,085	\$244,953		\$321,133	43.3%
		\$2,635,126	\$2,626,286	\$2,778,469	\$2,637,308	\$3,008,114	\$3,107,131	\$1,637,181	\$21,655	\$1,448,295	53.4%

6/30/2026

[illegible]

BOOKSTORE SALES

Month	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
January	\$2,429.70	\$2,838.37	\$2,556.20	\$3,703.00	\$3,020.96	\$1,436.73	\$2,155.69	\$2,968.37	\$3,684.83	\$3,380.16	\$3,736.51
February	\$1,981.05	\$2,638.92	\$3,212.03	\$2,869.51	\$3,366.15	\$1,643.74	\$2,373.25	\$3,592.07	\$3,805.82	\$3,418.15	\$4,204.45
March	\$2,775.99	\$2,499.42	\$2,803.75	\$3,557.86	\$1,259.15	\$1,874.60	\$2,774.74	\$3,708.45	\$4,233.62	\$4,477.16	\$4,365.90
April	\$2,651.65	\$2,598.01	\$2,902.58	\$3,807.34	\$297.18	\$2,170.55	\$2,462.49	\$3,066.71	\$3,751.75	\$3,490.05	\$4,137.22
May	\$2,421.28	\$2,084.10	\$2,578.75	\$3,250.41	\$0.00	\$1,984.45	\$2,433.16	\$3,324.14	\$3,450.44	\$3,669.85	\$3,437.10
June	\$2,179.91	\$2,377.03	\$2,412.75	\$3,022.36	\$0.00	\$2,471.25	\$3,049.11	\$3,301.26	\$3,237.80	\$3,541.99	\$4,383.60
July	\$2,649.47	\$2,310.50	\$2,463.35	\$2,327.85	\$0.00	\$2,267.70	\$2,728.57	\$3,597.55	\$3,709.60	\$3,810.04	
August	\$2,845.65	\$2,939.75	\$2,923.96	\$2,269.19	\$0.00	\$2,310.40	\$3,262.66	\$4,181.33	\$3,349.27	\$3,921.57	
September	\$2,305.98	\$2,960.88	\$3,677.35	\$2,583.29	\$0.00	\$2,353.05	\$2,916.39	\$3,567.17	\$3,606.05	\$4,134.09	
October	\$2,418.06	\$2,598.09	\$2,793.75	\$1,837.73	\$754.85	\$2,493.10	\$2,640.46	\$3,782.42	\$3,254.25	\$4,252.65	
November	\$2,052.25	\$2,396.25	\$3,180.29	\$1,901.41	\$493.25	\$3,018.12	\$3,248.08	\$3,398.70	\$3,965.75	\$3,743.40	
December	\$2,506.47	\$3,489.61	\$3,142.75	\$2,350.28	\$2,338.53	\$2,861.60	\$2,789.00	\$3,695.67	\$3,937.01	\$4,201.68	
Total	\$29,217.46	\$31,730.93	\$34,647.51	\$33,480.23	\$11,530.07	\$26,885.29	\$32,833.60	\$42,183.84	\$43,986.19	\$46,040.79	\$24,264.78

CHASE ACCOUNTS

JUNE 2026

NON-PUBLIC FUNDS MMDA *****9050

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
6/1/2026	Opening balance			\$16,110.44
6/8/2026	Payment to Interpretetek for ASL interpretation for 5/29/26 babytime (2021 bullet aid)		\$99.00	\$16,011.44
6/8/2026	Payment to Amazon Capital Services for yoga blocks for teen/tween yoga programs (LIF)		\$48.19	\$15,963.25
6/8/2026	Payment to Amazon Capital Services for adult nonfiction books (April 2026 donation from Good Grief Rochester)		\$120.54	\$15,842.71
6/8/2026	Payment to Erin Wafer for tween/teen yoga class on 6/15/26 (LIF)		\$165.00	\$15,677.71
6/16/2026	Undirected donation from S.F. and R.J. Eller	\$50.00		\$15,727.71
6/16/2026	Payment to Deborah Collier for teen rock painting program on 7/1/26 (LIF)		\$175.00	\$15,552.71
6/16/2026	Payment to Amazon Capital Services for maker's lab supplies (Gus Apai memorial donation)		\$67.53	\$15,485.18
6/16/2026	Payment to Amazon Capital Services for maker's lab supplies (Gus Apai memorial donation)		\$44.78	\$15,440.40
6/16/2026	Payment to Interpretetek for ASL interpretation for 6/1 and 6/5/26 babytime (2021 bullet aid)		\$198.00	\$15,242.40
6/30/2026	Interest	\$5.75		\$15,248.15

PUBLIC FUNDS MMDA *****2587

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
6/1/2026	Opening balance			\$6,964.14
6/30/2026	Interest	\$2.57		\$6,966.71

BULLET AID & LEGISLATIVE INITIATIVE FUNDS HELD IN *****9050

2021 BULLET AID

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
6/1/2026	Opening balance			\$469.06
6/8/2026	Payment to Interpretetek for ASL interpretation for 5/29/26 babytime		\$99.00	\$370.06
6/16/2026	Payment to Interpretetek for ASL interpretation for 6/1 and 6/5/26 babytime (2021 bullet aid)		\$198.00	\$172.06

LEGISLATIVE INITIATIVE FUNDING FOR LIBRARY PROGRAMS

DATE	DESCRIPTION	DEPOSITS	WITHDRAWALS	BALANCE
6/1/2026	Opening balance			\$6,487.47
6/8/2026	Payment to Amazon Capital Services for yoga blocks for teen/tween yoga programs		\$48.19	\$6,439.28
6/8/2026	Payment to Erin Wafer for tween/teen yoga class on 6/15/26		\$165.00	\$6,274.28
6/16/2026	Payment to Deborah Coller for teen rock painting program on 7/1/26		\$175.00	\$6,099.28

Invoices for July 2026 check run

Vendor								
Vendor	no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Alliance Entertainment	14	PLS95634483	6/16/2026	Adult DVDs	540500	Library materials	\$303.96	
Alliance Entertainment	14	PLS95851463	6/26/2026	Video games	540500	Library materials	\$269.95	
Alliance Entertainment	14	PLS95925449	6/30/2026	Adult DVDs	540500	Library materials	\$175.27	
Amazon	17	1DK1-KYF1-MFWP	6/17/2026	Surge protector, glue	545700	Supplies, office	\$35.00	
Amazon	17	19WN-DTDW-9413	6/20/2026	Adult fiction books	540500	Library materials	\$38.11	
Amazon	17	1G11-JWPC-GQYT	6/25/2026	Desk risers, meeting room AV equipment	545700	Supplies, office	\$329.04	
Amazon	17	1Y67-YNNQ-VFLW	6/29/2026	Adult fiction books	540500	Library materials	\$39.74	
Amazon	17	1RJJ-KG79-FWWM	6/30/2026	Preamp for meeting room AV, gluesticks	545700	Supplies, office	\$32.76	
Amazon	17	1GQT-WGMY-DX1L	7/13/2026	Adult DVDs	540500	Library materials	\$59.94	
Amazon	17	141Y-H4WQ-YRT9	7/13/2026	Braille labeling tape, screen protectors	545760	Supplies, library processing	\$43.08	
American Library Association	18		6/26/2026	ALA membership for Emily Forbes	541000	Conference/training	\$125.00	Charged to town credit card
Barnes & Noble	835		6/26/2026	Adult fiction books	540500	Library materials	\$40.60	
Barnes & Noble	835		7/7/2026	Adult NF	540500	Library materials	\$81.60	
Brooklyn Robot Foundry	1536	340	7/1/2026	Smart Forklift teen robotics program on 6/26/26	A2907410-541202	ARPA	\$234.00	
Building Families First, Inc.	186		4/15/2026	African drumming performance on 8/5/26	544080	Professional services, programming	\$300.00	
Cengage Learning	96	999102677454	5/7/2026	Large print books	540500	Library materials	\$374.25	
Cengage Learning	96	999102929909	7/13/2026	Large print books	540500	Library materials	\$168.75	
Daniel Jones	139	IPL47	6/1/2026	The Language of Icons tech seminar on 8/18/26	A2907410-541202	ARPA	\$120.00	
Deborah Collier	999999		4/21/2026	Paint With Me Watercolor on 7/9/26	A2907410-541202	ARPA	\$175.00	
Deborah Collier	999999		4/21/2026	Paint With Me Watercolor on 8/5/26	A2907410-541202	ARPA	\$175.00	
Demco	156	7821156	6/18/2026	Supplies, library Book jackets	545760	processing	\$211.26	
Demco	156	7822643	6/24/2026	Supplies, library Book jackets, book repair tape	545760	processing	\$209.33	
Erie Canal Museum	1487		2/12/2026	Educator Talk: Across the Canal on 7/30/26	A2907410-541202	ARPA	\$225.00	
Erin Wafer	1548		7/9/2026	Embodied Movement adult yoga on 8/3/26	A2907410-541202	ARPA	\$165.00	
Flower City Arts Center	1566	000626	4/7/2026	Teen film editing course, 8/3 - 8/6/26	A2907410-541202	ARPA	\$1,200.00	
Ingram	396	97290954	6/15/2026	Adult NF	540500	Library materials	\$35.80	
Ingram	396	97290955	6/15/2026	Adult fiction books	540500	Library materials	\$253.16	
Ingram	396	97395938	6/21/2026	Adult NF	540500	Library materials	\$540.58	
Ingram	396	97395939	6/21/2026	Adult fiction books	540500	Library materials	\$261.52	
Ingram	396	97448029	6/23/2026	Adult fiction books	540500	Library materials	\$212.22	
Ingram	396	97569946	6/29/2026	Adult fiction books	540500	Library materials	\$253.24	
Ingram	396	97569947	6/29/2026	Adult NF	540500	Library materials	\$469.32	
Ingram	396	97622780	7/1/2026	Adult fiction books	540500	Library materials	\$253.47	
Ingram	396	97654437	7/2/2026	Adult fiction books	540500	Library materials	\$175.10	
Ingram	396	97677150	7/5/2026	Adult fiction books	540500	Library materials	\$269.89	
Ingram	396	97703549	7/6/2026	Adult NF	540500	Library materials	\$544.02	
Ingram	396	97703550	7/6/2026	YA books	540500	Library materials	\$292.60	
Ingram	396	97821190	7/12/2026	J picture books	540500	Library materials	\$557.86	
Ingram	396	97852891	7/13/2026	YA books	540500	Library materials	\$10.07	
Ingram	396	97852892	7/13/2026	Adult fiction books	540500	Library materials	\$367.92	
Ingram	396	97852893	7/13/2026	J fiction & NF	540500	Library materials	\$945.53	
Ingram	396	97852894	7/13/2026	Adult NF	540500	Library materials	\$457.79	
Ingram	396	97852895	7/13/2026	Adult fiction books	540500	Library materials	\$429.69	
Interpretek	475	60231	6/21/2026	ASL interpretation for J programs on 6/15 and 6/18/26	544080	Professional services, programming	\$208.00	
Interpretek	475	60399	6/30/2026	ASL interpretation for babytime on 6/29/26	544080	Professional services, programming	\$99.00	
Kasia Pelepko	437	Library_2026_007	7/13/2026	Chair yoga series, 7/7 - 7/28/26	A2907410-541202	ARPA	\$260.00	Hold check for presenter for 7/28
Law Office of Stephanie Adams, PLLC	5	11311	7/7/2026	Finance and personnel policy consultation	544150	Professional services, legal	\$1,162.50	
MidAmerica Books	515	0100212	7/7/2026	J fiction & NF	540500	Library materials	\$124.75	
MidAmerica Books	515	0096870	7/7/2026	J fiction & NF	540500	Library materials	\$245.50	

Invoices for July 2026 check run

Vendor	Vendor no.	Invoice no.	Invoice date	Description	Account no.	Account description	Amount	Notes
Monroe County Library System	523	13198	6/15/2026	2026 VIP passes	540500	Library materials	\$582.62	
Monroe County Library System	523	13212	6/17/2026	Out-of-county card registrations, December 2025 - May 2026	427000	Miscellaneous income	\$100.00	
Monroe County Library System	523	13228	6/17/2026	UMS billing, November 2025 - April 2026	420800	Library charges	\$1,883.25	
Monroe County Library System	523	13235	6/26/2026	Sonnenberg Gardens VIP pass	540500	Library materials	\$16.00	
Natural Heritage Trust	999999	26-07-08IROLIB	7/2/2026	Phenology presentation on 7/8/26	544080	Professional services, programming	\$25.00	
OverDrive	564	01327CO26158234	5/8/2026	Adult ebooks	540500	Library materials	\$1,349.25	
Penworthy	716	0618258-IN	5/26/2026	J fiction & NF	540500	Library materials	\$441.60	
Playaway Products	269	540150	7/2/2026	YA audiobooks	540500	Library materials	\$1,579.67	
Pro Hearing Loops, LLC	1286	INV-0011	6/18/2026	Additional cables for Auracast system	546500	Supplies, other misc.	\$575.00	
Shawnda Urie	999999		7/10/2026	Reimbursement for ALA membership	541000	Conference/training	\$55.00	
Staples	684	6066880370	6/24/2026	Office supplies	545700	Supplies, office	\$402.18	Sales tax applied, awaiting credit
Staples	684	6066880371	6/24/2026	First aid supplies	545700	Supplies, office	\$12.78	Sales tax applied, awaiting credit
Staples	684	6067223213	6/26/2026	Wipes	545700	Supplies, office	\$131.39	Sales tax applied, awaiting credit
Staples	684	6067877285	7/1/2026	Stapler, staples	545700	Supplies, office	\$57.45	
Staples	684	6068443740	7/10/2026	Badge holders	545700	Supplies, office	\$41.48	
T-Mobile	211		6/27/2026	Data for wifi hotspots, 5/27 - 6/26/26	541200	Contracted services	\$57.40	
Wegmans Food Markets Inc.	775		6/17/2026	Refreshments for MCLS Tech Talk meeting at IPL on 6/17/26	541000	Conference/training	\$61.75	Account no. 6001411000038245
Wegmans Food Markets Inc.	775		7/14/2026	Refreshments for circulation roundtable meeting at IPL on 7/15/26	541000	Conference/training	\$22.49	Account no. 6001411000038245
Total							\$20,955.48	

Vendor	Total
Alliance Entertainment	\$749.18
Amazon	\$577.67
American Library Association	\$125.00
Barnes & Noble	\$122.20
Brooklyn Robot Foundry	\$234.00
Building Families First, Inc.	\$300.00
Cengage Learning	\$543.00
Daniel Jones	\$120.00
Deborah Collier	\$350.00
Demco	\$420.59
Erie Canal Museum	\$225.00
Erin Wafer	\$165.00
Flower City Arts Center	\$1,200.00
Ingram	\$6,329.78
Interpretek	\$307.00
Kasia Peleoko	\$260.00
Law Office of Stephanie Adams, PLLC	\$1,162.50
MidAmerica Books	\$370.25
Monroe County Library System	\$2,581.87
Natural Heritage Trust	\$25.00
OverDrive	\$1,349.25
Penworthy	\$441.60
Playaway Products	\$1,579.67
Pro Hearing Loops, LLC	\$575.00
Shawnda Urie	\$55.00
Staples	\$645.28
T-Mobile	\$57.40
Wegmans Food Markets Inc.	\$84.24
Grand Total	\$20,955.48

Account description	Total
420800	\$1,883.25
Library charges	\$1,883.25
427000	\$100.00
Miscellaneous income	\$100.00
540500	\$12,221.34
Library materials	\$12,221.34
541000	\$264.24
Conference/training	\$264.24
541200	\$57.40
Contracted services	\$57.40
544080	\$632.00
Professional services, programming	\$632.00
545700	\$1,042.08
Supplies, office	\$1,042.08
545760	\$463.67
Supplies, library processing	\$463.67
544150	\$1,162.50
Professional services, legal	\$1,162.50
546500	\$575.00
Supplies, other misc.	\$575.00
A2907410-541202	\$2,554.00
ARPA	\$2,554.00
Grand Total	\$20,955.48

Trustee account invoices for July 2026 board meeting

Vendor	Invoice no.	Invoice date	Description	Fund	Amount	Notes
Amazon	1D11-DPGW-DKT6	6/17/2026	Cricut cutting mat, pipe cleaners, pony beads	Apai memorial	\$50.70	For maker's lab/Maker Mondays
Deborah Collier		6/12/2026	Teen/tween collage workshop on 7/15/26	LIF	\$175.00	
Deborah Collier		7/9/2026	Polymer Clay Robots program on 8/5/26	LIF	\$175.00	
Elizabeth Bauld		6/29/2026	Taco Tuesday teen/tween cooking program on 7/7/26	LIF	\$215.00	
Erin Wafer		7/8/2026	Teen/tween yoga on 7/27/26	LIF	\$165.00	
Interpretek	60098	6/14/2026	ASL interpretation for babytime on 6/8/26	2021 bullet aid	\$99.00	
Laura Homsey	0007	7/1/2026	Mythical Creatures paper art workshop on 7/31/26	LIF	\$300.00	
Total					\$1,179.70	

Vendor	Total
Amazon	\$50.70
Deborah Collier	\$350.00
Elizabeth Bauld	\$215.00
Erin Wafer	\$165.00
Interpretek	\$99.00
Laura Homsey	\$300.00
Grand Total	\$1,179.70

Fund	Total
2021 bullet aid	\$99.00
Apai memorial	\$50.70
LIF	\$1,030.00
Grand Total	\$1,179.70